

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, August 9, 2021. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Vorwald, T. Woods, and Erickson. Absent: None. Also, present at City Hall: Brian Delagardelle, Wastewater Operator; Mike Everding, Part-Time Police Chief; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by Williams, second by Erickson to approve the agenda. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None.

There were no comments during the public comment section.

Motion by Vorwald, second by T. Woods to approve the minutes of July 26th Regular Meeting. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

Motion by Williams, second by Erickson to open the public hearing on the 2021 Water System Improvements. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None. There were no comments received verbally or in writing. Motion by R. Woods, second by T. Woods to close the public hearing. Roll call vote- Ayes: Williams, Vorwald, Erickson, T. Woods, and R. Woods. Nays: None.

Jon Biederman with Fehr Graham was present for the 2021 Water System Improvements discussions. He explained that four bids were received for the bid letting that was held on Thursday August 5th. Donlon Brothers Construction LLC came in with the lowest price for the base bid and both additional alternates. Jon stated that the council could choose any combination of projects and construction companies and thought that the prices for the two alternates could be considerably less down the road. The city is waiting on some easements needed to do the base project. Motion by Williams, second by R. Woods to tentatively approve the base bid project only to Donlon Brothers Construction LLC pending signed easement. Roll call vote- Ayes: Erickson, T. Woods, Vorwald, R. Woods, and Williams. Nays: None.

Setting a date for a hearing on the proposal to enter into a Water Revenue Loan Agreement for the base bid of the 2021 Water System Improvements needed to be approved. Motion by Vorwald, second by Erickson to approve **Resolution 2021-22 - Resolution to fix a date for a Public Hearing on a Proposal to Enter into a Water Revenue Loan Agreement and to Borrow Money thereunder in a Principal Amount not to exceed \$350,000**. Roll call vote- Ayes: R. Woods, Williams, T. Woods, Erickson, and Vorwald. Nays: None. The public hearing was scheduled for Monday August 23, 2021 at 6:00 PM at City Hall.

It was mentioned at the last meeting to Jon Biederman about the possibility of filling in the drainage ditch on the south side of Hwy 281 between Walnut Street and Iowa Street during the discussions about the upcoming Main Street Project. He had an update on that. He said he was able to get ahold of the IA DOT and they seemed willing to help with that project. Estimates will be received, and it will be budgeted for and completed next year before the start of the Main Street Project.

A decision was needed on the ballot verbiage for the upcoming election in November in regards to the allocation of local option sales and services tax for Fayette County. It was thought to not stay with the current allocation of 70% to Main Street and 30% to Storm Sewer. Motion by Vorwald, second by Williams to approve **Resolution 2021-23 – Resolution Relating to the Allocation of the Local Option Sales and Services Tax in the amount of 1% for the City of Fairbank, Iowa to be effective January 1, 2024 and Specifying the Purpose to which the Revenues shall be Applied** with the following verbiage: The specific purpose for which revenues will otherwise be expended is: 100% for any and all essential and/or elective city expenditures allowed under the Code of Iowa, including but not limited to specific purposes of fire, streets, library, parks, pool, cemetery, water, sewer, electric, and gas. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, Williams, and Vorwald. Nays: None. Later Councilman Williams voted to add the police department to the verbiage to make it the following: The specific purpose for which revenues will otherwise be expended is: 100% for any and all essential and/or elective city expenditures allowed under the Code of Iowa, including but not limited to specific purposes of police, fire, streets, library, parks, pool, cemetery, water, sewer, electric, and gas. That was seconded by Vorwald. Roll call vote- Ayes: Erickson, T. Woods, R. Woods, Vorwald, and Williams. Nays: None.

The council was presented with a new option from Bill Lindley with Clayton Energy for the city to buy and sell natural gas. It would be bought at a fixed price and sold at the rate that day. This option would allow the city to bank 100% of the City's peak usage and sell back what is not used. This would prevent having to buy natural gas up and above what we have stored when the rates could potentially be extremely high that day. There would be some loss since the natural gas would be sold at a rate more than likely cheaper than what it was purchased at, but the

loss would be minimal compared to the hit that took place in February of 2021. The council agreed it would be a good thing to try out for this winter season after what happened last. Motion by Williams, second by Vorwald to allow Bill Lindley with Clayton Energy to buy the City's natural gas at a fixed rate and sell what was not needed so the city would have enough gas banked to meet its maximum daily peaks. Roll call vote- Ayes: R. Woods, Erickson, T. Woods, Vorwald, and Williams. Nays: None.

Motion by Vorwald, second by Erickson to approve the agreement with IDOT for snow removal on Hwy 281. The department agreed to pay the city \$3,902.85 for maintaining that portion during the snow season. That was an increase of \$362.85 since last year. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Erickson, and Vorwald. Nays: None.

Fixing up the gazebo located at Riverside Park was discussed. James McGrane told Councilman Vorwald that he would re-stain using paint brushes for around \$1,600.00 with stain costing an additional \$675.00. It was also determined that around four hours of carpentry work was needed. Motion by R. Woods, second by Vorwald to have James McGrane re-stain the wood and get the boards fixed and replaced along with the roof by a carpenter. Roll call vote- Ayes: Williams, Erickson, T. Woods, Vorwald, and R. Woods. Nays: None.

The council will research who is required to keep the sidewalks up to date with any special painting for handicap areas etc. Mayor Harter had noticed that there was no painting left on any of the Main Street sidewalks. It will be discussed at future meetings.

Benny Ruehs offered to clean the stones at the Fairbank Cemetery at no cost to the city. A couple of examples of his work from the IC Cemetery were shown and the council thought he did great work. Motion by Erickson, second by T. Woods to allow Benny Ruehs to start cleaning the stones in the city cemetery that are needing it. Roll call vote- Ayes: Williams, R. Woods, Vorwald, T. Woods, and Erickson. Nays: None.

The council received bids for possible parking lot applications behind City Hall. They were for double seal coat, asphalt, and cement. Councilman Vorwald didn't know if the double seal coat would hold up to the fire departments heavy vehicles and the cement quote was a little more than they wanted to spend. Motion by Vorwald, second by Erickson to approve the quote from Kluesner Construction, Inc. for \$9,715.00 for asphalt on the rear parking lot behind City Hall. This will be beneficial for customer traffic when Main Street is closed for construction. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Erickson, and Vorwald. Nays: None.

The Fairbank Development Corporation and the Fairbank Community Club were in favor of teaming up with the city to get a commercial in place through OnMedia. The price for a six-month long bundle was \$450.00 a month. Motion by T. Woods, second by Vorwald to get a commercial going splitting the cost three ways between the Fairbank Development Corporation, the Fairbank Community Club, and the city. Roll call vote- Ayes: Erickson, Williams, R. Woods, Vorwald, and T. Woods. Nays: None.

With the new policy adopted fall of last year on employee evaluation forms, the mayor requested information on what process to follow when conducting the evaluations. Motion by R. Woods, second by Williams to have all of the council members fill one out for each employee then the mayor would compile the evaluations and fill out one for each employee. Then each committee will meet with each employee to discuss the forms. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams, and R. Woods. Nays: None. The forms should be submitted to the mayor by September 30, 2021.

City-wide garage sales are scheduled for Saturday October 2nd and the city-wide cleanup day is convenient for citizens if scheduled after the garage sales. Black Hawk Waste was called, and they have the Monday after available. Motion by Williams, second by Erickson to set the date of the fall city-wide cleanup day for Monday October 4th. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None.

Motion by T. Woods, second by Williams to approve the bills as presented. Roll call vote- Ayes: R. Woods, Vorwald, Erickson, Williams, and T. Woods. Nays: None.

APPARATUS TESTING SERV, LLC., Testing	\$	580.00
ARNOLD MOTOR SUPPLY, Supplies	\$	87.65
BIRDNOW MOTOR TRADE, Supplies	\$	156.94
BLACK HAWK WASTE DISPOSAL, Services	\$	5,814.90
BMC AGGREGATES L.C., Rock	\$	264.09
BUCHANAN COUNTY ABSTRACT CO., Abstract Update	\$	260.00
BUCHANAN COUNTY ECONOMIC DEV., FY22 Dues	\$	2,013.91
BUTLER COUNTY REC, Electric	\$	72,242.77
BUTLER COUNTY REC, Services	\$	350.00

CARRICO AQUATIC PRODUCTS, Supplies	\$ 315.00
CASEY'S GENERAL STORE, Gas	\$ 802.98
CITY OF EVANSDALE, Mutual Aid	\$ 150.00
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 2,244.12
CLAYTON ENERGY CORPORATION, Reservation	\$ 4,321.56
LYNDA CUTSFORTH, Reimbursement	\$ 36.74
DAVIS LAWN SERVICE, Services	\$ 692.00
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$ 114.99
DON'S TRUCK SALES, Supplies	\$ 32.07
DAKOTA DRISH, Reimbursement	\$ 29.99
EMERGENCY MEDICAL PRODUCTS, Supplies	\$ 309.75
FAIRBANK FIREMEN'S FUND, Reimbursements	\$ 559.46
FAIRBANK FOOD CENTER, Concessions & Supplies	\$ 42.12
FAIRBANK POSTMASTER, August Utility Bill Postage	\$ 136.80
FAIRBANK SIGN DESIGN, Lettering	\$ 73.55
CITY OF FAIRBANK, Electric & Gas	\$ 7,114.14
CITY OF FAIRBANK, Utility Deposit Applied	\$ 121.80
FEHR GRAHAM, Engineering Fees	\$ 10,151.50
FIRE SERVICE TRAINING BUREAU, Training	\$ 150.00
GALL'S INC., Supplies	\$ 94.56
MEGIN HEISELMAN, Swim Lesson Refund	\$ 35.00
IA DEPT OF NATURAL RESOURCES, Permit Fee	\$ 210.00
IAMU, Annual Trans Leak Survey	\$ 1,645.00
INRCOG, FY22 Dues	\$ 1,728.76
IOWA ONE CALL, Locates	\$ 42.40
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 9,189.99
IPERS, Benefits	\$ 5,194.60
DAVID JERGENS, Cell Phone Reimbursement	\$ 75.00
JOHN DEERE FINANCIAL, Supplies	\$ 41.99
KEYSTONE LABORATORIES, INC., Testing	\$ 564.60
MANATT'S, Concrete	\$ 1,242.50
WENDY MATTHIAS, Swim Lesson Refund	\$ 70.00
MAURER TREE SRVICE, Services	\$ 650.00
MERCYONE WATERLOO MEDICAL CENTER, Drug Testing	\$ 24.00
STEVE MILLER CONSTRUCTION, LLC, Services	\$ 4,975.00
MODERN BUILDING PRODUCTS, Supplies	\$ 833.15
NORTHEAST IOWA INSPECTIONS, Annual Pool Inspection	\$ 418.00
NSB/H S A - H S A Contributions	\$ 150.00
NSB/HSA- H S A Payroll Deductions	\$ 290.00
NE SECURITY BANK, 7/1/21 Payroll Processing Fee	\$ 10.00
NE SECURITY BANK, 7/15/21 Payroll Processing Fee	\$ 9.30
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00
OELWEIN PUBLISHING, Publishings	\$ 262.50
MEGAN OTTO, Utility Deposit Refund	\$ 78.20
PRATT'S PEST CONTROL, Services	\$ 80.00
QUICK MED CLAIMS, Billing Services	\$ 499.52
RACK'EM UP PROMOTIONS, Supplies	\$ 345.00
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 1,127.75
SANDRY FIRE SUPPLY, Supplies	\$ 1,506.95
SUPERIOR WELDING SUPPLY CO., Oxygen	\$ 30.61
TERESA IMBROGNO, Reimbursement	\$ 36.74
TREASURER-STATE OF IOWA, Jul Sales Tax	\$ 2,885.80

TREASURER STATE OF IOWA, Jul Excise Tax	\$ 1,398.96
TURF & LANDSCAPE, INC., Services	\$ 790.00
U. S. TREASURY, 941 Taxes	\$ 10,244.73
U.S. BANK, PEFA Gas	\$ 1,955.34
USA BLUEBOOK, Supplies	\$ 174.55
UTILITY SAFETY & DESIGN INC., Services	\$ 1,170.00
VERIZON WIRELESS, Cell Phones	\$ 158.50
VISA, Supplies & Training	\$ 439.51
WATERLOO TENT & TARP CO., Supplies	\$ 262.00
WELLMARK, Premium	\$ 1,293.67
WESCO RECEIVABLES CORP., Supplies	\$ 855.00
BRENT WIERCK, Services	\$ 525.00
WINDSTREAM ENTERPRISE, Services	\$ 515.99
The Library Board approved the following bills on August 4, 2021:	
SYNCB/AMAZON, Supplies	\$ 41.93
BAKER & TAYLOR INC., Books	\$ 533.75
CITY OF FAIRBANK, Electric & Gas	\$ 152.48
DAVIS LAWN SERVICE, Services	\$ 42.00
FAIRBANK FOOD CENTER, Supplies	\$ 15.96
NE SECURITY BANK, 7/15/21 Payroll Processing Fee	\$ 0.70
PRATT'S PEST CONTROL, Services	\$ 80.00
WINDSTREAM ENTERPRISE, Services	\$ 68.33
VISA, Shipping	\$ 5.23

Everding stated that they had been working on clearing up some connection issues with the office computer. Delagardelle stated that the vehicles up for bid on August 23rd were all ready to sell and that they had a water main break that past week. Mayor Harter updated the council on the upcoming election stating that the papers could be taken out and the filing period with the county was August 23rd through September 16th. The position of Mayor and three council seats will be on the ballot.

Motion by Vorwald, second by T. Woods to adjourn at 7:17 PM. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk