

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, September 26, 2022. Mayor Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, and Coffin. Absent: T. Woods. Also, present at City Hall: Heather Prendergast, Attorney; Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; and Brittany Fuller, City Clerk.

Motion by Williams, second by Erickson to approve the agenda. Roll call vote- Ayes: Coffin, Erickson, R. Woods, and Williams. Nays: None.

There were no public comments during the public comment section.

Motion by Williams, second by Erickson to approve the minutes of the September 12th Regular Meeting. Roll call vote- Ayes: Coffin, Erickson, R. Woods, and Williams. Nays: None.

The federal grant that was awarded to the city for the sidewalk along Fourth Street needed some documents approved to receive the federal funds for the project. Motion by Erickson, second by Coffin to approve the federal grant funds title VI documents for funding for the TAP Grant award called Walk Safe Fairbank. Roll call vote- Ayes: Coffin, Erickson, R. Woods, and Williams. Nays: None.

Discussions on the letter needing drafted to the DNR regarding the city's burn pile took place. The compost section of the yard waste area is good to keep if it is maintained the way it has been. Motion by Williams, second by Coffin to draft a letter to DNR stating that there will be no more burning at this site as of November 1, 2022, and that the gate to the area will be closed as of October 15, 2022, to allow for adequate time to clean what has been dropped off before November 1, 2022. There will be a key that can be checked out from City Hall between the hours of 9 AM and 5 PM, Monday through Friday for compost materials only. Meaning no tree waste will be allowed at that time. The council will evaluate the yard waste area and will be prepared to make some changes by spring of 2023 but for now nothing can be dropped off at the waste area unless it is compost. Roll call vote- Ayes: Coffin, Erickson, R. Woods, and Williams. Nays: None.

The council discussed adding an ordinance about the demolition of buildings. They received many examples from other towns and the council really liked the one from Minden, Iowa. They wanted the verbiage to read that everything must be removed and to have the public works sign off before demolition that the utilities were all properly disconnected. There would be a permit process through City Hall for \$25.00. This chapter will be sent off to Simmering-Cory Iowa Codification to add to the code update.

The demolition of buildings was the last code section that needed reviewed. Now that council approved the verbiage for that section, everything will be sent off to Simmering-Cory Iowa Codification and the final code will be mailed out with the adoption proceedings to follow at upcoming council meetings.

Motion by Williams, second by Coffin to approve the City Clerk and Deputy Clerk's attendance at the IMFOA Fall Conference for training and certification credits on October 20th and 21st. They will get back to anyone with questions directed to City Hall as soon as time allows by operating the office phones from Des Moines. Roll call vote- Ayes: Coffin, Erickson, R. Woods, and Williams. Nays: None.

Motion by Coffin, second by R. Woods to set the Trick-or-Treat hours for Monday October 31st, 2022, from 5:30 – 7:30 PM. Roll call vote- Ayes: Coffin, Erickson, R. Woods, and Williams. Nays: None.

Police Chief Drish gave a report during the department reports. He mentioned they completed an arrest warrant, issued 11 warnings, and are watching 4th Street for the high speeding traffic. Public Works stated they had been working on getting manholes accessible, the yard waste compost hauled away, the concrete was poured at the city storage building, discussed the electrical meetings regarding the Main Street Project, and if needed got approval from council to have Randy's Lawn Care return to town. Attorney Prendergast stated that the city received a purchase agreement for a piece of land along the river but that it was not complete. She stated maybe there will be more information on that by the next meeting.

Motion by Coffin, second by Erickson to adjourn at 6:47 PM. Roll call vote- Ayes: Coffin, Erickson, R. Woods, and Williams. Nays: None.

Bill Cowell, Mayor

Brittany Fuller, City Clerk