

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, March 8, 2021. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present at City Hall: Williams, R. Woods, Vorwald, T. Woods, and Erickson. Absent: None. Also, present at City Hall: Brian Delagardelle, Wastewater Operator; Dave Jergens, Public Works; Mike Everding, Part-Time Police; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by Erickson, second by Williams to approve the agenda. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Williams, and Erickson. Nays: None.

Loras Little was present during the public comment section. He wanted to mention to the City his concerns with water issues on the right of way of his property. Councilman Vorwald and Jergens said they would look at it tomorrow. Seth Reinking along with his father, Quinton Reinking, were present to state their interests in the lot at 405 Grove Street for a possible gym/power washing business. Councilman Vorwald stated that the City had received an offer already on the property but that the council would talk with the City Attorney about the next steps and have her get back to them.

Motion by Williams, second by Vorwald to approve the minutes of the Feb. 22nd Regular Meeting. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, Vorwald, and Williams. Nays: None.

Motion by Vorwald, second by R. Woods to approve the Treasurer's Report. Roll call vote- Ayes: T. Woods, Erickson, Williams, R. Woods, and Vorwald. Nays: None. Receipts for the month of February were: General, \$30,451.18; Special Revenue, \$11,056.22; TIF, \$472.46; Capital Projects, \$4.33, Permanent Funds, \$5.98; Proprietary, \$184,639.25; and Transfers In, \$374,555.00. Disbursements for the month of February were: General, \$31,360.35; Special Revenue, \$2,184.69; Proprietary, \$140,454.99; and Transfers Out, \$374,555.00. Balance on hand at close of business on February 28, 2021 was \$4,652,233.35.

Motion by Williams, second by Erickson to open the public hearing on FY 2022 Budget. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, Erickson, and Williams. Nays: None. No comments were received. Motion by Williams, second by T. Woods to close the public hearing on the FY 2022 Budget. Roll call vote- Ayes: R. Woods, Vorwald, Erickson, T. Woods, and Williams. Nays: None.

Mayor Harter stated the tax rate set by the city was \$9.72802. Motion by R. Woods, second by T. Woods to approve **Resolution 2021-04 – Resolution Approving the City of Fairbank's Annual Budget for Fiscal Year 2022**. Roll call vote- Ayes: Erickson, Williams, Vorwald, T. Woods, and R. Woods. Nays: None.

Adam Kerns, the city's insurance agent, was present to discuss the renewal information on the city property insurance. He stated that this year was tougher than normal when it came to premium costs due to ICAP hiring an outside firm to go and do building valuations. Values were raised significantly. The council asked him to figure a \$5,000 deductible and add the 2019 firetruck at replacement cost and then the updated proposal would be on the agenda for the meeting on March 22nd for approval.

Discussion was held on the natural gas record breaking "spot gas" price surge. Mary Kay Frost was present and asked how the city planned to deal with the issue and that she did not feel it was fair to bill out low users the same as high users. Councilman T. Woods stated that he did not feel they were going to charge a set amount fee for everyone. Councilman Vorwald thought there was two main options of either spreading the cost out over a period of time or to just bill everyone for the usage they used once, then allow for individuals to pay as they could. It was thought it would be nice to have all bills cleaned up before next winter. In the city's ordinance there is a \$0.35 per CCF amount that can be removed or amended as needed by resolution. Motion by Williams, second by T. Woods to waive the \$0.35 per CCF charge for the month of February usage which is for billing on March 15, 2021 to help alleviate the cost of gas to their customers stated in **Resolution 2021-05 – A Resolution Waiving \$0.35 Charge from City Gas Rate for March 2021 Utility Billing**. Roll call vote- Ayes: Erickson, R. Woods, Vorwald, T. Woods, and Williams. Nays: None. Motion by Williams, second by T. Woods to waive the penalties for the past due gas portion of utility bills until September 1, 2021 to allow customers to pay as they can. Roll call vote- Ayes: Erickson, R. Woods, Vorwald, T. Woods, and Williams. Nays: None.

Amending the provisions to all-terrain vehicles were discussed. Hours of operation stated 5 AM to 10 PM. There was no other discussion. Motion by Vorwald, second by R. Woods to approve the first reading of Ordinance 350 – Amending Provisions to All-Terrain Vehicles. Roll call vote- Ayes: Erickson, Williams, R. Woods, and Vorwald. Abstain: T. Woods. Nays: None.

Motion by Vorwald, second by R. Woods to waive the second and third readings of Ordinance 350. Roll call vote- Ayes: Erickson, Williams, R. Woods, and Vorwald. Abstain: T. Woods. Nays: None.

Motion by Vorwald, second by R. Woods to approve Ordinance 350 – Ordinance Amending Provisions Pertaining to All-Terrain Vehicles. Roll call vote- Ayes: Erickson, Williams, R. Woods, and Vorwald. Abstain: T. Woods. Nays: None.

Councilman R. Woods stated that there had been some new development with the current police vehicle since the last meeting. The vehicle went to Birdnow and the catalytic convertors were plugged and there was a noise at the bottom of the engine which foreshadowed the need for a new engine. Police Chief Everding stated that the new 2021 Ford vehicles were sixteen weeks out, but the 2021 Chevy options were available on the lots. Councilman Vorwald stated that rather than going through the mess of buying a used vehicle the council should just look at the new options and maybe it would last the city ten years. Motion by Williams, second by T. Woods to pick up the grey 2021 Tahoe and to let Everding make the best decision on what equipment is transferable for the vehicle. Everding stated that the vehicles would go to Racom in Hiawatha. Roll call vote- Ayes: Erickson, R. Woods, Vorwald, T. Woods, and Williams. Nays: None.

Two bids, one from Randy's Lawn Care & Snow Removal and one from Turf and Landscape, were received for the seasonal cemetery mowing for 2021. Motion by Vorwald, second by Erickson to have Turf and Landscape mow the cemetery for the 2021 season since they had done it the past few years. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Erickson, and Vorwald. Nays: None.

Two bids, one from Davis Lawn Service LLC and one from Randy's Lawn Care & Snow Removal, were received for the seasonal city mowing for 2021. Councilman Vorwald stated that the fall and spring cleanup could be done by the public works employees. The city guys would also oversee mowing the small areas in town. For example, the Post Office, Fairbank Library, Welcome to Fairbank signs, and the Aquatic Center. Vorwald contacted the references for Randy's Lawn Care & Snow Removal, and everyone was satisfied with him. Motion by Vorwald, second by Erickson to approve Randy's Lawn Care & Snow Removal to mow the six parks for the seasonal city mowing. The proposal was good for seasons 2021, 2022 and 2023 and will be re-evaluated after season 2021. Roll call vote- Ayes: Williams, R. Woods, T. Woods, Erickson, and Vorwald. Nays: None.

Discussion was held on the open public works position. The utility committee planned to meet with five candidates that next Wednesday. R. Woods and Vorwald along with Public Works, Jergens and Delagardelle, would conduct the interviews.

Attorney Prendergast read through the rough draft personnel manual and had a handful of suggestions and questions. The committees will meet to work through those questions and will hopefully be ready for approval in the coming meetings.

A proposal/contract with CIT Sewer Solutions was looked at regarding the cleaning and televising of storm sewer and sanitary sewer lines for the Main Street project scheduled for FY 2023. Delagardelle stated that it seemed very reasonable. Motion by T. Woods, second by Williams to approve the proposal/contract with CIT Sewer Solutions. Roll call vote- Ayes: Erickson, Vorwald, R. Woods, Williams, and T. Woods. Nays: None.

Motion by Vorwald, second by T. Woods to approve the bills as presented. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

ARNOLD MOTOR SUPPLY, Supplies	\$7.64
B & K AUTOMOTIVE, Services	\$295.85
BLACK HAWK WASTE DISPOSAL, Services	\$5,814.90
BODENSTEINER IMPLEMENT CO., Supplies	\$64.17
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$75.00
BRUENING ROCK PRODUCTS, Supplies	\$113.13
BUCHANAN COUNTY ECONOMIC DEVELOPMENT, Dues	\$500.00
BUTLER COUNTY REC, Electric	\$59,367.43
CASEY'S GENERAL STORE, Gas	\$550.59
CITY OF FAIRBANK, Gas & Electric	\$4,199.38
CITY OF FAIRBANK, Replenish Postage	\$21.90
CLAYTON ENERGY CORPORATION, Natural Gas	\$3,569.80
CLAYTON ENERGY CORPORATION, Reservation	\$9,386.23
DAVID JERGENS, Mileage/Cell Phone Reimbursement	\$349.79
DON'S TRUCK SALES, Services	\$420.58

EMERGENCY MEDICAL PRODUCTS, Supplies	\$1,586.42
FAIRBANK SIGN DESIGN, Supplies	\$125.00
FARM WIN CO-OP, Diesel	\$1,283.33
FELD FIRE, Supplies	\$100.00
FIRE SERVICE TRAINING BUREAU, Training	\$50.00
HAWKEYE ALARM & SIGNAL CO., Services	\$250.00
IA DEPT OF PUBLIC HEALTH, Registration	\$70.00
IAMU, Services	\$1,585.00
IOWA PUMP WORKS, Equipment	\$1,432.04
IOWA REGIONAL UTILITIES ASSOC., Water	\$6,588.35
IPERS, Benefits	\$4,329.52
JOHN DEERE FINANCIAL, Supplies	\$28.93
KEYSTONE LABORATORIES, INC., Testing	\$689.70
KIRKWOOD COMMUNITY COLLEGE, Training	\$70.00
LYNCH DALLAS, P.C., Attorney Fees	\$82.50
MEDIACOM, Cable & Phone/Internet	\$475.88
MODERN BUILDING PRODUCTS, Supplies/Equipment	\$2,349.83
NE SECURITY BANK, Payroll Processing Fee 2/1/21	\$10.00
NE SECURITY BANK, Payroll Processing Fee 2/16/21	\$7.00
NE SECURITY BANK, Utility ACH Service Charge	\$10.00
NSB/H S A, H S A Contributions	\$150.00
NSB/H S A, Payroll Deductions	\$290.00
OELWEIN PUBLISHING, Publishings	\$476.51
PREMIER TECHNOLOGY, Services	\$23.75
QUICK MED CLAIMS, Billing Services	\$100.34
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$937.50
SAFELITE FULFILLMENT, INC, Windshield	\$299.97
STOREY KENWORTHY/MATT PARROTT, Supplies	\$455.63
SUPERIOR WELDING SUPPLY CO., Supplies	\$112.19
TOM & ANNETTE HYDE, Rebate	\$325.00
TOM'S AUTO TRIM, Services	\$190.00
TREASURER STATE OF IOWA, Feb. Excise Tax	\$1,121.81
TREASURER-STATE OF IOWA, Feb. Sales Taxes	\$3,165.42
U. S. TREASURY, 941 Taxes	\$6,604.12
U.S. BANK, PEFA Gas	\$10,751.99
UTILITY EQUIPMENT CO., Supplies	\$713.44
VERIZON WIRELESS, Cell Phones	\$158.52
VISA, Training/Supplies	\$157.08
WELLMARK, Premium	\$3,526.89
WINDSTREAM ENTERPRISE, Services	\$508.17
The Library Board Approved the following bills on February 3, 2021:	
SYNCB/AMAZON, Supplies	\$24.58
BAKER & TAYLOR INC., Books	\$547.18
CITY OF FAIRBANK, Gas & Electric	\$208.90
FAIRBANK POSTMASTER, Box Fee	\$86.00
NE SECURITY BANK, Wire Fee	\$25.00
NE SECURITY BANK, Payroll Processing Fee 2/16/21	\$3.00
OVERDRIVE, INC., EBooks	\$300.00
STOREY KENWORTHY/MATT PARROTT, Supplies	\$25.00
WINDSTREAM ENTERPRISE, Services	\$69.24

Jergens informed the council that he had attended pool class and passed the test. He also stated that the pool was looking good for startup which is just around the corner but that there would be some maintenance done in the fall. Delagardelle said they had been working on the truck. New tires and switching the boxes around. Mayor

Harter had a survey from the CAPS program on bike trails that he distributed and stated the CAPS students would be joining a meeting in the future. He also mentioned that he received two letters from IMFOA (Iowa Municipal Finance Officers Association) that stated that Brittany Fuller had obtained the designations of Iowa Certified Municipal Clerk and Iowa Certified Municipal Finance Officer.

Motion by T. Woods, second by Vorwald to adjourn at 7:20 PM. Roll call vote- Ayes: Erickson, Williams, R. Woods, Vorwald, and T. Woods. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk