

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday, November 22, 2021. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Vorwald, T. Woods, and Erickson. Absent: None. Also, present at City Hall: Heather Prendergast, Attorney; Brian Delagardelle, Water/Wastewater Operator; Ben Delagardelle, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by R. Woods, second by T. Woods to approve the agenda. Roll call vote- Ayes: Williams, Vorwald, Erickson, T. Woods, and R. Woods. Nays: None.

During the public comment section, Councilman Vorwald stated that the coyote statues were stolen by the island and the geese had been occupying the area again. He was going to move the other ones around and see if that helps. It was mentioned that the city might have to get a couple more.

Motion by Vorwald, second by Williams to approve the minutes of November 8<sup>th</sup> Regular Meeting and the November 12<sup>th</sup> Special Meeting. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, Williams, and Vorwald. Nays: None.

Amy Rechkemmer with VanDaele Insurance, LLC was present to talk to the council about employee health insurance. The renewal date is February 1, 2022, so a decision needs to be made by January 15, 2022. The council will look over the plans provided and get back to her with any questions so a decision can be made at a later meeting. The current renewal option showed a 5.7% increase in the premium.

Motion by Erickson, second by Williams to approve the 2021 TIF Annual Urban Renewal report and direct the city clerk to submit it to the state. Roll call vote- Ayes: T. Woods, Vorwald, R. Woods, Williams, and Erickson. Nays: None.

Motion by Williams, second by T. Woods to approve the TIF Certification for FY 2023 and direct the city clerk to submit the information to both counties. Roll call vote- Ayes: R. Woods, Vorwald, Erickson, T. Woods, and Williams. Nays: None.

Attorney Prendergast informed the council that an economic development grant to the Little Island Daycare Center would be allowable under chapter 15A of the Code of Iowa due to it being for a public purpose. The daycare center is applying for a dollar-for-dollar matching grant and the possible grant from the city would allow them to maximize the grant opportunity by securing more funds and having more to match. It was discussed that daycare is needed in town and the city showing their support for the center helps when they are applying for these grants. The council thought they would share the grant from Electric and Gas funds. Motion by Williams, second by Erickson to figure out an amount and do an economic development grant to the Little Island Daycare. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None.

Motion by Vorwald, second by T. Woods to approve **Resolution – 2021-33 – Resolution Approving Economic Development Grant to Little Island Daycare Center Pursuant to Chapter 15A of the Code of Iowa** with \$25,000 from Electric and \$25,000 from Gas. Discussion was then brought up on how to divide the money between Electric and Gas and that maybe it should not be 50/50. Motion by Vorwald, second by Erickson to amend the motion to represent \$30,000 from Gas and \$20,000 from Electric. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Erickson, and Vorwald. Nays: None. Then a roll call vote was completed for passing the resolution with amended amounts of \$30,000 from Gas and \$20,000 from Electric- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

The public works employee opening brought in five applications. Four were interviewed. Two were re-interviewed in front of the entire council under closed sessions. Jordan Cowell was the candidate recommended to hire. Motion by R. Woods, second by Williams to approve **Resolution 2021-34 – Hiring Public Works Employee** to hire Jordan Cowell for the open public works position at \$22.00 an hour. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams, and R. Woods. Nays: None. Brian Delagardelle and Ben Delagardelle both thanked the council for the added future employee.

A resignation letter was received from one of the City's Part-time Police Officers, Dakota Drish, effective for February 1, 2022. Motion by R. Woods, second by Erickson to accept the resignation from the part-time police officer. Roll call vote- Ayes: Williams, Vorwald, T. Woods, Erickson, and R. Woods. Nays: None.

The hiring of another part-time police officer was discussed. Motion by Williams, second by T. Woods to start advertising for another part-time police officer to fill an opening. Roll call vote- Ayes: R. Woods, Vorwald, Erickson, T. Woods, and Williams. Nays: None.

Motion by Williams, second by Erickson to approve the liquor license for the Fairbank American Legion. Officer Everding stated that there had not been any issues. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None.

The Fairbank newspaper, the Islander, is organized by Kathy Risse. The Fairbank Community Club and the Fairbank Development Corp both agreed to each pay her \$1,200.00 a year for all her help in getting everything submitted on time. Motion by R. Woods, second by Williams to approve the annual payment of \$1,200.00 by the city for the work that is done each month. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Amendments to the cell phone reimbursement section and the telephone usage section of the personnel policy manual were needed. Paying a cell phone reimbursement to an employee should be paid out through payroll as a stipend and the verbiage under the telephone usage section was rearranged for better interpretation. Those updates were presented to the council. Motion by Erickson, second by T. Woods to amend the personnel policy with the changes that were presented. Roll call vote- Ayes: Vorwald, R. Woods, Williams, T. Woods, and Erickson. Nays: None.

Motion by Erickson, second by T. Woods to approve not having a second meeting in December due to the holidays unless something were to come up and it was needed. Roll call vote- Ayes: Williams, R. Woods, Vorwald, T. Woods, and Erickson. Nays: None.

The 2021 Water Main Project had been underway reported Brian Delagardelle. More than likely the West Main section of the project will have to wait until the spring since they did not get started when they had hoped. Ben Delagardelle said he was able to get more qualifications to do more with the natural gas system. The public works department thanked the council for the third hired public works employee.

Motion by Vorwald, second by Erickson to adjourn at 7:02 PM. Roll call vote- Ayes: R. Woods, Williams, T. Woods, Erickson, and Vorwald. Nays: None.

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Mike Harter, Mayor

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Brittany Fuller, City Clerk