

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, November 25, 2019. Mayor Harter called the meeting to order at 6:00 P.M. with the Pledge of Allegiance. Members present: R. Woods, Vorwald, T. Woods, Miller, and Erickson. Absent: None. Also, present: Dave Ryan, Public Works Director; Klint Bentley, Police Chief; Brittany Fuller, City Clerk; and Heather Prendergast, Attorney.

Motion by R. Woods, second by T. Woods to approve the agenda. Roll call vote- Ayes: Erickson, Miller, Vorwald, T. Woods, and R. Woods. Nays: None.

Motion by Vorwald, second by T. Woods to approve the minutes of November 11th regular meeting. Roll call vote- Ayes: R. Woods, Miller, Erickson, T. Woods, and Vorwald. Nays: None.

There were no public comments during the public comment section.

Motion by T. Woods, second by Erickson to approve **Resolution 2019-23 – Resolution Naming Approved Warrant Signatures Involving City Funds**. The resolution stated that the deputy clerk can sign on behalf of the city clerk if absent and the Mayor Pro-tem can sign on behalf of the Mayor if absent. It also stated that a stamp would be allowed for the Mayor to have for his signature. Roll call vote- Ayes: Vorwald, R. Woods, Miller, Erickson, and T. Woods. Nays: None.

Motion by Vorwald, second by T. Woods to approve **Resolution 2019-24 – Resolution Adding Paid Holiday Leave for Full Time Staff in the City of Fairbank, Iowa**. This resolution set the holidays observed by the City of Fairbank as paid holiday leave after the addition by the council at the last council meeting on November 11th. Roll call vote- Ayes: R. Woods, Erickson, Miller, T. Woods, and Vorwald. Nays: None.

Motion by Miller, second by Erickson to approve the 2019 TIF Annual Urban Renewal report and direct the city clerk to submit the report to the state. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Miller. Nays: None.

Motion by T. Woods, second by Vorwald to approve the TIF Certification for FY 2021. Roll call vote- Ayes: Erickson, Miller, R. Woods, Vorwald, and T. Woods. Nays: None.

John Woods presented the council with a TIF request from the Little Island Child Care Center in town along with Janece Silva the Director of the center. They are overloaded with kids and there are no openings available for about a year and a half out. It was built in 2001 and they are wanting to put an addition onto the north side of the building that would almost double the size of the building. This would create better space to split the age groups in each room and essentially provide more space to allow more kids to be able to attend. It is looking to be approximately a \$200,000 project and they are asking for around \$100,000 to help with the finances. Janece said they are also applying for grants and those grants sound very hopeful. T. Woods said after discussion that it seems the general census is that it is needed and wanted, and the council would love to help but they just need to look into what their comfort level is on such a big project. More research will be done on TIF and they will discuss at future meetings.

Stone Kane attended the meeting to present the council with the video he had been working on for the city to use as advertising for the City of Fairbank. The video was about 3-4 minutes long and the council thought a great place to start showing the video would be on social media and the city's web page. Stone said he still wants to add a narrator and label more of the pictures in the video but overall everyone agreed it was a very well-made video. The council was very pleased with the work and is excited to get it out there. Stone said he would email it soon.

Vorwald said that Jon Biederman from Fehr Graham will be attending the next meeting on December 9th about the future Main Street Improvements project. The state is putting their portion of Main Street in their budget for FY 2022 and Councilman Vorwald stated that isn't too far away, so we need to start planning and looking into grants and other programs to help make this project run smoothly.

Mayor Harter said that the Fairbank Community Club is having a Christmas decoration contest in December. He would like to discuss this event during the budget process in order to plan for next year and maybe the city could have something planned as an incentive for next year's decoration contest. As for this year judging will take place on December 14th after 5 pm. There are no rules and prizes are as follows: first place \$75, second place \$50, third place \$25.

Attorney Prendergast gave an update on the property being purchased by the city at 405 Grove Street. Closing is taking place on December 4th. The council agreed to pay half out of the electric fund and half out of the

gas fund. Mayor Harter wanted everyone to start thinking about possible uses for the property and it will be discussed at future meetings.

Councilman Vorwald left at 7:00 pm.

The council talked about audit options again. Attorney Prendergast said she is a huge fan of the state auditor and she thought it would be extremely beneficial for the city as well as the clerk on the amount of knowledge that would be gained from an audit completed by the state. More research will be done on prices, and the clerk will have it on the next agenda for discussion and possible approval.

Public works director Ryan said he didn't have anything to update the council on other than they had taken advantage of the nice weather and the Christmas lights were put up on Main Street that day. Mayor asked that the city clerk forward an email from George Lake with the BCEDC to the council members about a lunch and learn happening next week if any of them are able to attend with him.

Motion by Erickson, second by R. Woods to adjourn at 7:19 pm. Roll call vote- Ayes: T. Woods, Miller, R. Woods, and Erickson. Nays: None. Absent: Vorwald.

Mike Harter, Mayor

Brittany Fuller, City Clerk