

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 5:00 PM and regular session following at 6:00 PM on Monday January 11, 2021. Members present at City Hall: R. Woods, T. Woods, Vorwald, and Williams. Absent: Erickson. Also, present at City Hall: Brian Delagardelle, Wastewater Operator; Dave Jergens, Public Works; Mike Everding, Part-Time Police; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

The budget for FY2022 was discussed during the budget workshop. The Council discussed all aspects of the City's proposed budget numbers and reviewed previous year's information from the Police, Pool, Library, and Fire departments.

Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Williams, second by T. Woods to approve the agenda. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, and Williams. Nays: None.

Hallie Little was present to speak on behalf of her dad, Loras Little, regarding a few issues that he wanted to address the council with. Firstly, she explained that Loras had been having a hard time getting ahold of the police department. She said that he had been trying for over a week to get his UTV inspected for proper licensing. Police Chief Everding explained that the police cell had been broken and that they just got a new one and were working on getting the voicemail set up. Secondly, she said that there was a lot of people walking through their yard from the housing unit just East of his house. Everding said he would also address that situation for them as well.

Motion by Vorwald, second by R. Woods to approve the minutes of the Dec. 14th Regular Meeting, the Dec. 14th Special Meeting, and the Dec. 21st Special Meeting. Roll call vote- Ayes: T. Woods, Williams, R. Woods, and Vorwald. Nays: None.

Motion by T. Woods, second by Williams to approve the Treasurer's Report. Roll call vote- Ayes: Vorwald, R. Woods, Williams, and T. Woods. Nays: None. Receipts for the month of December were: General, \$21,342.71; Special Revenue, \$27,031.03; TIF, \$3,641.61; Capital Projects, \$6.53, Permanent Funds, \$6.62; Proprietary, \$173,422.60; and Transfers In, \$26,199.50. Disbursements for the month of December were: General, \$25,617.81; Special Revenue, \$18,751.56; Debt Service, \$822.25; Proprietary, \$148,984.68; and Transfers Out, \$26,199.50. Balance on hand at close of business on December 31, 2020 was \$4,522,244.13.

The council was presented with a proposal from Davis Lawn Care for the 2021 City of Fairbank Lawn Treatment Program. There was no increase from last year and the council said it was very reasonable. It will be on the next agenda for final approval for the 2021 season.

Property insurance renewal was discussed. The renewal date is fast approaching, and the council still needs to look over the current building valuations and what should be covered and what no longer needs to be. Councilman R. Woods and Councilman Vorwald said they will meet and start working on the information and it will be discussed at future meetings.

Discussion was held on seasonal city operations and it was decided to get a bid written to advertise for the city property lawn mowing in order to see what comes in. Another bid will be separately written for the cemetery mowing.

The council was given the first rough draft of a new personnel manual. Mayor Harter asked the council to read through the red parts and to help decide on final verbiage. He is hoping to have a manual to approve by the first meeting in February.

Motion by R. Woods, second by Williams to approve the reappointment of Brad Gordon as the City's representative to Bremer County 911 Board. Roll call vote- Ayes: Vorwald, T. Woods, Williams, and R. Woods. Nays: None.

Motion by Vorwald, second by T. Woods to approve the reappointment of Ron Miller as the City's representative to the Fayette and Buchanan County EMA and 911 boards. Roll call vote- Ayes: R. Woods, Williams, T. Woods, and Vorwald. Nays: None.

Motion by Williams, second by T. Woods to approve the appointment of Mike Everding as the City's alternate representative to the Fayette County EMA and 911 boards. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, and Williams. Nays: None.

Motion by Williams, second by T. Woods to set the next budget workshop for January 25th at 5:00 PM. Roll call vote- Ayes: R. Woods, Vorwald, T. Woods, and Williams. Nays: None.

Motion by T. Woods, second by Vorwald to approve the bills as presented. Roll call vote- Ayes: Williams, R. Woods, Vorwald, and T. Woods. Nays: None.

ACCESS SYSTEMS, Printer/Copier Maintenance	\$149.22
ARNOLD MOTOR SUPPLY, Supplies	\$9.36
AUDITOR OF THE STATE - ROB SAND, FY 20 Examination Filing Fee	\$250.00
B & K AUTOMOTIVE, Services	\$187.95
BLACK HAWK WASTE DISPOSAL, Services	\$5,814.90
BODENSTEINER IMPLEMENT CO., Supplies	\$125.85
BUCHANAN COUNTY, Dispatching Fees	\$11,544.00
BUTLER COUNTY REC, Electric	\$56,458.68
CASEY'S GENERAL STORE, Gas	\$455.27
CITY OF FAIRBANK, Gas & Electric	\$4,055.72
CITY OF FAIRBANK, Replenish Postage Fund	\$25.00
CLAYTON ENERGY CORPORATION, Natural Gas	\$4,064.65
CLAYTON ENERGY CORPORATION, Reservation	\$9,386.23
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$75.00
DELTA INDUSTRIES, INC., Supplies	\$508.44
DON'S TRUCK SALES, Services	\$379.73
DAKOTA DRISH, Supplies Reimbursement	\$104.73
MIKE EVERDING, Supplies Reimbursement	\$139.64
FAIRBANK POSTMASTER, Jan Utility Bill Postage	\$133.00
FARM WIN CO-OP, Diesel	\$1,259.82
FIRE SERVICE TRAINING BUREAU, Training	\$100.00
GALL'S INC., Supplies	\$66.30
GPM, Equipment	\$1,475.29
HAWKEYE FIRE & SAFETY COMPANY, Services	\$204.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$7,282.57
DAVID JERGENS, Cell Phone Reimbursement	\$75.00
JETCO, INC., Supplies/Services	\$4,297.00
JOHN DEERE FINANCIAL, Supplies	\$35.94
KEITH OLTROGGE, CPA, FY 20 Examination	\$2,800.00
KEYSTONE LABORATORIES, INC., Testing	\$455.00
MEDIACOM, Cable & Phone/Internet	\$313.53
MERCYONE WATERLOO MEDICAL CENTER, Testing	\$24.00
MILESTONE FILM CO., Services	\$375.00
RON MILLER, Mileage	\$292.50
MODERN BUILDING PRODUCTS, Supplies	\$232.57
NE SECURITY BANK, Payroll Processing Fee 12/1/20	\$10.00
NE SECURITY BANK, Payroll Processing Fee 12/15/20	\$7.00
NE SECURITY BANK, Utility ACH Service Charge	\$10.00
NSB/H S A - H S A contributions	\$145.00
OELWEIN PUBLISHING, Publishings	\$221.72
PREMIER TECHNOLOGY, Services	\$95.00
QUICK MED CLAIMS, Billing Services	\$265.93
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$1,062.50
DAVID RYAN, Insurance Premium Refund	\$155.00
SANDRY FIRE SUPPLY, Equipment	\$259.00
STOREY KENWORTHY/MATT PARROTT, Supplies	\$58.53
SUPERIOR WELDING SUPPLY CO., Supplies	\$173.14
TEMPLE DISPLAY, LTD., Supplies	\$284.58
TMDE CALIBRATION LABS,INC, Supplies	\$120.00
TREASURER-STATE OF IOWA, Dec. Sales Tax	\$2,276.16
TREASURER STATE OF IOWA, Dec. Excise Tax	\$1,146.76
U. S. TREASURY, 941 Taxes	\$7,675.18
U.S. BANK, PEFA Gas	\$7,236.02

UNITYPOINT CLINIC-OCCUPATIONAL, Testing	\$126.00
USA BLUEBOOK, Testing	\$188.27
UTILITY EQUIPMENT CO., Supplies	\$129.15
VERIZON WIRELESS, Cell Phones	\$154.46
WELLMARK, Premium	\$4,090.41
WESCO RECEIVABLES CORP., Supplies	\$36.00
WINDSTREAM ENTERPRISE, Services	\$569.58
WOODS CONSTRUCTION, INC., Services	\$2,300.00
The Library Board approved the following bills on January 6, 2021:	
SYNCB/AMAZON, Supplies	\$98.41
BAKER & TAYLOR INC., Books	\$492.01
CITY OF FAIRBANK, Gas & Electric	\$166.17
HAWKEYE FIRE & SAFETY COMPANY, Services	\$35.00
OVERDRIVE, INC., EBooks	\$600.00
NE SECURITY BANK, Payroll Processing Fee 12/15/20	\$3.00
WINDSTREAM ENTERPRISE, Services	\$67.66
WOODS CONSTRUCTION, INC., Services	\$4,726.38

The City is out of recycling containers and currently is working with Modern Building Products to get more ordered. Councilman Vorwald stated that he was thinking of reaching out to Judy Boehme to see about getting some labels to put on the new cans. Mayor Harter brought up the exam results and mentioned the good work being done in the office. He also asked the council to each come up with two goals that they would like to see for the City and to bring them to the next meeting.

Motion by Williams, second by Vorwald to adjourn at 6:39 PM. Roll call vote- Ayes: R. Woods, T. Woods, Vorwald, and Williams. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk