

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, November 8, 2021. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Vorwald, T. Woods, and Erickson. Absent: None. Also, present at City Hall: Brian Delagardelle, Water/Wastewater Operator; Mike Everding, Part-Time Police Chief; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by T. Woods, second by Williams to approve the agenda. Roll call vote- Ayes: Erickson, Vorwald, R. Woods, Williams, and T. Woods. Nays: None.

Matt Coffin was present to let the council know that he was confronted about a tree root that caused a safety issue on a sidewalk since the root raised it up. The property owners next to the sidewalk will be contacted.

Motion by Williams, second by T. Woods to approve the minutes of October 25th Regular Meeting. Roll vote- Ayes: R. Woods, Vorwald, Erickson, T. Woods, and Williams. Nays: None.

Motion by R. Woods, second by Williams to approve the Treasurer's Report. Roll call vote- Ayes: Vorwald, T. woods, Erickson, Williams, and R. Woods. Nays: None. Receipts for the month of October were: General, \$132,586.78; Special Revenue, \$43,639.54; TIF, \$16,891.86, Capital Projects, \$21.84, Permanent Funds, \$6.23; Proprietary, \$154,208.16; and Transfers In, \$24,555.00. Disbursements for the month of October were: General, \$33,210.51; Special Revenue, \$30,501.45; Proprietary, \$149,088.72; and Transfers Out, \$24,555.00. Balance on hand at close of business on October 31, 2021, was \$4,998,295.17.

Jon Biederman with Fehr Graham was present for project updates. He said that the preconstruction meeting for the 2021 Water Improvements Project had been done about a month ago and that Donlon Brothers hadn't been able to start yet but currently planning for next week. They are starting with Grove Street then they'll have to see how far they get before winter hits on whether they can complete the West Main portion this year yet. The city staff will get information out to residents directly affected as soon as they know anything. Biederman also updated the council on the meeting he had with the DOT staff and DOT sidewalk consultant about the downtown/Main Street project with a projected start time of spring of 2023. He presented a quote for the project with the city's portion estimated at around \$1.95 million. The DOT also wanted the drainage ditches on the south side of West Main Street to be included in with their project so that they can just plan to do everything at once instead of the city trying to get that done before they start the work. If the council chooses to do the side streets off the downtown area it would more than likely need to be a separate project done later to keep the side streets still usable.

Jon Biederman presented an agreement for professional services on work needing to be completed by the end of 2021 for a topographic survey of IA Hwy 281 from Fairbank Street to the west side of the railroad tracks at the intersection of Fifth Street. This is needed for the project they are hoping to start in the spring of 2023 which consists of the reconstruction of IA Hwy 281 from just east of the bridge to Grove Street, new storm sewer and ditch filling on the south side of West Main Street from the river to Walnut Street, and asphalt overlay on all the remaining project areas. Motion by R. Woods, second by T. Woods to approve the agreement with an estimate of \$11,500 after changing the liability of the consultant to \$150,000 per the City Attorney's suggestion. Roll call vote- Ayes: Williams, Vorwald, Erickson, T. Woods, and R. Woods. Nays: None.

Janece Silva was present on behalf of the Little Island Child Care Center along with Juliann Woods who is helping the staff at the daycare apply for grants that could help them reach their daycare expansion financial goals. They currently have an opportunity for a grant through the Iowa Workforce that would allow up to \$250,000.00 for the exterior expenses part of the expansion. They need to secure matching funds for the amount they are requesting with that grant. They would love to see if the city could possibly commit money for the expansion. More information will be investigated on that, and it will be on the next meeting. Juliann is also working on a grant for help with the interior portion of the daycare center that would be for up to \$750,000.00. This expansion is needed as they have had a back log of families waiting to join for the last five years and they are currently not accepting any new babies until the summer of 2023.

Our current safety program utilized by the city for their employees and training is being change to a new Iowa Safety Education Program (ISEP). Motion by R. Woods, second by Williams to approve **Resolution – 2021-32 – A Resolution of the City of Fairbank, Iowa Agreeing to Become a Member of the Iowa Association of Municipal Utilities Iowa Safety Education Program (ISEP)**. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Motion by Erickson, second by T. Woods to approve the Annual Financial Report and to submit the report to the state. Roll call vote- Ayes: Williams, R. Woods, Vorwald, T. Woods, and Erickson. Nays: None.

Motion by Williams, second by T. Woods to approve the Beer and Liquor License Renewals for the Fairbank Food Center. Chief Everding stated they had had no issues there. Roll call vote- Ayes: R. Woods, Vorwald, Erickson, T. Woods, and Williams. Nays: None.

Motion by T. Woods, second by Erickson to approve the snow removal helpers from last year. Roll call vote- Ayes: Vorwald, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

Motion by T. Woods, second by Vorwald to approve the bills as presented. Roll call vote- Ayes: Erickson, Williams, R. Woods, Vorwald, and T. Woods. Nays: None.

ADVANTAGE ADMINISTRATORS, POP Services	\$300.00
ARNOLD MOTOR SUPPLY, Supplies	\$41.95
BLACK HAWK WASTE DISPOSAL, Services/Bin	\$5,885.04
BROWN SUPPLY CO., INC., Supplies	\$915.00
BUTLER COUNTY REC, Electric	\$48,280.99
CASEY'S GENERAL STORE, Gas	\$699.92
CEDAR FALLS UTILITIES, Services	\$280.65
CLAYTON ENERGY CORPORATION, Natural Gas	\$7,829.73
CLAYTON ENERGY CORPORATION, Reservation	\$4,321.56
KEITH & TAMMY CURLEY, Rebate	\$325.00
BEN DELAGARDELLE, Cell Phone Reimbursement/Meals	\$102.32
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$75.00
DES MOINES STAMP MANUFACTURING, Supplies	\$25.67
DON'S TRUCK SALES, Supplies	\$300.29
FAIRBANK FIREMEN'S FUND, Reimbursement	\$69.00
FAIRBANK PLUMBING & HEATING, Services/Supplies	\$556.90
FAIRBANK POSTMASTER, Postage Nov.	\$112.00
CITY OF FAIRBANK, Electric & Gas	\$4,160.55
CITY OF FAIRBANK, Utility Deposit Applied	\$200.00
FARM WIN CO-OP, Diesel	\$1,556.80
FEHR GRAHAM, Engineering Fees	\$605.25
FIRE SERVICE TRAINING BUREAU, Services	\$456.13
BRITTANY FULLER, Mileage	\$184.80
GALL'S INC., Supplies	\$44.14
GWORCS, License & Support	\$4,213.79
IAMU, Services/Training	\$2,806.40
IOWA ONE CALL, Locates	\$27.00
IOWA PRISON INDUSTRIES, Supplies	\$105.40
IOWA REGIONAL UTILITIES ASSOC., Water	\$7,019.71
IOWA RURAL WATER ASSOCIATE, Membership	\$275.00
IOWA WORKFORCE DEVELOPMENT, Unemployment Benefits Paid	\$5,603.63
IPERS, Benefits	\$5,516.27
KEYSTONE LABORATORIES, INC., Testing	\$549.10
MELISSA KLENZMAN, Utility Deposit Refund	\$200.00
PATRICIA KLENZMAN, Utility Deposit Refund	\$200.00
MARC, Supplies	\$158.98
MEDIACOM, Internet	\$400.59
MERCYONE WATERLOO MEDICAL CENTER, Testing	\$72.00
METERING & TECHNOLOGY SOLUTION, Meters	\$2,670.46
MIDWEST UNDERGROUND SUPPLY, LLC, Supplies	\$73.49
MODERN BUILDING PRODUCTS, Supplies	\$32.13
NSB/HSA - H S A Contributions	\$150.00
NSB/HSA- H S A Payroll Deductions	\$290.00
OELWEIN PUBLISHING, Publishings	\$354.94

PRATT'S PEST CONTROL, Services	\$40.00
PREMIER TECHNOLOGY, Web Hosting	\$439.64
QUICK MED CLAIMS, Billing Services	\$82.11
RANDY'S LAWN CARE, Services	\$2,100.00
ROBERT GIPPER, Reimbursement	\$324.52
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$1,625.00
PAUL SCHULTZ & HEATHER HANSEN, Rebate	\$325.00
NE SECURITY BANK, Payroll Processing Fee 10/1/2021	\$10.00
NE SECURITY BANK, Payroll Processing Fee 10/15/2021	\$8.00
NE SECURITY BANK, ACH Closed Account	\$1,597.01
NE SECURITY BANK, Utility ACH Service Charge	\$10.00
SPEER FINANCIAL, INC., Bond Services	\$5,350.00
SUPERIOR WELDING SUPPLY CO., Supplies	\$267.77
TREASURER-STATE OF IOWA, Oct. Sales Tax	\$2,023.55
TREASURER STATE OF IOWA, Oct. Excise Tax	\$1,148.29
TURF & LANDSCAPE, INC., Services	\$395.00
U. S. TREASURY, 941 Taxes	\$10,483.64
U.S. BANK, PEFA Gas	\$1,955.34
UNITYPOINT CLINIC-OCCUPATIONAL, Testing	\$42.00
USA BLUEBOOK, Equipment	\$653.98
UTILITY EQUIPMENT CO., Supplies	\$250.00
UTILITY SAFETY & DESIGN INC., Mailing	\$585.00
VERIZON WIRELESS, Cell Phones	\$158.00
VISA, Phones/Fall Conference	\$905.20
THEODORE J. VORWALD, Reimbursement	\$159.96
WELLMARK, Nov Premium	\$1,157.01
WINDSTREAM ENTERPRISE, Phone	\$67.55
KATHIE WOLFGRAM, Rebate	\$325.00
ZOLL MEDICAL CORPORATION, Equipment	\$5,624.14
The Library Board approved the following bills on November 3, 2021:	
SYNCB/AMAZON, Book	\$8.18
BAKER & TAYLOR INC., Books	\$415.88
CITY OF FAIRBANK, Electric & Gas	\$126.89
PRATT'S PEST CONTROL, Services	\$40.00
NE SECURITY BANK, Payroll Processing Fee 10/15/2021	\$2.00
VISA, Santa Visit	\$100.00

Brian Delagardelle stated that the yard waste location had been relocked with keys available at city hall due to trying to get a handle on the area so it would be ready for snow removal piles. They put a new service on the cemetery light pole, and it appeared to be working again. They are still waiting on the electric panel for the island lights. The public bathrooms were winterized, and the tree seedlings might be coming on Monday the 15th. Councilwoman Erickson stated that Todd Kaufman wants to donate a tree in memory of his parents. Mayor Harter offered information on the Municipal Leadership Academy that begins in December that provides training and technical support to elected and appointed officials. The city is still waiting to hear back from insurance on what all will be covered from the storm in August of 2021 and Amy Rechkemmer is hoping to attend the meeting on November 22nd to start discussing the options the city has for health insurance for their employees.

Motion by T. Woods, second by Erickson to adjourn at 6:47 PM. Roll call vote- Ayes: R. Woods, Williams, T. Woods, Erickson, and Vorwald. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk