

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, May 10, 2021. Mayor Harter called the meeting to order at 4:00 PM with the Pledge of Allegiance. Members present at City Hall: Williams, R. Woods, and Erickson. Absent: Vorwald and T. Woods. Also, present at City Hall: Brian Delagardelle, Wastewater Operator; Dave Jergens, Interim Public Works Director; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by Williams, second by R. Woods to approve the agenda. Roll call vote- Ayes: Erickson, R. Woods, and Williams. Nays: None.

During the public comment section Councilwoman Erickson stated that volunteers are needed to help with the playground installation at West Bentley on Saturday morning May 15th around 8:00 AM.

Motion by Erickson, second by Williams to approve the minutes of the April 26th Regular Meeting. Roll call vote- Ayes: R. Woods, Williams, and Erickson. Nays: None.

Motion by R. Woods, second by Erickson to approve the Treasurer's Report. Roll call vote- Ayes: Williams, Erickson, and R. Woods. Nays: None. Receipts for the month of April were: General, \$108,893.45; Special Revenue, \$62,056.05; TIF, \$17,549.14; Capital Projects, \$4.58, Permanent Funds, \$6.40; Proprietary, \$272,105.78; and Transfers In, \$174,555.00. Disbursements for the month of April were: General, \$43,142.13; Special Revenue, \$8,555.41; Proprietary, \$140,358.39; and Transfers Out, \$174,555.00. Balance on hand at close of business on April 30, 2021 was \$4,856,186.57.

Motion by Williams, second by Erickson to open the public hearing on the FY 2021 Budget Amendment. Roll call vote- Ayes: R. Woods, Erickson, and Williams. Nays: None. There were no comments received orally or in writing. Motion by Erickson, second by R. Woods to close the public hearing. Roll call vote- Ayes: Williams, R. Woods, and Erickson. Nays: None.

Motion by Erickson, second by R. Woods to approve **Resolution 2021-13 – Resolution Approving City Budget Amendment #1 and Certification for Fiscal Year 2021**. Roll call vote- Ayes: Williams, R. Woods, and Erickson. Nays: None.

Motion by Williams, second by Erickson to approve the IC Youth to run the ball diamond concessions again for season 2021. Roll call vote- Ayes: R. Woods, Erickson, and Williams. Nays: None.

Jason Kayser was present to discuss needed pool equipment upgrades. Councilman T. Woods arrived at 4:06 PM. The replacement of the 16-year-old Lily Pads were quoted at \$7,730.00 and he also discussed the possibility of adding a new slide with the left-over local option tax money collected years ago. More information will need to be gathered on the restrictions around spending that money. Motion by Williams, second by T. Woods to approve the purchase of the lily pads through Recreation by Lemmie Jones LLC for \$7,730.00. Roll call vote- Ayes: R. Woods, Erickson, T. Woods, and Williams. Nays: None.

Motion by Erickson, second by T. Woods to approve the fireworks permit for Fairbank Days. Fireworks are scheduled for Friday night, June 25th, around 9:30 PM. The rain date was approved for Saturday June 26th at 9:30 PM. The fire department will be on the property with all necessary personnel and equipment. Roll call vote- Ayes: Williams, R. Woods, T. Woods, and Erickson. Nays: None.

The carnival that was lined up for Fairbank Days needs 3 phase power and they were wondering if they could borrow the city generator. Interim Public Works Director Jergens stated he didn't see a problem with it and that they would have it filled up with gas and that the carnival could return in the same condition. The generator could be locked up at night as well. Motion by Erickson, second by T. Woods to approve the carnival using the city generator. Roll call vote- Ayes: Williams, R. Woods, T. Woods, and Erickson. Nays: None.

Discussion on a memorial bench at the ball diamond was tabled due to different plans with the project.

The personnel manual was ready for final approval. There had been no changes other than the insurance section since the last meeting. Motion by Williams, second by R. Woods to approve **Resolution 2021-14 – Resolution to Approve the Personnel Policy Manual**. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

A quote for \$654.72 was received from Storey Kenworthy for two more half hexagon tables to make the u-shape main table bigger. This would provide two more seats at the council table. Motion by Williams, second by T. Woods to approve the purchase of the two tables for the council chambers. Roll call vote- Ayes: R. Woods, Erickson, T. Woods, and Williams. Nays: None.

Steven Schmitt with Gordon Flesch Company provided a quote to the City Clerk for a cloud option telephone system for city hall/police office, the library, and the fire station. The total cost for those departments

was quoted at \$270.90. This is a decrease in costs for a better system, upgraded telephone technology, and many options for transfers and mailboxes. The council agreed to start with those departments with eventually getting the aquatic center and fax lines through the system as the goal. Motion by Erickson, second by T. Woods to get the Avaya Cloud option telephone system through Gordon Flesch Company. Roll call vote- Ayes: Williams, R. Woods, T. Woods, and Erickson. Nays: None.

Motion by Williams, second by Erickson to approve the cigarette permit for Casey's Marketing. Roll call vote- Ayes: R. Woods, T. Woods, Erickson, and Williams. Nays: None.

Motion by T. Woods, second by Williams to approve the cigarette permit for the Fairbank Food Center. Roll call vote- Ayes: Erickson, R. Woods, Williams, and T. Woods. Nays: None.

Motion by R. Woods, second by Williams to approve the bills as presented. Roll call vote- Ayes: T. Woods, Erickson, Williams, and R. Woods. Nays: None.

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| AERO-MOD, Equipment | \$604.34 |
| ALLSTATE RENTAL INC., Rental | \$150.00 |
| ARNOLD MOTOR SUPPLY, Supplies | \$102.02 |
| BARCO MUNICIPAL PRODUCTS, INC., Supplies | \$1,401.29 |
| BLACK HAWK WASTE DISPOSAL, Services | \$5,814.90 |
| BUTLER COUNTY REC, Electric | \$43,183.43 |
| CAMPBELL SUPPLY-WATERLOO, Supplies | \$490.20 |
| CASEY'S GENERAL STORE, Gas | \$507.79 |
| CEDAR VALLEY PUMP, LLC, Reimbursement | \$85.00 |
| CIT SEWER SOLUTIONS, Services | \$7,822.47 |
| CLAYTON ENERGY CORPORATION, Natural Gas | \$776.98 |
| CLAYTON ENERGY CORPORATION, Reservation | \$3,590.27 |
| CROSSROADS MOBILE MAINTENANCE, Services | \$1,122.50 |
| BRIAN DELAGARDELLE, Cell Phone Reimbursement | \$75.00 |
| DON'S TRUCK SALES, Services | \$227.92 |
| ELECTRICAL ENGINEERING & EQUIP, Services | \$1,400.00 |
| ELITE SPORTS, Supplies | \$654.00 |
| EMERGENCY MEDICAL PRODUCTS, Supplies | \$1,833.95 |
| FAIRBANK POSTMASTER, Apr Utility Bill Postage | \$140.40 |
| CITY OF FAIRBANK, Gas & Electric | \$4,431.45 |
| FARM WIN CO-OP, Lease | \$2.00 |
| FIRE RESCUE SPECIALTY, Supplies | \$115.00 |
| BRITTANY FULLER, Mileage | \$184.80 |
| GALL'S INC., Supplies | \$357.70 |
| GROTH SERVICES LLC, Services | \$760.00 |
| IOWA REGIONAL UTILITIES ASSOC., Water | \$6,905.13 |
| IOWA UTILITIES BOARD, Fees | \$1,235.00 |
| IPERS, Benefits | \$4,000.90 |
| DAVID JERGENS, Clothing Allowance/Cell Phone Reimbursement | \$150.37 |
| JASON KAYSER, Reimbursement | \$399.99 |
| KEYSTONE LABORATORIES, INC., Testing | \$410.60 |
| KIRKWOOD COMMUNITY COLLEGE, Training | \$485.00 |
| L-TRON CORPORATION, Equipment | \$329.00 |
| MEDIACOM, Cable & Phone/Internet | \$401.09 |
| MERCYONE WATERLOO MEDICAL CENTER, Testing | \$24.00 |
| MODERN BUILDING PRODUCTS, Supplies | \$2,997.32 |
| NSB/HSA - H S A Contributions | \$150.00 |
| NSB/HSA- H S A Payroll Deductions | \$290.00 |
| OELWEIN PUBLISHING, Publishings | \$314.05 |
| OVERHEAD DOOR CO.OF WATERLOO, Services | \$65.00 |
| PRATT'S PEST CONTROL, Services | \$40.00 |
| PREMIER TECHNOLOGY, Services | \$95.00 |

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| PRINT EXPRESS/BRENNAN PRINTING, Supplies | \$308.50 |
| QUICK MED CLAIMS, Billing Services | \$187.80 |
| RANDY'S LAWN CARE, Services | \$1,575.00 |
| ROBERTS, STEVENS,PRENDERGAST, Attorney Fees | \$2,204.50 |
| ROSENBAUER SOUTH DAKOTA LLC, Supplies | \$574.27 |
| NE SECURITY BANK , 4/1/2021 Payroll Processing Fee | \$10.00 |
| NE SECURITY BANK, 4/15/2021 Payroll Processing Fee | \$7.00 |
| NE SECURITY BANK, Void Check | \$25.00 |
| NE SECURITY BANK, Utility ACH Service Charge | \$10.00 |
| FRED SIGGELKOV, Rent | \$900.00 |
| TREASURER-STATE OF IOWA, Apr Sales Tax | \$2,987.07 |
| TREASURER STATE OF IOWA, Apr Excise Tax | \$1,185.28 |
| TURF & LANDSCAPE, INC., Services | \$790.00 |
| U. S. TREASURY, 941 Taxes | \$6,524.80 |
| U.S. BANK, PEFA Gas | \$8,210.03 |
| UNITYPOINT CLINIC-OCCUPATIONAL, Testing | \$42.00 |
| UTILITY EQUIPMENT CO., Supplies | \$2,437.84 |
| VAN WERT, INC, Supplies | \$288.92 |
| VERIZON WIRELESS, Cell Phones | \$158.66 |
| VISA, Training/Supplies | \$761.19 |
| WELLMARK, Premium | \$3,526.89 |
| BRENT WIERCK, Services | \$750.00 |
| WINDSTREAM ENTERPRISE, Services | \$459.56 |
| The Library Board approved the following bills on May 5, 2021: | |
| BAKER & TAYLOR INC., Books | \$355.36 |
| CITY OF FAIRBANK, Gas & Electric | \$178.11 |
| ETRINGER ELECTRIC LLC, Services | \$12,883.04 |
| NE SECURITY BANK, 4/15/2021 Payroll Processing Fee | \$3.00 |
| ROCK IT OUT DRYWALL, Services | \$11,500.00 |
| WINDSTREAM ENTERPRISE, Services | \$69.03 |

Jergens reported to the council that the bathrooms at the parks were up and running and that they have continued to stay super busy with locates for the fiber optic company installing the fiber optics. They had been working on the pool as well getting it ready for opening day. Mayor Harter told the council on behalf of Part-time Police Chief Everding that the new squad car was scheduled on the 24th of May for equipment installation. Due to some vandalism on the island, clean up was needed on the shelter. Mayor Harter also was asked about the possibility of having people donate the lights on Main Street when the Main Street project is underway. They could be identified with a plaque and donations could be based on a percentage of the cost of the light or a set amount. More information will be looked into for that possible project. Councilwoman Erickson said that Sara Langel with OnMedia would like to come to the council with ideas for a commercial using the video that Stone Kane created for the city. She will be added to the next agenda for May 24th.

Motion by R. Woods, second by T. Woods to adjourn at 4:41 PM. Roll call vote- Ayes: Williams, Erickson, T. Woods, and R. Woods. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk