

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, March 9, 2020. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, T. Woods, Vorwald, and Erickson. Absent: Williams. Also, present: Dave Ryan, Public Works Director; Klint Bentley, Police Chief; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by R. Woods, second by T. Woods to approve the agenda. Roll call vote- Ayes: Erickson, Vorwald, T. Woods, and R. Woods. Nays: None.

Matthew Pivot with Republic Services was present to introduce himself. Republic Services is a garbage/recycling service that services many towns around the area including Waterloo. He said he was interested in submitting a proposal for the City's garbage and recycling pick up. There were no other public comments.

Motion by Erickson, second by T. Woods to approve the minutes of the February 24th Regular Meeting. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, and Erickson. Nays: None.

Councilman Williams arrived at 6:05 PM.

Motion by Vorwald, second by Erickson to approve the Treasurer's Report. Roll call vote- Ayes: R. Woods, Williams, T. Woods, Erickson, and Vorwald. Nays: None. Receipts for the month of February were: General, \$64,590.77; Special Revenue, \$24,451.81; TIF, \$873.83; Capital Projects, \$30.23, Permanent Funds, \$18.43; Proprietary, \$192,154.31; and Transfers In, \$24,555.00. Disbursements for the month of February were: General, \$46,002.27; Special Revenue, \$13,691.74; Proprietary, \$149,418.36; and Transfers Out, \$24,555.00. Balance on hand at close of business on February 28, 2020 was \$4,006,006.62.

Motion by T. Woods, second by Williams to open the public hearing on the FY 2021 Budget. Roll call vote- Ayes: Vorwald, R. Woods, Erickson, Williams, and T. Woods. Nays: None. Mayor Harter stated the budget for FY 2021 was approved for publication with a rate of \$9.96963. There were no other comments. Motion by T. Woods, second by Vorwald to close the public hearing on the FY 2021 Budget. Roll call vote- Ayes: Erickson, Williams, R. Woods, Vorwald, and T. Woods. Nays: None.

Motion by Vorwald, second by T. Woods to approve **Resolution 2020-09 – Resolution Approving the City of Fairbank's Annual Budget for Fiscal Year 2021**. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

Adam Kerns, the City's insurance agent, was present to discuss the renewal information on the city insurance. Councilman Vorwald asked about the coverages on a few of the items listed and asked about possible coverage on the swinging bridge that was just replaced. Adam said he would do some investigating, make the changes asked, and have the renewal ready for approval at the next council meeting.

Melaine Buzynski attended the meeting to inform the council that the Fun for Everyone group had reunited. It had been 20 years since the group got the Ball Park playground equipment installed. They would like to start doing fundraising and get everything in place so that they are covered under someone's tax exempt umbrella. She talked about the hope to have another Community Clean Up Day concentrating on cleaning up the play equipment already located at the Ball Park. Melaine would like to be on the next agenda to give more updates.

Blane Benham was present again from Black Hawk Waste, Inc. to give the council an updated proposal with a couple of different options. Garbage/recycling pick up quote without a clean-up day, one quote with one clean-up day, and one quote with 2 clean-up days. The council thanked him and will continue to look at proposals with the hopes to decide at the meeting on April 13th in order to give the providers adequate time to get things in order before July 1st when the current contract expires.

Motion by R. Woods, second by Erickson to approve the initial step of \$13,500 with the \$19 per month licensing fee for GIS Mapping (Geographic Information System) for the city through Fehr Graham and to pay for it equally between Water, Sewer, Gas, and Electric. Roll call vote- Ayes: Erickson, T. Woods, Vorwald, R. Woods, and Williams. Nays: None.

Kinetic by Windstream sent in an application and agreement for use of a highway right-of-way for utilities accommodation. They will be working in the DOT right-of-way along Hwy-281 in Fairbank. Motion by T. Woods, second by Erickson to approve the Iowa DOT Application and Agreement. Roll call vote- Ayes: Vorwald, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

With the upcoming nice weather, Mayor Harter wanted golf carts, ATV's, and UTV's on the agenda to remind citizens in town on the rules and regulations that the city set regarding the use of them. Ron Miller was present to show his concern on how they are currently being operated where they shouldn't be and when they

shouldn't be. They are not to be driven on Hwy-281 which is Main Street in Fairbank. They are required to be licensed through the city and be registered through the county and have insurance. City Hall has the ordinance for viewing which was passed with the rules and regulations set. Chief Bentley wants to host another registration day at Myers Polaris sometime this spring and he said there was an upcoming poker run coming to town with quite a few planned to attend. He had already talked to the person running it and thanked him for letting him know.

A handicap accessible door was discussed for the City Hall entry door but was thought to not be needed. More information will be gathered on that. Also, adding a glass window in the interior door to update the office was discussed but the office personnel are now leaving that door open. The council will see how the summer goes and maybe address this again in the fall with quotes for the updates.

Time was spent discussing the possibility of changing the regular meeting start time. In order to allow the public to attend after their workdays, it was decided to leave the meeting time as is for now, which is 6:00 PM. The topic could always be looked at again in the future.

Motion by Vorwald, second by T. Woods to approve the third and final reading of Ordinance 346 - Amending Gas Rates. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

Motion by R. Woods, second by Williams to Approve and adopt **Ordinance 346 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FAIRBANK, IKOWA, AS AMENDED, BY AMENDING PROVISIONS PERTAINING TO NATURAL GAS SYSTEM RATES AND THE COST ASSOCIATED THEREWITH.** Roll call vote- Ayes: Erickson, T. Woods, Vorwald, Williams, and R. Woods. Nays: None.

Motion by Erickson, second by T. Woods to approve a license agreement with gWorks to purchase the module that emails utility bills out to our customers and to heavily push this feature in order to reap the best time and cost benefits for the City. Roll call vote- Ayes: Williams, R. Woods, Vorwald, T. Woods, and Erickson. Nays: None.

A sample of an employee evaluation form was shared with the council. Mayor Harter thought it would be beneficial to adopt an employee evaluation process to be looked at before setting salaries for the following year. He wanted the council to look at it, think about it, and voice opinions. The committees will help finalize a form and the steps to implement an employment evaluation process at future meetings and tie it into the Personal Manual that needs to be updated.

Motion by Vorwald, second by Erickson to approve the bills as presented. Roll call vote- Ayes: T. Woods, Williams, R. Woods, Erickson, and Vorwald. Nays: None.

BLACK HAWK WASTE DISPOSAL, Services	\$5,733.00
BLACKSTRAP, INC., Salt	\$2,164.75
BUTLER COUNTY REC, Electric	\$53,406.66
CASEY'S GENERAL STORE, Gas	\$666.68
CLAYTON ENERGY CORPORATION, Natural Gas	\$4,416.27
CLAYTON ENERGY CORPORATION, Reservation	\$12,452.36
JENNIFER DAVIS, TIF Grant	\$50,000.00
RICK DEITRICK, Mileage	\$90.00
BRIAN DELAGARDELLE, Cell Phone/Supplies	\$1,198.70
FAIRBANK FOOD CENTER, Warrior Way Supplies	\$8.99
FAIRBANK POSTMASTER, Postage	\$161.00
CITY OF FAIRBANK, Gas & Electric	\$4,735.15
FARM WIN CO-OP, Diesel	\$1,121.46
FIRE SERVICE TRAINING BUREAU, Training	\$125.00
BRAD GORDON, Reimbursement	\$120.95
GWORKS, Training	\$198.00
HAWKEYE FIRE & SAFETY CO, Extinguishers	\$680.00
IA DEPT OF PUBLIC HEALTH, Pool Registration	\$70.00
IA DEPT OF TRANSPORTATION, Equipment	\$757.21
IAMU, Dues	\$4,180.00
IMFOA, Memberships	\$70.00
INDEPENDENCE LIGHT & POWER, Labor	\$229.13
IOWA REGIONAL UTILITIES ASSOC., Water	\$6,325.49
IPERS, Benefits	\$5,789.25

DAVID JERGENS, Cell Phone	\$75.00
JESUP EMS, Polos	\$104.00
JOHN DEERE FINANCIAL, Supplies	\$27.98
KEYSTONE LABORATORIES, INC., Testing	\$410.00
KIRKWOOD COMMUNITY COLLEGE, Classes	\$78.00
KLUESNER CONSTRUCTION, INC., Services	\$7,430.50
MEDIACOM, Cable & Phone	\$151.64
MODERN BUILDING PRODUCTS, Supplies	\$414.58
NSB, HSA Contributions	\$150.00
NSB, HSA Payroll Deductions	\$290.00
NSB, Payroll Processing Fee 2/3/20	\$10.00
NSB, Payroll Processing Fee 2/14/20	\$5.55
OELWEIN PUBLISHING, Publishing	\$362.81
QUICK MED CLAIMS, Billing Services	\$308.71
QUICK MED CLAIMS, Billing Services Error	\$251.96
REGION 1 AWWA, Training	\$75.00
ROBERTS, STEVENS,PRENDERGAST, Legal Fees	\$1,718.75
DAVID RYAN, Cell Phone	\$75.00
TREASURER-STATE OF IOWA, Feb Sales Tax	\$2,639.28
TREASURER-STATE OF IOWA, Excise Tax	\$1,150.68
STOREY KENWORTHY/MATT PARROTT, Supplies	\$48.21
SUPERIOR WELDING SUPPLY CO., Oxygen	\$35.05
U. S. TREASURY, 941 Taxes	\$7,114.38
U.S. BANK, PEFA Gas	\$10,809.27
VERIZON WIRELESS, Cell Phones	\$165.06
VISA, Supplies/Shipping	\$45.88
WELLMARK, Premium	\$7,451.26
WERTJES UNIFORMS, Clothing	\$121.00
BRENT WIERCK, Labor	\$525.00
WINDSTREAM ENTERPRISE, Services	\$555.08
The Library Board Application the following bills on March 4, 2020:	
SYNCB/AMAZON, Supplies	\$27.94
BAKER & TAYLOR INC., Books	\$772.98
CITY OF FAIRBANK, Electric & Gas	\$243.18
FAIRBANK POSTMASTER, Rent	\$84.00
NSB, Payroll Processing Fee 2/14/20	\$4.45
PREMIER TECHNOLOGY, Labor	\$23.75
WINDSTREAM ENTERPRISE, Services	\$67.34

Public Works Director Dave talked with the DOT about the park signs and because they would be in a state Hwy right-of-way there are many restrictions on the what the signs can be and what they can say. Because of this, Councilman Vorwald agreed having our own signs in our own parks might be a better route. A guide or map could be made and put in a couple of the parks which would direct visitors to what park they needed to be at. He also said the Welcome to Fairbank sign coming from Oelwein had been lit and suggested the council look at it at night. Chief Bentley said he will have some over time for GTSB from March 13-16th and is set up to do the salvage vehicle inspection certification on May 14th in Des Moines. He will also be attending a GTSB conference in April. He got a complaint about horses being tied up close to this person's property and wanted to know if something could be done. Bentley will investigate the issue. Councilman Vorwald reminded the council to RSVP to Brad Gordon for the Fire Department Banquet. And the fire department council report stated that the chief officers were concerned with burning the property at 405 Grove Street due to the proximity to Casey's. The council may need to look into other measures to remove the house on that property.

Motion by T. Woods, second by Erickson to adjourn at 7:46 PM. Roll call vote- Ayes: Vorwald, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk