

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday, March 28, 2022. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, T. Woods, and Coffin. Absent: Erickson. Also, present at City Hall: Heather Prendergast, Attorney; Brian Delagardelle, Wastewater Operator; Ben Delagardelle, Public Works; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Mayor Harter conducted a moment of silence in honor of Police Chief Mike Everding. He passed away on March 19, 2022 and had been with the City since June 8, 2020.

Motion by T. Woods, second by Williams to approve the agenda. Roll call vote- Ayes: Coffin, R. Woods, Williams, and T. Woods. Nays: None.

There were no public comments during the public comment section.

Motion by R. Woods, second by Coffin to approve the minutes of the March 14<sup>th</sup> Regular Meeting. Roll call vote- Ayes: Williams, T. Woods, Coffin, and R. Woods. Nays: None.

Discussion was held on the ICAP Insurance Renewal. The premium paid last year was \$45,815.00 and this year it increased to \$50,902.00. Motion by Williams, second by R. Woods to approve the ICAP Insurance Renewal for 2022 at \$50,902.00. Roll call vote- Ayes: T. Woods, Coffin, R. Woods, and Williams. Nays: None.

The public safety committee had been in the process of looking for more part-time officers and over the past week had interviewed a couple more candidates. They interviewed Dakota Drish, a past police department employee, and thought that he would be a benefit to the department again. Motion by Coffin, second by T. Woods to approve **Resolution 2022-12 – Resolution Hiring Part-Time Police Officer**. Dakota Drish was hired at \$23.00 per hour and will start on March 28, 2022. Roll call vote- Ayes: R. Woods, Williams, T. Woods, and Coffin. Nays: None.

Mitchell Franck, an officer with the Buchanan County Sheriff's Office, was interviewed as well. Mitchell was presented to the council by the police committee to hire. Motion by R. Woods, second by Williams to approve **Resolution 2022-13 – Resolution Hiring Part-Time Police Officer**. Mitchell Franck was hired at \$23.00 per hour and will also start on March 28, 2022. Roll call vote- Ayes: Coffin, T. Woods, Williams, and R. Woods. Nays: None.

Tristan Dilley, an officer with the City of Independence, was also interviewed. Tristan was presented to the council by the police committee to hire. Motion by Williams, second by T. Woods to approve **Resolution 2022-14 – Resolution Hiring Part-Time Police Officer**. Tristan Dilley was also hired to start on March 28<sup>th</sup> at \$23.00 per hour. Roll call vote- Ayes: R. Woods, Coffin, T. Woods, and Williams. Nays: None.

The police committee gave the recommendation to appoint Dakota Drish as the Chief of Police due to his knowledge of the department and his willingness to jump in and help after the passing of Police Chief Everding. Motion by Coffin, second by Williams to approve **Resolution 2022-15 – Resolution Appointing Chief of Police**. With this appointment, Dakota will now make \$26.00 an hour. Roll call vote- Ayes: T. Woods, R. Woods, Williams, and Coffin. Nays: None.

Two bids, one from Randy's Lawn Care & Snow Removal at \$350.00 per mowing and one from Turf and Landscape at \$395.00 per mowing, were received for the seasonal cemetery mowing for 2022. Motion by R. Woods, second by Coffin to have Randy's Lawn Care & Snow Removal mow the cemetery for the 2022 season and then possibly the next 2 years since they bid all of them at \$350.00 per mowing for the next 3 years. The cemetery mowing will be evaluated after this season since it is the first time for them mowing it. Roll call vote- Ayes: Williams, T. Woods, Coffin, and R. Woods. Nays: None.

Ron Miller was present for the radio communications tower discussion. Buchanan County is willing to give us the tower that is located down by the sewer lagoon free of charge. Attorney Prendergast noted that it sounded like a great opportunity for the city but wanted to see the agreement first and know more about what all it will entail with maintenance. It will be on future agendas for discussion and possible approval.

Two quotes were received for the needed removal of the tree located by the bridge for the upcoming Main Street Project. Even Family Tree Service at \$5,200.00 and Maurer Tree Service LLC at \$3,800.00. Motion by Coffin, second by R. Woods to approve Maurer Tree Service LLC to remove the tree. Roll call vote- Ayes: T. Woods, Williams, R. Woods, and Coffin. Nays: None.

Arnola Siggelkow wrote a letter to the council asking for permission to plant a tree in Riverside Park as a gift. The public works will work with Shawn Davis on location when it comes time to plant the tree. Motion by Williams, second by T. Woods to approve the purchase of a non-fruit bearing tree for Riverside Park. The council thanked Arnola for this gift. Roll call vote- Ayes: R. Woods, Coffin, T. Woods, and Williams. Nays: None.

Again, there had been no interested parties come forward in the recreation position for the summer season of 2022. Nothing came out of the Facebook post looking for an individual. The council will do more asking around and it will be discussed at future meetings.

The council discussed more on the commercial options with OnMedia. They still need to talk to the Fairbank Development Corporation and will be on the next meeting agenda.

Motion by Williams, second by Coffin to approve the city-wide clean-up day for May 9<sup>th</sup>, 2022. Please have all items to the curb by 7 AM. Stickers for appliances are available to purchase at City Hall until 5 PM on Friday May 6<sup>th</sup>. Roll call vote- Ayes: R. Woods, T. Woods, Coffin, and Williams. Nays: None.

Maggie Burger with Speer Financial was contacted about the financing options that the city could have for the upcoming Main Street Project. She will need more concrete estimates on costs before digging too deeply. She did mention the possibility of funds being available through SRF that could qualify for a loan forgiveness. Jon Biederman will work on dividing out the costs for Water and Sewer for the SRF portion. She will keep the council informed as new information arises.

Motion by Williams, second by Coffin to approve sending out RFP's (request for proposals) to perform the required annual exam for FY 2022. Proposals for an annual exam and a full audit will be requested. This will be voted on at the meeting on April 25<sup>th</sup>. Roll call vote- Ayes: R. Woods, T. Woods, Coffin, and Williams. Nays: None.

Motion by R. Woods, second by Coffin to approve Brittany Fuller and Michelle Laube's attendance at the IMFOA Spring Conference on April 21<sup>st</sup> and 22<sup>nd</sup> 2022 in Des Moines. The City Hall office will be closed during that time. The clerks will be available via City Hall phone now that they are able to access the phone system remotely. Please leave them a message during that time and they will get back to you as training allows. Roll call vote- Ayes: Williams, T. Woods, Coffin, and R. Woods. Nays: None.

Ben Delagardelle reported that a tree branch needed removed that morning and Mauer Tree Service LLC was able to come and do it right away. He also reported that there had been a couple power outages the past couple of weeks, and they were able to figure out the issues and get everyone back on as soon as possible. Ben explained that the current gas electrofusion machine cannot be repaired anymore, and the council agreed that a new one was needed due to that reason. Police Chief Drish stated that he had been working on getting things caught up and figured out due to the passing of Mike Everding. He also said that the new hire, Mitchell Franck, could benefit from an agreement with the city since he would need to get all new equipment due to the sheriff's office not allowing him to use his current work equipment. He mentioned a possible agreement that would allow for the reimbursement of equipment for hours worked. An agreement will be typed up for the council to review at the next meeting. Mayor Harter said that there was a lunch and learn being held in Independence on April 14<sup>th</sup> on teamwork if anyone was interested in attending.

Motion by Williams, second by T. Woods to adjourn at 7:02 PM. Roll call vote- Ayes: R. Woods, Coffin, T. Woods, and Williams. Nay: None.

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Mike Harter, Mayor

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Brittany Fuller, City Clerk