

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, December 14, 2020. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present at City Hall: R. Woods, T. Woods, Vorwald, Williams, and Erickson. Absent: None. Also, present at City Hall: Mike Everding, Part-Time Police; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by Erickson, second by Vorwald to approve the agenda. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Vorwald, and Erickson. Nays: None.

There were no comments during the public comment section.

Motion by Vorwald, second by Williams to approve the minutes of the November 23rd Regular Meeting. Roll call vote- Ayes: R. Woods, T. Woods, Erickson, Williams, and Vorwald. Nays: None.

Motion by Erickson, second by T. Woods to approve the Treasurer's Report. Roll call vote- Ayes: Williams, R. Woods, Vorwald, T. Woods, and Erickson. Nays: None. Receipts for the month of November were: General, \$17,407.67; Special Revenue, \$49,453.52; TIF, \$1,404.11; Capital Projects, \$8.85, Permanent Funds, \$11.02; Proprietary, \$142,287.62; and Transfers In, \$24,555.00. Disbursements for the month of November were: General, \$27,987.53; Special Revenue, \$3,683.89; Proprietary, \$122,290.77; and Transfers Out, \$24,555.00. Balance on hand at close of business on November 30, 2020 was \$4,490,969.33.

Brian Stark and Jason Kayser were present for the Fire Station Phase 1 Expansion conversation. Stark explained that the fire station has needed an expansion for many years and their donations to prepare for that have gone very well. The addition plans showed a 16 by 48-foot addition on the East side of building. They are hoping to start the process soon so they would be ready to start entertaining the bids around February 2021. Motion by Erickson, second by R. Woods to approve the Fire Department continuing with the Fire Station expansion plans. Roll call vote- Ayes: T. Woods, Williams, R. Woods, and Erickson. Nays: None. Abstain: Vorwald.

Jason Kayser was also present to inform the council that the pool board met via a zoom meeting to discuss the hiring of the manager and assistant manager for the 2021 season. They recommended to the council that they rehire Teresa Imbrogno and Lynda Cutsforth for those positions. Motion by T. Woods, second by Vorwald to approve the Fairbank Aquatic Center Pool Board's hiring of the 2021 Season manager and assistant manager. Roll call vote- Ayes: Erickson, Williams, R. Woods, Vorwald, and T. Woods. Nays: None.

The City's Code of Ordinances were discussed. More conversation on possible changes to the traveling hours for UTV's and Golf Carts were discussed. The City Clerk will meet with committees to get any other additional changes documented to submit in during the process of updating the City code.

Mayor Harter tabled new member appointment to Board of Adjustment. Motion by Williams, second by Erickson to table agenda item and continue the search for a member. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None.

The Jesup Police Department hired a previous City of Fairbank Police Employee and requested to purchase a vest worn by that individual. Police Chief Everding stated that nobody could wear the vest and that it had just been sitting in the office. Motion by Williams, second by T. Woods to approve the City of Jesup's request to purchase the vest for \$250.00 from the City of Fairbank. Roll call vote- Ayes: Erickson, R. Woods, Vorwald, T. Woods, and Williams. Nays: None.

Mayor Harter stated that he had hoped to have the personnel manual updated but that it was not ready yet. He updated everyone on the sections that they are hoping to update and hoping to have something soon for approval by the council.

The first budget workshop was scheduled for January 11,2021 at 5:00 PM.

Motion by Vorwald, second by T. Woods to approve the bills as presented. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

AERO-MOD, Supplies	\$425.18
ARNOLD MOTOR SUPPLY, Supplies	\$25.91
BEST SERVICES, Annual Inspection	\$360.00
BIRDNOW MOTOR TRADE, Services	\$30.00
BLACK HAWK WASTE DISPOSAL, Services	\$5,814.90
BRENT WIERCK, Labor	\$1,275.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement/ Clothing Allowance	\$211.76
BUTLER COUNTY REC, Electric	\$47,045.92
CAMPBELL SUPPLY-WATERLOO, Supplies	\$153.47

CASEY'S GENERAL STORE, Gas	\$474.11
CITY OF FAIRBANK, Gas & Electric	\$3,817.59
CITY OF FAIRBANK, Utility Deposit Applied	\$133.72
CLAYTON ENERGY CORPORATION, Natural Gas	\$6,810.18
CLAYTON ENERGY CORPORATION, Reservation	\$9,386.23
DAVID JERGENS, Cell Phone Reimbursement	\$75.00
DAVID RYAN, Cell Phone Reimbursement	\$75.00
DAVIS LAWN SERVICE, Supplies	\$29.50
DON'S TRUCK SALES, Services	\$258.78
DOUBLE A ARMORY, LLC, Equipment	\$811.40
ELECTRICAL ENGINEERING & EQUIP, Supplies	\$23.72
ENGINEERED OPERATIONS & SERVICES, Supplies	\$227.40
FAIRBANK POSTMASTER, Postage Dec.	\$115.50
FEHR GRAHAM, Services	\$166.00
GALL'S INC., Supplies	\$490.03
GROEBNER & ASSOCIATES, Supplies	\$83.63
GROTH SERVICES LLC, Services	\$2,580.00
IA FIREFIGHTERS ASSOCIATION, Annual Dues	\$494.00
IMFOA, Certifications	\$250.00
IOWA FINANCE AUTHORITY, Interest & Service Fee	\$19,734.00
IOWA LAW ENFORCEMENT ACADEMY, Training	\$325.00
IOWA PRISON INDUSTRIES, Permit Stickers	\$79.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$6,190.69
IOWA RURAL WATER ASSOCIAT, Membership	\$275.00
IOWA SURVEILLANCE TEAM, Equipment & Services	\$1,634.98
IOWA UTILITIES BOARD, Fees	\$790.00
IPERS, Benefits	\$5,189.50
IPERS, Benefits	\$5,086.64
JESSE HIGGINS, Utility Deposit Refund	\$66.28
JOHN DEERE FINANCIAL, Supplies	\$185.36
KEYSTONE LABORATORIES, INC., Testing	\$333.00
KIRKWOOD COMMUNITY COLLEGE, Training	\$36.00
KLUESNER CONSTRUCTION, INC., Services	\$7,399.00
LINDA LETSON, Utility Deposit Refund	\$200.00
LYNCH DALLAS, P.C., Fees	\$1,105.50
MEDIACOM, Cable & Phone/Internet	\$289.50
MIDWEST RADAR & EQUIPMENT, INC, Services	\$135.00
MODERN BUILDING PRODUCTS, Supplies	\$801.65
NE SECURITY BANK, Loan Interest Payment	\$822.25
NE SECURITY BANK, Payroll Processing Fee 11/15/2020	\$7.00
NE SECURITY BANK, Payroll Processing Fee 11/2/2020	\$10.00
NE SECURITY BANK, Utility ACH Service Charge	\$10.00
NSB/ H S A - H S A Contributions	\$300.00
NSB/H S A- Payroll Deductions	\$435.00
OELWEIN PUBLISHING, Publishings	\$442.66
O'REILLY AUTOMOTIVE STORES, INC, Supplies	\$43.96
PREMIER TECHNOLOGY, Services	\$237.50
QUICK MED CLAIMS, Billing Services	\$110.62
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$1,564.50
SAFELITE FULFILLMENT, INC, Services	\$269.97
SPEER FINANCIAL, INC., Services	\$100.00
STAN'S SMALL ENGINE REPAIR, Supplies	\$273.00
STOREY KENWORTHY/MATT PARROTT, Supplies	\$279.35
STUART. C. IRBY CO., LED Lights	\$6,400.00
SUBSURFACE SOLUTIONS, Subscription	\$741.67
SYNCB/AMAZON, Magazine Subscriptions	\$13.49
TEAM LABORATORY CHEMICAL CORP., Supplies	\$142.50
TREASURER STATE OF IOWA, Nov. Excise Tax	\$1,972.54

TREASURER STATE OF IOWA, State Taxes	\$4,106.00
TREASURER-STATE OF IOWA, Nov. Sales Tax	\$2,116.27
TRUE NORTH, Insurance Premiums	\$505.40
U. S. BANK, Pefa Gas	\$2,911.92
U. S. TREASURY, 941 Taxes	\$10,047.72
UTILITY SAFETY & DESIGN INC., GS Mailing	\$1,170.00
VERIZON WIRELESS, Cell Phones	\$162.98
WELLMARK, Premium	\$6,008.47
WINDSTREAM ENTERPRISE, Services	\$565.89
ZUPKE SAND & GRAVEL, Supplies	\$588.00
The Library Board approved the following bills on December 2, 2020:	
SYNCB/AMAZON, Magazine Subscriptions	\$31.99
ANGELA BERG, Supplies Reimbursement	\$87.86
BAKER & TAYLOR INC., Books	\$568.96
CITY OF FAIRBANK, Gas & Electric	\$159.71
EVEN QUALITY WORKS, Services	\$350.00
NE SECURITY BANK, Payroll Processing Fee 11/15/2020	\$3.00
OVERDRIVE, INC., E Books	\$500.00
PREMIER TECHNOLOGY, Services	\$47.50
STOREY KENWORTHY/MATT PARROTT, Supplies	\$119.64
VISA, Supplies	\$89.94
WINDSTREAM ENTERPRISE, Services	\$68.37

Police Chief Everding stated that the step program starts next week, and he suggested people watch their speed and stop signs. They have been working on updating their section of the code and it might need approved prior to the adoption of the code due to some major sections not correctly listed and needing updated.

Motion by Williams, second by T. Woods to enter into closed session at 6:32 PM pursuant to Iowa Code 21.5 (1) (j) – to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll call vote- Ayes: Erickson, T. Woods, Vorwald, R. Woods, and Williams. Nays: None.

Motion by Vorwald, second by R. Woods to come out of closed session at 7:00 PM. Roll call vote- Ayes: T. Woods, Erickson, Williams, R. Woods, and Vorwald. Nays: None. Motion by T. Woods, second by Vorwald to authorize the city attorney to contact the potential buyer regarding the questions the council had about the offer discussed in closed session. Roll call vote- Ayes: Erickson, Vorwald, and T. Woods. Nays: None. Abstain: R. Woods and Williams.

Motion by T. Woods, second by Williams to adjourn at 7:02 PM. Roll call vote- Ayes: Vorwald, R. Woods, Erickson, Williams, and T. Woods. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk