

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, May 23, 2022. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Coffin. Absent: None. Also, present at City Hall: Heather Prendergast, Attorney; Brian Delagardelle, Wastewater Operator; Ben Delagardelle, Public Works; Nick Kuker, Public Works; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by Coffin, second by T. Woods to approve the agenda. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Coffin. Nays: None.

Lynn Miller was present to ask the council if there is anything that can be done about a shed at her neighbor's house being in bad shape. The council said they would add that to the properties they are looking into. She asked about when the construction would be finished from the 2021 Water Main Project. Public works did not have an exact date yet. She also mentioned that she replaced her sidewalk along Grove Street and asked that she be reimbursed if the other residents get sidewalks done along the west portion of Grove Street and assistance when paying for it. Council said they were still working on quotes but that they would let her know.

Motion by T. Woods, second by Erickson to approve the minutes of the May 9th Regular Meeting. Roll call vote- Ayes: Coffin, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

Motion by Williams, second by Coffin to open the public hearing on the FY 2022 Budget Amendment. Roll call vote- Ayes: R. Woods, Erickson, T. Woods, Coffin, and Williams. Nays: None. There were no comments received orally or in writing. Motion by Williams, second by R. Woods to close the public hearing. Roll call vote- Ayes: Erickson, T. Woods, Coffin, R. Woods, and Williams. Nays: None.

Motion by R. Woods, second by Coffin to approve **Resolution 2022- 19 – Resolution Approving City Budget Amendment #1 and Certification for Fiscal Year 2022**. Roll call vote- Ayes: Williams, Erickson, T. Woods, Coffin, and R. Woods. Nays: None.

Brad Gordon, the Fire Chief, was present along with Mike Pint. Mike's auxiliary membership was approved by the fire department that last week and they were seeking approval from the city council. Motion by Williams, second by T. Woods to approve the Fairbank Fire Department's new auxiliary member, Mike Pint. Roll call vote- Ayes: R. Woods, Coffin, Erickson, T. Woods, and Williams. Nays: None.

Mayor Harter stated that he, Mitch Franck, and Brittany Fuller attended a meeting at the INRCOG building last week to present their grant application for a sidewalk on the north side of town called "Walk Safe Fairbank". It was presented to the RTA Transportation Alternatives Program (TAP) Committee. He explained that after the presentations, the TAP Committee recommended to fund the "Walk Safe Fairbank Project". Funding recommendations will be forwarded to the RTA Policy Board for review and inclusion in the draft FY 2023-2026 Transportation Improvement Program (TIP) which will be considered for adoption at the July RTA meeting. This will be a great addition to town if approved by the board.

The council received a quote from Butler County REC for installing triple reclosers. They would be installed close to Gavin Marine at the edge of town and would allow the city to disconnect from Alliant's power grid. Motion by T. Woods, second by Erickson to approve the quote and to get supplies ordered. They are 31-33 weeks out. It will be paid for when the work is done. Roll call vote- Ayes: Coffin, R. Woods, Williams, Erickson, and T. woods. Nays: None.

The Iowa Association of Municipal Utilities developed and updated their model for Operations and Maintenance for gas system operations to use and follow. The city approved following the plan in the past and currently follows it. Since the plan was updated, it needed to be brought back to the council for approval. Motion by Williams, second by T. Woods to approve **Resolution 2022-20 – A Resolution Approving and Adopting the Updated Emergency and Operations and Maintenance Plans for the City of Fairbank Natural Gas System**. Roll call vote- Ayes: R. Woods, Erickson, Coffin, T. Woods, Williams. Nays: None.

Quotes were received from Iowa Surveillance Camera for installing cameras at the aquatic center. They thought they could get to it in 2-3 weeks. The quote was for \$3,494.91 and included 6 new cameras and installation. The other quote was \$400.00 cheaper but required city personnel to install the wires. Motion by R. Woods, second by Coffin to approve the quote with Iowa Surveillance Camera for \$3,494.91 with them doing the wiring. Roll call vote- Ayes: Williams, Erickson, T. Woods, Coffin, and R. Woods. Nays: None.

The city received another quote for the gazebo roof repair at Riverside Park. The council is still waiting to hear back from insurance on the damages covered, but they felt that a temporary fix was needed in the meantime.

Motion by Erickson, second by Williams to approve temporary repairs needed so that the gazebo could be used during the summer months. The stain is scheduled to be applied that next weekend. Roll call vote- Ayes: T. Woods, Coffin, R. Woods, Williams, and Erickson. Nays: None.

Big Iron Auctions was contacted about the truck boxes the city has just sitting around. June 29th is their next sale, and they are viewed from all over and have great history with their sales. Motion by R. Woods, second by Coffin to approve the sale of the 2019 truck box through Big Iron Auctions. They want to wait and see what it brings before they commit to the 2022 truck box and the 2003 truck. Roll call vote- Ayes: Williams, Erickson, T. Woods, Coffin, and R. Woods. Nays: None.

The commercial was presented to the council, and the council felt that a deeper voice was preferred for the voice over. Finding someone for the voiceover would be an additional \$40.00. Motion by Williams, second by R. Woods to approve the \$40.00 charge to find another person for a voiceover. Roll call vote- Ayes: Erickson, T. Woods, Coffin, R. Woods, and Williams. Nays: None.

There were no updates to report on updating the code of ordinances.

A cigarette permit was not received by the Fairbank Food Center so there was nothing to approve.

Motion by Erickson, second by Coffin to approve the City Clerk's attendance at the Municipal Professionals Academy July 27-29th for continuing education. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Coffin, and Erickson. Nays: None.

Motion by Williams, second by R. Woods to approve the Deputy Clerk's attendance at the Municipal Professionals Institute July 18-21st to start working towards certifications. Roll call vote- Ayes: Erickson, T. Woods, Coffin, R. Woods, and Williams. Nays: None.

Police Chief Drish was absent but provided the council with a paper department update. There were no comments on that. Ben stated that Nick had attended electrical training that past week and that the pool opening was more than likely going to be delayed. They were still waiting on the tile company to fix an area of tile. Brian reported that him and Michelle were working on getting the water loss numbers updated. A meter for the fire station will be researched so that water loss wasn't so high, and all of the water usage could be more accounted for. Park signs were asked about again, and the public works will help look at what is needed to at least put the park name at every park's location. Mayor Harter reminded everyone that no one should be using public equipment for personal use and that nobody should be approving that. He also reminded everyone to make sure that building permits were obtained in proper timing.

Motion by Williams, second by Coffin to adjourn at 6:49 PM. Roll call vote- Ayes: R. Woods, Erickson, T. Woods, Coffin, and Williams. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk