

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, November 9, 2020. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance via freeconferencecall.com. Members present at City Hall: R. Woods, T. Woods, Vorwald, Williams, and Erickson. Absent: None. Also, present at City Hall: Dave Ryan, Public Works Director; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Mayor Harter asked for a moment of silence after the Pledge of Allegiance in honor of the service and sacrifice of veterans throughout the history of the nation.

Motion by Vorwald, second by Williams to approve the agenda. Roll call vote- Ayes: R. Woods, T. Woods, Erickson, Williams, and Vorwald. Nays: None.

During the public comment section Councilman Vorwald wanted to update the public on the work that had been done to the flower beds by the gazebo in Riverside Park. They tore everything out, put down a new base and added new rock. He said he was going to call around to nurseries to get quotes for plant options in that area.

Motion by Williams, second by T. Woods to approve the minutes of the October 26th Regular Meeting. Roll call vote- Ayes: R. woods, Vorwald, Erickson, T. Woods, and Williams. Nays: None.

Motion by Williams, second by R. Woods to approve the Treasurer's Report. Roll call vote- Ayes: Erickson, T. Woods, Vorwald, R. Woods, and Williams. Nays: None. Receipts for the month of October were: General, \$346,229.01; Special Revenue, \$43,752.99; TIF, \$16,636.76; Capital Projects, \$10.28, Permanent Funds, \$11.65; Proprietary, \$178,380.04; and Transfers In, \$26,175.12. Disbursements for the month of September were: General, \$24,285.27; Special Revenue, \$2,332.91; Proprietary, \$127,356.99; and Transfers Out, \$26,175.12. Balance on hand at close of business on October 30, 2020 was \$4,434,358.73.

Motion by Williams, second by Erickson to approve the Annual Financial Report and to submit the report to the state. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None.

Motion by Vorwald, second by T. Woods to approve the 2020 TIF Annual Urban Renewal report and direct the city clerk to submit it to the state. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

The video made by Stone Kane for the promotion of Fairbank was shown. The council was pleased with the video and advised the sharing of the video over Facebook and on the City website. More information will be gathered for future possibilities for commercial use or advertising.

The process of employee evaluations was discussed. Mayor Harter said he felt that having a policy in place and a system to follow was a good and necessary thing. Councilman Williams and Councilwoman Erickson both commented that they both have employee evaluation processes at their current jobs. Councilman Vorwald stated that they hadn't ever been done right in the past. The overall conclusion was the process would be a great addition to employee's record files.

Motion by Erickson, second by T. Woods to approve the employee evaluation process addition to the current personnel manual. Roll call vote- Ayes: Williams, R. Woods, Vorwald, T. Woods, and Erickson. Nays: None. Mayor Harter added that the process might not be done before Nov. 30th this current year.

Public Works Director Dave Ryan presented the council with a quote from Jetco for a natural gas alarm system. He explained that the alarm system that was installed for the sewer plant could be modified and changed to allow for an alarm system for our natural gas system. The council had some questions on what was budgeted. Dave will gather that information and it will be put on the agenda for the next meeting.

Police Chief Everding was not present but had provided the council with a quote for an AR-15 style rifle from Double A Armory out of Independence, IA. He was able to get the price down \$500 from a fundraiser event spearheaded by Double A Armory where funds were earmarked for local law enforcement agencies. Motion by R. Woods, second by T. Woods to approve the quote from Double A Armory and to go ahead with the purchase of the rifle. Roll call vote- Ayes: Erickson, Williams, Vorwald, T. Woods, and R. Woods. Nays: None.

Motion by Vorwald, second by Erickson to approve the bills as presented. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Erickson, and Vorwald. Nays: None.

ACME TOOLS, Clothing Allowance	\$179.00
ADVANTAGE ADMINISTRATORS, POP Services	\$100.00
MARGARET ANN ALBRECHT, Utility Deposit Refund	\$200.00
SYNCB/AMAZON, Supplies	\$25.99
ARNOLD MOTOR SUPPLY, Supplies	\$660.00

B & K AUTOMOTIVE, Services	\$39.76
BLACK HAWK WASTE DISPOSAL, Services	\$5,814.90
BROWN SUPPLY CO., INC., Supplies	\$729.39
BUTLER COUNTY REC, Electric	\$44,519.91
CAMPBELL SUPPLY-WATERLOO, Supplies	\$204.31
CASEY'S GENERAL STORE, Gas	\$405.83
CEDAR VALLEY PUMP, LLC, Services	\$500.00
CITY OF FAIRBANK, Electric & Gas	\$3,715.98
CLAYTON ENERGY CORPORATION, Natural Gas	\$1,175.85
CLAYTON ENERGY CORPORATION, Reservation	\$4,320.58
DAVIS LAWN SERVICE, Services	\$1,166.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement/ Clothing Allowance	\$412.98
DORSEY & WHITNEY LLP, Services	\$7,000.00
EMERGENCY MEDICAL PRODUCTS, Supplies	\$154.44
MIKE & TAMMY EVERDING, Utility Deposit Refund	\$200.00
FAIRBANK FOOD CENTER, Supplies	\$1.79
FAIRBANK POSTMASTER, Postage Nov.	\$136.50
FIRE SERVICE TRAINING BUREAU, Training	\$330.44
GFG INSTRUMENTATION, Services	\$490.91
GWORKS, License & Support	\$3,990.34
HAWKEYE FIRE & SAFETY COMPANY, Services	\$58.00
HEATH CONSULTANTS. INC., Services	\$470.19
IMWCA, 2019-2020 Audit Prem Adj.	\$1,471.19
IOWA REGIONAL UTILITIES ASSOC., Water	\$7,272.46
IPERS, Benefits	\$5,671.15
DAVID JERGENS, Cell Phone Reimbursement	\$75.00
KEYSTONE LABORATORIES, INC., Testing	\$904.00
KIESLER'S POLICE SUPPLY, Supplies	\$207.13
KOONS GAS MEASUREMENT, Supplies	\$450.24
MAURER TREE SRVICE, Labor	\$4,000.00
MEDIACOM, Cable & Phone/Internet	\$280.24
MERCYONE WATERLOO MEDICAL CENTER, Drug Testing	\$48.00
MODERN BUILDING PRODUCTS, Supplies	\$206.69
DAVID MOORE, Utility Deposit Refund	\$200.00
NSB/H S A, H S A Contributions	\$150.00
NSB/H S A, Payroll Deductions	\$290.00
NSB, Payroll Processing Fee 10/1/20	\$10.00
NSB, Payroll Processing Fee 10/15/20	\$7.00
NSB, Utility ACH Service Charge	\$10.00
NSB, Utility ACH Service Charge	\$10.00
OELWEIN PUBLISHING, Publishings	\$338.18
OPERATION THRESHOLD, Customer Contributions/Donation	\$1,572.00
PATC, Supplies	\$220.00
PRATT'S PEST CONTROL, Services	\$40.00
PREMIER TECHNOLOGY, Web Hosting	\$215.89
QUICK MED CLAIMS, Billing Services	\$25.50
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$968.75
RSBR INVESTMENTS, LLC, Utility Deposit Refund	\$200.00
DAVID RYAN, Cell Phone Reimbursement	\$75.00
SAM'S CLUB/GECRB, Equipment	\$462.95
THE SHRED MASTER, LLC., Services	\$156.38
TREASURER-STATE OF IOWA, October Sales Tax	\$1,854.05
TREASURER STATE OF IOWA, Excise Tax	\$1,145.24

TURF & LANDSCAPE, INC., Mowings	\$790.00
U. S. TREASURY, 941 Taxes	\$7,440.83
U.S. BANK, PEFA Gas	\$1,955.34
UTILITY EQUIPMENT CO., Supplies	\$417.48
VERIZON WIRELESS, Cell Phones	\$162.98
VISA, Equipment/Supplies	\$1,693.96
WELLMARK, Premium	\$5,686.46
BRENT WIERCK, Labor	\$450.00
WINDSTREAM ENTERPRISE, Services	\$566.16
KATHIE WOLFGRAM, Rebate	\$325.00
The Library Board approved the following bills on November 4, 2020:	
SYNCB/AMAZON, Supplies	\$38.37
ANGELA BERG, Reimburse Supplies	\$56.10
BAKER & TAYLOR INC., Books	\$1,058.25
CITY OF FAIRBANK, Electric & Gas	\$146.86
DAVIS LAWN SERVICE, Services	\$42.00
IMWCA, 2019-2020 Audit Prem Adj.	\$7.81
MODERN BUILDING PRODUCTS, Supplies	\$12.45
NSB, Payroll Processing Fee 10/15/20	\$3.00
OVERDRIVE, INC., Subscription	\$405.95
PRATT'S PEST CONTROL, Services	\$40.00
STOREY KENWORTHY/MATT PARROTT, Supplies	\$118.47
WINDSTREAM ENTERPRISE, Services	\$67.69
WORLD TRADE PRESS, Subscription	\$150.00

Motion by T. Woods, second by Williams to adjourn at 6:39 PM. Roll call vote- Ayes: Erickson, T. Woods, R. Woods, Williams, and Vorwald. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk