

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, April 11, 2022. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Coffin. Absent: None. Also, present at City Hall: Brian Delagardelle, Wastewater Operator; Ben Delagardelle and Nick Kuker, Public Works; Dakota Drish, Part-time Police Chief; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by Williams, second by T. Woods to approve the agenda. Roll call vote- Ayes: R. Woods, Coffin, Erickson, T. Woods, and Williams. Nays: None.

Chad VanDaele was present during the public comment section seeking verbal approval from the Mayor and Council on a new business venture he would like to bring to town which would be in the back section of his building where VanDaele Insurance is. He wants to open a place where healthy shakes and meal replacement options are made and able to purchase. He still has a lot to put together and plan to see if it is possible and is also applying for a grant through Buchanan County. The Council and Mayor were all in favor of this idea and Mayor Harter stated that he would write a letter of support in favor of this new business in Fairbank to help him and his chances with being awarded the grant money. Christopher Woods was present and asked about how a person could get Children at Play signs installed. The city currently has three signs for purchasing if anyone would want one in their yard. The cost is around \$52.00, depending on lumber costs, plus installation costs and the sign would need to be on its own post and follow the correct measurement for eye level from the ground.

Motion by R. Woods, second by Coffin to approve the minutes of the March 28th Regular Meeting. Roll call vote- Ayes: Williams, Erickson, T. Woods, Coffin, and R. Woods. Nays: None.

Motion by Williams, second by Erickson to approve the Treasurer's Report. Roll call vote- Ayes: R. Woods, Coffin, T. Woods, Erickson, and Williams. Nays: None. Receipts for the month of March were: General, \$12,582.03; Special Revenue, \$26,617.55; TIF, \$1,812.94; Capital Projects, \$12.71, Permanent Funds, \$6.67; Proprietary, \$252,949.65; and Transfers In, \$62,475.00. Disbursements for the month of March were: General, \$41,503.59; Special Revenue, \$4,560.08; Proprietary, \$207,685.97; Capital, \$33,761.00; and Transfers Out, \$24,555.00. Balance on hand at close of business on March 31, 2022, was \$5,083,295.00.

Christian Woods, Kyle Odneal, and JJ Little were present to talk to the council about being a sponsor for Fairbank Days 2022. They also wanted to thank the council for all their help and support throughout the years. They got a new carnival this year. Motion by Coffin, second by T. Woods to approve the payment of a \$1,000.00 sponsorship from the city to the Fairbank Development Corporation. Roll call vote- Ayes: Erickson, T. Woods, and Coffin. Nays: None. Abstain: Williams and R. Woods.

Motion by T. Woods, second by Erickson to approve the closing of Main Street from First Street to Fourth Street for the Fairbank Days Celebration during the days of June 22 through June 26, 2022. Roll call vote- Ayes: Coffin, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

An agreement was written up regarding reimbursing Mitchell Franck for law enforcement equipment costs. He needed to purchase all new equipment since he was not able to use the equipment that he wears for his county job. The city agreed to pay him up to \$1,500.00 to obtain the necessary pieces of equipment in exchange for 1,500 hours worked. Anything less than 1,500 hours worked he would need to reimburse the city. Motion by Williams, second by T. Woods to approve **Resolution 2022-16 – Resolution Approving the City of Fairbank Entering into an Agreement with Mitchell Franck for the Reimbursement of Law Enforcement Equipment Costs**. Roll call vote- Ayes: R. Woods, Coffin, Erickson, T. Woods, and Williams. Nays: None.

Chief Drish asked for the ability to purchase a software called BOT. He said all the current employees currently utilize the software at their other current jobs and it would be beneficial to the department. It allows them to access information that the department would need. Motion by R. Woods, second by Coffin to approve the purchase of the BOT software at \$100.00 a month and to start with a 12-month purchase. Roll call vote- Ayes: Williams, Erickson, T. Woods, Coffin, and R. Woods. Nays: None.

Chief Drish also wanted to discuss with the council the idea of hiring a part-time investigator for the department to utilize. There had been some bigger cases they have been working and the investigator could help them with them. Andrew Isley, an Investigator hired full-time with the City of Independence, would only work on an as needed basis if approved by the council. Motion by Williams, second by T. Woods to move forward with a resolution to hire Andrew Isley at the meeting on April 25th. Roll call vote- Ayes: R. Woods, Coffin, Erickson, T. Woods, and Williams. Nays: None.

Motion by Erickson, second by Coffin to approve the seal coating and asphalt repair quote from Prairie Road Builders, Inc. The total work should be around \$40,000.00 and included 15 areas in town and they are hoping to start around the 25th of April. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Coffin, and Erickson. Nays: None.

The virus protection for the sonic wall at the sewer plant was discussed because it is needing renewed. Jetco suggested the 3-year program option. Motion by R. Woods, second by Williams to renew for 3 years for a total of \$1,262.00. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Quotes were obtained by public works to paint the toolbox from the 2008 truck so that it would match the new 2022 F250 pick-up. One from Quality Truck Rebuilders Inc. for \$4,786.10 and one from Corkery Paint & Repair, LLC for \$3,201.83. Motion by Williams, second by Coffin to go with the bid from Corkery Paint & Repair LLC. The box would be taken there tomorrow. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, Coffin, and Williams. Nays: None.

A water management program through Carrico out of Oelwein was presented to the council for the pool season of 2022. Ben stated that he thought it would be great and that the agreement was for all the chemicals needed and included operator training anytime he would need it. Currently the city had been using ACCO for the pool chemicals and they would need a 60-day notice to cancel the agreement. Motion by Erickson, second by T. Woods to approve sending a 60-day cancellation letter to ACCO and to approve the water management program with Carrico for the season of 2022. Roll call vote- Ayes: Williams, R. Woods, Coffin, T. Woods, and Erickson. Nays: None.

Jason Kayser, the pool board president, phoned into the meeting to let the council know of a big expense that is coming up next year. The plaster will all need to be redone and is estimated at about \$65,000.00. He stated that they are doing what they can to get by for this season. He said they are fully staffed this year and is looking forward to a great season. A quote for a new BECSys5 water chemistry Controller for the pool was received from Carrico. The one currently being used was from the old pool. Motion by Coffin, second by R. Woods to approve the purchase of the new piece of equipment from Carrico for \$4,500.65 plus installation costs. Roll call vote- Ayes: T. Woods, Erickson, Williams, R. Woods, and Coffin. Nays: None.

A resignation letter was received from the City Hall and Library cleaning personnel, Roxanne Wenner. She wished to no longer be on the payroll but would still like to clean at both places as a contractual service. Her last day on city payroll would be April 11th. Motion by T. Woods, second by Coffin to accept the resignation from Roxanne Wenner for the cleaning personnel position with the city. Roll call vote- Ayes: Erickson, Williams, R. Woods, Coffin, and T. Woods. Nays: None.

The cleaning services needed at City Hall were discussed. Motion by Williams, second by R. Woods to approve the city clerk to hire cleaning services as needed. Roll call vote- Ayes: Erickson, T. Woods, Coffin, R. Woods, and Williams. Nays: None.

Motion by R. Woods, second by Erickson to approve the liquor license renewal for Casey's Marketing. Roll call vote- Ayes: Williams, Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

The rentals requested from D & S Portables, Inc. for this summer were discussed. Motion by Williams, second by Erickson to place the bathroom facilities in West Bentley Park and Riverside Park. Those will be delivered by May 2nd. Roll call vote- Ayes: R. Woods, Coffin, T. Woods, Erickson, and Williams. Nays: None.

Motion by Coffin, second by T. Woods to approve Nick Curley and Mike and Christy Gruetzmacher to share the duties of summer 2022 recreation program director. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Coffin. Nays: None.

The commercial options with OnMedia were discussed. Motion by Erickson, second by T. Woods to approve the concept of the commercial to be "We Love It Here". Sarah Langel with OnMedia will be notified. Roll call vote- Ayes: Williams, R. Woods, Coffin, T. Woods, and Erickson. Nays: None.

The codification of the ordinances is getting closer to having a draft for the council to review. The last few updates from the police department were just submitted in. A draft could be ready by the next meeting.

Financing the Main Street project was discussed. There was not much to update the council on except that the water and sewer portions of the project are planned to be broke out separately and paid for through a SRF loan due to future programs dealing with SRF funding that might allow money to be available for loan forgiveness's. The estimated city share of the total project is around \$2.5 million. Jon Biederman, the city engineer, will be at the next meeting and more information will be discussed with the council. The plan is to have a city public meeting at the legion on June 21st or the 30th to inform the public on what to expect with this project.

Since the passing of Mike Everding, a new appointment needed to be made to the Fayette County EMA and 911 boards. Mayor Harter appointed Ron Miller as the new Fayette County EMA and 911 board representative.

Motion by Erickson, second by T. Woods to approve the bills as presented. Roll call vote- Ayes: Williams, R. woods, Coffin, T. Woods, and Erickson. Nays: None.

ACCESS SYSTEMS, Maintenance	\$ 141.02
BBVA COMPASS BANK, Annual Cathodic	\$ 935.00
SYNCB/AMAZON, Supplies	\$ 183.68
ARNOLD MOTOR SUPPLY, Supplies	\$ 159.58
BLACK HAWK WASTE DISPOSAL, Services	\$ 5,814.90
BLACKSTRAP, INC., Road Salt	\$ 2,309.63
BMC AGGREGATES L.C., Sand	\$ 683.76
BUTLER COUNTY REC, Electric/Services	\$ 52,812.26
CARRICO AQUATIC PRODUCTS, Supplies	\$ 230.47
CASEY'S GENERAL STORE, Gas	\$ 620.35
CHAD BROWN, Utility Deposit Refund	\$ 200.00
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 20,272.98
CLAYTON ENERGY CORPORATION, Reservation	\$ 9,275.07
COSTA'S SPORTS BAR & GRILL, Utility Deposit Refund	\$ 200.00
NICK CURLEY, LL Reimbursement	\$ 395.00
DAVID TURNER, Utility Deposit Refund	\$ 200.00
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
DON'S TRUCK SALES, F250 Pick-Up	\$ 37,920.00
EMERGENCY MEDICAL PRODUCTS, Supplies	\$ 837.15
FAIRBANK DEVELOPMENT CORP., Fairbank Days Sponsorship	\$ 1,000.00
FAIRBANK POSTMASTER, Utility Bills Postage 4/15/2022	\$ 156.00
CITY OF FAIRBANK, Electric & Gas	\$ 5,255.02
CITY OF FAIRBANK, Utility Deposit Applied	\$ 200.00
FAYETTE COUNTY AGRIC SOCIETY, Carnival Sponsorship	\$ 600.00
GALL'S INC., Clothing Allowance/Supplies	\$ 826.67
IAMU, Safety Training	\$ 507.32
ICAP, Annual Premium	\$ 49,103.83
IMFOA, Conferences	\$ 290.00
IOWA AUTO REBUILDERS, Repairs	\$ 5,355.44
IOWA PARK & RECREATION ASSOC., Training	\$ 30.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 6,174.80
JETCO, INC., Services	\$ 2,108.30
JOHN DEERE FINANCIAL, Supplies	\$ 27.48
JOHN FRIEDRICH, Services	\$ 100.00
KAY PARK REC CORP., Supplies	\$ 146.95
KEYSTONE LABORATORIES, INC., Testing	\$ 454.75
KIESLER'S POLICE SUPPLY, Ammo	\$ 890.21
KLOCKE'S EMERGENCY VEHICLES, Lights	\$ 1,410.69
LITTLE WAPSIE COMMUNICATIONS, Static IP Address	\$ 10.00
MAURER TREE SRVICE, Services	\$ 150.00
MEDIACOM, Internet	\$ 1,301.57
MITCHELL FRANCK, Agreement Reimbursement	\$ 1,500.00
MODERN BUILDING PRODUCTS, Supplies	\$ 468.40
NICK KUKER, Clothing Reimbursement	\$ 209.94
NSB/HSA- H S A Contributions	\$ 135.00
OELWEIN PUBLISHING, Publishings	\$ 293.50
PREMIER TECHNOLOGY, Services	\$ 94.75
QUICK MED CLAIMS, Billing Services	\$ 367.77

RACOM CORPORATION, Equipment	\$ 400.00
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 900.00
SANDRY FIRE SUPPLY, Supplies	\$ 41.25
NE SECURITY BANK, Returned Check	\$ 3,118.59
NE SECURITY BANK, ACH Service Charge	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 3/1/22	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 3/15/22	\$ 7.73
FRED SIGGELKOV, Annual Rent	\$ 975.00
STOREY KENWORTHY/MATT PARROTT	\$ 533.05
TREASURER-STATE OF IOWA, March Sales Tax	\$ 4,013.19
TREASURER STATE OF IOWA, March Excise Tax	\$ 1,171.12
U. S. TREASURY, 941 Taxes	\$ 2,936.30
UNITYPOINT CLINIC-OCCUPATIONAL, Drug Testing	\$ 84.00
USA BLUEBOOK, Supplies	\$ 484.33
VERIZON WIRELESS, Cell Phones	\$ 157.63
VISA, Phone System/Training	\$ 733.70
WELLMARK, Premium	\$ 1,371.84
WERTJES UNIFORMS, Clothing Allowance	\$ 187.80
WINDSTREAM ENTERPRISE, Phone Line	\$ 66.75
The Library Board Approved the Following Bills on April 7, 2022:	
SYNCB/AMAZON, Supplies	\$ 169.71
ANGELA BERG, Reimbursement	\$ 61.20
BAKER & TAYLOR INC., Books	\$ 1,299.48
COAST TO COAST SOLUTIONS, Supplies	\$ 446.35
FAIRBANK FOOD CENTER, Supplies	\$ 8.87
CITY OF FAIRBANK, Electric & Gas	\$ 247.16
GROUT MUSEUM, Membership	\$ 200.00
ICAP, Annual Premium	\$ 1,798.17
MODERN BUILDING PRODUCTS, Supplies	\$ 18.28
NE SECURITY BANK, Payroll Processing Fee 3/15/22	\$ 2.27
OVERDRIVE, INC., EBooks	\$ 1,500.00
PREMIER TECHNOLOGY, Services/Laptop	\$ 640.00
VISA, Office Subscriptions	\$ 139.10

Chief Drish told the council he would like to see about adding more money to the vehicle savings fund each year to properly prepare for future purchases. Public Works talked about placing the 2019 Ford box up for bid with a reserve price to see what money it could bring in. Then depending on how good it does, they could do the new 2022 box as well. Mayor Harter informed the council about getting quotes on updating the front desk area in the city hall office.

Motion by Coffin, second by Williams to adjourn at 7:42 PM. Roll call vote- Ayes: R. Woods, T. Woods, Erickson, Williams, and Coffin. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk