

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, March 14, 2022. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Coffin. Absent: None. Also, present at City Hall: Brian Delagardelle, Wastewater Operator; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by T. Woods, second by Erickson to approve the agenda. Roll call vote- Ayes: Coffin, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

Ron Miller was present during the public comment section to inform the council that the county was willing to give the city their radio communications tower that is located down by the sewer lagoon free of charge. The county is no longer using it since they went to a different communications system and are offering it to the city if they would like it. It will be on the next agenda for consideration.

Motion by Erickson, second by Williams to approve the minutes of the February 28th Regular Meeting and the March 10th Special Meeting. Roll call vote- Ayes: T. Woods, Coffin, R. Woods, Williams, and Erickson. Nays: None.

Motion by T. Woods, second by Coffin to approve the Treasurer's Report. Roll call vote- Ayes: Erickson, Williams, R. Woods, Coffin, and T. Woods. Nays: None. Receipts for the month of February were: General, \$11,696.52; Special Revenue, \$15,396.48; TIF, \$686.80; Capital Projects, \$11.42, Permanent Funds, \$6.02; Proprietary, \$193,374.59; and Transfers In, \$24,555.00. Disbursements for the month of February were: General, \$18,780.66; Special Revenue, \$16,502.30; Proprietary, \$206,158.53; Capital, \$1,495.00; and Transfers Out, \$24,555.00. Balance on hand at close of business on February 28, 2022, was \$5,077,618.37.

Motion by Coffin, second by Williams to open the public hearing on FY 2023 Budget. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, Williams, and Coffin. Nays: None. No comments were received. Motion by Williams, second by T. Woods to close the public hearing on the FY 2023 Budget. Roll call vote- Ayes: R. Woods, Coffin, Erickson, T. Woods, and Williams. Nays: None.

Mayor Harter stated the tax rate set by the city was \$9.15002. Motion by R. Woods, second by T. Woods to approve **Resolution 2022-09 – Resolution Approving City of Fairbank's Annual Budget for Fiscal Year 2023**. Roll call vote- Ayes: Williams, Coffin, Erickson, T. Woods, and R. Woods. Nays: None.

Justin Steinlage with the Fayette County Fair Board joined the meeting to discuss the City's participation with the Fayette County Fair this year. The Fair dates will be July 19th – 23rd. Last year the city donated \$500.00. The money would be used to make the entire carnival free for everyone. Motion by Erickson, second by T. Woods to donate \$600.00 this year to help with a more expensive carnival. Roll call vote- Ayes: Williams, R. Woods, Coffin, T. Woods, and Erickson. Nays: None.

Matt Mahoney and Katie LaBree from Butler County REC were present to give the council a yearly update. They thanked the city for the relationships they have gained over the past year. It was a tougher year with the bad storms that had been experienced. He is going to work with public works on ways to create more isolation of our electrical system and he is hoping the rates stay steady.

It is a new requirement that municipal electric utilities file a reliability plan with the Iowa Utilities Board. The Iowa Association of Municipal Utilities helped cities create a template to follow and pass by resolution. Motion by Williams, second by Coffin to approve **Resolution 2022-10 – Resolution Adopting Electric Reliability Plan of the City of Fairbank Municipal Electric Utility**. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, Coffin, and Williams. Nays: None. This plan will be filed with IUB by April 1st.

Adam Kerns, the city's insurance agent, was present to discuss the renewal information on the city property insurance. He stated that the city was going to see about an 11% increase which was typical across the board for what people had been seeing. It will be on the next agenda for approval and until then he asked to be contacted with any questions.

As of right now there had been no interests in the recreation position for the summer season of 2022. The council asked that it be placed on Facebook to see if any interests would come from that. It will be discussed at the next meeting.

Mitch Coffin was not present, so nothing was discussed with the ballpark scoreboard.

The council decided to accept bids on the seasonal cemetery mowing for 2022. It will be awarded at the next meeting.

Randy's Lawn Care & Snow Removal mowed the six parks for last years mowing season. When they submitted their bid proposal last year, they had bid on the next three years. Everyone was happy with their work and the wonderful job they did when the city had dealt with the storms in August 2021. Motion by Williams, second by Coffin to approve Randy's Lawn Care & Snow Removal to mow the six parks again this 2022 mowing season with the same proposal price of \$525.00 per mowing. Roll call vote- Ayes: R. Woods, Erickson, T. Woods, Coffin, and Williams. Nays: None.

The Council received a quote from Frontline Warning Systems for a service contract for one year. The \$800.00 contract included inspecting the warning sirens twice a year. Motion by R. Woods, second by Coffin to approve the one-year contract with Frontline Warning Systems. Roll call vote- Ayes: Williams, Erickson, T. Woods, Coffin, and R. Woods. Nays: None

Motion by Williams, second by T. Woods to approve the IC Youth to run the ball diamond concessions again for season 2022. Roll call vote- Ayes: Erickson, R. Woods, Coffin, T. Woods, and Williams. Nays: None.

The council discussed more on the commercial options with OnMedia. They will get the opinions from others in the Fairbank Community Club and the Fairbank Development Corporation and will be on the next meeting agenda.

Motion by Erickson, second by Coffin to approve **Resolution 2022-11 – A Resolution to Amend the Personnel Policy Manual** with the changes approved at the meeting on February 28th. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Coffin, and Erickson. Nays: None.

A resignation letter was received from Karen Levendusky to remove herself from the TIF Committee. Interested parties to fill the open TIF Committee spots were discussed. Motion by Williams, second by Coffin to accept resignation from Karen Levendusky and to add Ted Vorwald, Juliann Woods, and Jason Kayser to the TIF Committee. Roll call vote- Ayes: R. Woods, Erickson, T. Woods, Coffin, and Williams. Nays: None.

The council was updated on the different financing options for the future Main Street project. Maggie Burger with Speer Financial will be contacted to see about attending a future meeting for more details.

Motion by T. Woods, second by Erickson to approve the bills as presented. Roll call vote- Ayes: Coffin, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

ARNOLD MOTOR SUPPLY, Supplies	\$	83.57
BEN DELAGARDELLE, Cell Phone Reimbursement	\$	75.00
BLACK HAWK WASTE DISPOSAL, Services	\$	5,814.90
BLACKHAWK AUTOMATIC SPRINKLERS, Services	\$	407.04
BODENSTEINER IMPLEMENT CO., Supplies	\$	60.33
BRENT WIERCK, Services	\$	750.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$	75.00
BROWN SUPPLY CO., INC., Supplies	\$	570.00
BUCHANAN COUNTY ECONOMIC DEVELOPMENT, Dues	\$	500.00
BUCHANAN COUNTY, Dispatch Fees	\$	23,620.00
BUTLER COUNTY REC, Electric	\$	56,534.54
BUTLER COUNTY REC, Services	\$	651.75
CAMPBELL SUPPLY-WATERLOO, Supplies	\$	55.20
CASEY'S GENERAL STORE, Gas	\$	1,018.08
CITY OF FAIRBANK, Electric & Gas	\$	5,225.65
CLAYTON ENERGY CORPORATION, Natural Gas	\$	23,813.63
CLAYTON ENERGY CORPORATION, Reservation	\$	9,275.07
DAN RIGDON, Reimbursement	\$	200.00
ELECTRICAL ENGINEERING & EQUIPMENT, Supplies	\$	245.02
EMERGENCY MEDICAL PRODUCTS, Supplies	\$	678.21
FAIRBANK POSTMASTER, Postage Utility Bills March 2022	\$	152.00
FEHR GRAHAM, Engineering Fees	\$	33,761.00
FELD FIRE, Supplies	\$	305.00
FIRE SERVICE TRAINING BUREAU, Training	\$	50.00
FRONTLINE WARNING SYSTEMS, Annual Siren Contract	\$	800.00
GALL'S INC., Clothing Allowance	\$	54.40
GWORKS, Software Upgrades	\$	3,406.50

HAWKEYE ALARM & SIGNAL CO., Services	\$ 250.00
IA DEPT OF PUBLIC HEALTH, Registration	\$ 70.00
IMFOA, Membership Dues	\$ 70.00
IOWA PARK & RECREATION ASSOC., Training	\$ 245.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 6,384.64
JETCO, INC., Services	\$ 2,419.18
JOHN FRIEDRICH, Services	\$ 100.00
KARLA KELLY, Utility Deposit Reimbursement	\$ 200.00
KEYSTONE LABORATORIES, INC., Testing	\$ 404.25
LITTLE WAPSIE COMMUNICATIONS, Static IP Address	\$ 10.00
MEDIACOM, Internet	\$ 437.24
MEDIACOM, Internet	\$ 448.50
MIDWEST MUNIC. TRANS. GROUP, Dues	\$ 200.00
MODERN BUILDING PRODUCTS, Supplies	\$ 484.05
NE SECURITY BANK, Payroll Processing Fee 2/1/22	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 2/15/22	\$ 8.07
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00
NSB/H S A - H S A Contributions	\$ 145.00
OELWEIN PUBLISHING, Publishings	\$ 514.53
PREMIER TECHNOLOGY, Services	\$ 66.00
QUICK MED CLAIMS, Billing Services	\$ 513.47
REGION 1 AWWA, Training	\$ 50.00
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 487.50
ROSENBAUER SOUTH DAKOTA LLC, Supplies	\$ 254.84
STRYKER SALES CORPORATION, Minor Equipment	\$ 392.54
SUPERIOR WELDING SUPPLY CO., Oxygen	\$ 30.61
SWIMOUTLET.COM, Supplies	\$ 243.81
THEODORE J. VORWALD, Fire Reimbursement	\$ 249.00
TREASURER STATE OF IOWA, Feb. Excise Tax	\$ 1,155.67
TREASURER-STATE OF IOWA, Feb. Sales Tax	\$ 3,971.68
U. S. TREASURY, 941 Taxes	\$ 3,782.14
U.S. BANK, February PEFA Gas	\$ 12,136.78
U.S. BANK, January PEFA Gas	\$ 14,605.61
UTILITY EQUIPMENT CO., Supplies	\$ 337.96
VERIZON WIRELESS, Cell Phones	\$ 157.61
VISA, AVAYA Phone System	\$ 313.79
VISA, Training	\$ 250.00
WELLMARK, Premium	\$ 1,364.36
WELTER STORAGE EQUIP CO., INC, Supplies	\$ 510.00
WINDSTREAM ENTERPRISE, Phone Line	\$ 66.75
WOODS CONSTRUCTION, INC., Services	\$ 2,462.50
The Library Board Approved the Following Bills on March 3, 2022:	
SYNCB/AMAZON, Supplies	\$ 111.05
BAKER & TAYLOR INC., Books	\$ 903.68
CITY OF FAIRBANK, Electric & Gas	\$ 254.24
FAIRBANK POSTMASTER, Box Rent	\$ 92.00
NE SECURITY BANK, Payroll Processing Fee 2/15/22	\$ 1.93
PREMIER TECHNOLOGY, Services	\$ 118.75
VISA, AVAYA Phone System	\$ 40.10

Ordinance updates will continue to be worked on. The clerk will meet with Chief Everding to start looking at the police sections next week.

Motion by T. Woods, second by Coffin to adjourn at 7:24 PM. Roll call vote- Ayes: R. Woods, Williams, Erickson, Coffin, and T. Woods. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk