

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 5:00 PM and then regular session following at 6:00 PM on Monday January 10, 2022. Members present: R. Woods, T. Woods, and Coffin. Absent: Williams and Erickson. Also, present at City Hall: Brian Delagardelle, Wastewater Operator; Ben Delagardelle, Public Works; Mike Everding, Part-Time Police Chief; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

The budget for FY2023 was discussed during the budget workshop. The Council discussed all aspects of the City's proposed budget numbers and reviewed previous year's information from the Police, Pool, Library, and Fire departments.

Councilwoman Erickson arrived at 5:52 PM.

Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Erickson, second by T. Woods to approve the agenda. Roll call vote- Ayes: R. Woods, Coffin, T. Woods, and Erickson. Nays: None.

There were no public comments during the public comment section.

Motion by R. Woods, second by Coffin to approve the minutes of the December 21st Special Meeting. Roll call vote- Ayes: Erickson, T. Woods, Coffin, and R. Woods. Nays: None.

Motion by T. Woods, second by R. Woods to approve the Treasurer's Report. Roll call vote- Ayes: Erickson, Coffin, R. Woods, and T. Woods. Nays: None. Receipts for the month of December were: General, \$42,304.90; Special Revenue, \$26,990.37; TIF, \$5,075.02; Capital Projects, \$5.60, Permanent Funds, \$6.67; Proprietary, \$177,428.61; and Transfers In, \$125,897.00. Disbursements for the month of December were: General, \$77,870.54; Special Revenue, \$11,581.37; Debt Service, \$158.37; Proprietary, \$219,918.19; and Transfers Out, \$125,897.00. Balance on hand at close of business on December 31, 2021, was \$5,049,549.26.

Brad Gordon, the Fairbank Fire Chief, was present to inform the council that they had two new members ready for approval after completing their probationary period. Motion by T. Woods, second by Coffin to approve the two new members to the Fairbank Fire Department. Roll call vote- Ayes: Erickson, R. Woods, Coffin and T. Woods. Nays: None. Jordan Cowell and Justin Ritter were sworn in with a short swearing in ceremony. The council welcomed them to the department and thanked them for their interest in serving the community.

Jon Biederman, the city's engineer with Fehr Graham, presented the council with a proposal for professional engineering design services for the upcoming Main Street project scheduled for 2023. The project will be let through the IDOT, and plans will follow IDOT formatting. Their design work will be coordinated with the IDOT's sidewalk design. Jon reported the survey work had recently been completed and that no estimated pricing could be determined yet. The big part of the design portion that the council will have a lot of choices in will be the street lighting. Attorney Prendergast reviewed the design proposal and was good with it. Motion by R. Woods, second by Erickson to approve the proposal for design engineering services with the Highway 281 improvements project. Roll call vote- Ayes: Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

In the spring of 2021, a new resident in town inquired about adding gravel to the alley in their back yard between North Fourth Street and North Fifth Street. There is gravel beneath the sod. It was agreed that the sod would need to be removed before more rock can be put down. Motion by T. Woods, second by Coffin to have rock added to the alley since it is being used between North Fourth Street and North Fifth Street. Roll call vote- Ayes: Erickson, R. Woods, Coffin, and T. Woods. Nays: None.

John Frederick agreed to help with the rolling stop sign on Grove Street at the intersection of Fifth Street until the end of this school year. Motion by Erickson, second by Coffin to pay John Frederick \$100.00 a month until the end of the school year to take the sign out before and after school during the school week. Roll call vote- Ayes: R. Woods, T. Woods, Coffin, and Erickson. Nays: None.

Two quotes for a new tractor mounted PTO snow blower were presented to the council. It was budgeted for to purchase this year as they had been looking at the need for a new one for some time now. Motion by T. Woods, second by Coffin to purchase the snow blower quoted from Titan Machinery for \$9,674.00 which included the chute. Roll call vote- Ayes: Erickson, R. Woods, Coffin, and T. Woods. Nays: None.

Mayor Harter and Councilwoman Erickson met the previous week to discuss health insurance and they recommended staying with Wellmark. Motion by Erickson, second by R. Woods to renew with Wellmark. Roll call vote- Ayes: T. Woods, Coffin, R. Woods, and Erickson. Nays: None.

Personnel manual updates were discussed including possibly adding a stipend to help with the high deductibles, offering family health insurance again, life insurance policies for the employees etc., but it was

determined to meet with the committee to narrow down some of the options to propose on added benefits for the employees, so it was tabled for a future meeting.

TIF committee members were discussed due to a member wanting to be removed from the committee. There have been some residents in town that have shown interest in being a part of the committee. The council will have to do some more research, and this will be discussed at future meetings.

Mayor Harter made the following appointments: Brad Gordon to the Bremer County 911 Board, Ron Miller to the Buchanan County EMA and 911 Boards, and Mike Everding to the Fayette County EMA and 911 Boards.

The City of Fairbank is currently represented by the law firm of Roberts, Stevens & Prendergast, PLLC for their attorney services and a resolution was drafted regarding the re-appointment of their services along with a fee increase. The hourly rate increased to \$150.00 from \$125.00 effective January 1, 2022. Motion by Erickson, second by R. Woods to approve **Resolution 2022-01 – Resolution Regarding City Attorney Appointment and Fee Increase**. Roll call vote- Ayes: T. Woods, Coffin, R. Woods, and Erickson. Nays: None. Roberts, Stevens, and Prendergast, PLLC was re-appointed to represent the City of Fairbank.

Motion by R. Woods, second by Coffin to reappoint Brittany Fuller as City Clerk for the City of Fairbank. Roll call vote- Ayes: Erickson, T. Woods, Coffin, and R. Woods. Nays: None.

Motion by Erickson, second by T. Woods to reappoint Michelle Laube as City Treasurer for the City of Fairbank. Roll call vote- Ayes: R. Woods, Coffin, T. Woods, and Erickson. Nays: None.

Committee appointments were established. Mayor Harter re-appointed Councilman R. Woods as Mayor Pro-Tem. Changes in the appointments will be noted on the city website.

Motion by Erickson, second by Coffin to set the next budget workshop for Monday January 24, 2022, at 5:00 PM. Roll call vote- Ayes: R. Woods, T. Woods, Coffin, and Erickson. Nays: None.

Motion by R. Woods, second by Erickson to approve the bills as presented. Roll call vote- Ayes: T. Woods, Coffin, Erickson, and R. Woods. Nays: None.

AERO-MOD, Supplies	\$ 466.92
ARNOLD MOTOR SUPPLY, Supplies	\$ 390.38
BLACK HAWK WASTE DISPOSAL, Services	\$ 5,814.90
BODENSTEINER IMPLEMENT CO., Supplies	\$ 317.64
BUTLER COUNTY REC, Electric	\$ 52,829.59
BUTLER COUNTY REC, Services	\$ 804.16
CAMPBELL SUPPLY-WATERLOO, Supplies	\$ 60.28
CASEY'S GENERAL STORE, Gas	\$ 864.27
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 10,800.71
CLAYTON ENERGY CORPORATION, Reservation	\$ 9,275.07
JORDAN COWELL, Clothing Allowance Reimbursement	\$ 234.99
BRIAN DELAGARDELLE, Supplies Reimbursement	\$ 51.61
ELECTRICAL ENGINEERING & EQUIP, Supplies	\$ 1,319.88
FAIRBANK POSTMASTER, Postage January 2022	\$ 148.00
CITY OF FAIRBANK, Electric & Gas	\$ 5,028.43
FARM WIN CO-OP, Diesel	\$ 1,073.80
FEHR GRAHAM, Engineering Fees	\$ 14,812.50
FIRE SERVICE TRAINING BUREAU, Training	\$ 50.00
GROTH SERVICES LLC, Services	\$ 1,650.00
IOWA ONE CALL, Locates	\$ 48.80
IOWA PARK & RECREATION ASSOC., Training	\$ 340.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 6,345.71
JOHN DEERE FINANCIAL, Supplies	\$ 20.97
KIRKWOOD COMMUNITY COLLEGE, Training	\$ 495.00
MERCYONE WATERLOO MEDICAL CENTER, Drug Testing	\$ 48.00
RON MILLER, Mileage	\$ 163.21
MODERN BUILDING PRODUCTS, Supplies	\$ 1,041.30
NSB/H S A - Payroll Deductions	\$ 145.00
NE SECURITY BANK, Payroll Processing Fee 12/1/21	\$ 10.00

NE SECURITY BANK, Payroll Processing Fee 12/15/21	\$ 8.21
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00
OELWEIN PUBLISHING, Publishings	\$ 635.80
PLUMB SUPPLY, Supplies	\$ 131.22
PREMIER TECHNOLOGY, Services	\$ 458.75
QUICK MED CLAIMS, Ambulance Billing	\$ 64.28
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 937.50
ROSENBAUER SOUTH DAKOTA LLC, Services	\$ 1,074.03
ROTO ROOTER SEWER-DRAIN SERVIC, Services	\$ 412.80
STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 34.16
SUPERIOR WELDING SUPPLY CO., Supplies	\$ 70.36
TREASURER-STATE OF IOWA, Dec. Sales Tax	\$ 2,720.71
TREASURER STATE OF IOWA, Dec. Excise Tax	\$ 1,222.38
U. S. TREASURY, 941 Taxes	\$ 3,417.77
U.S. BANK, Pefa Gas	\$ 10,352.66
UNITYPOINT CLINIC-OCCUPATIONAL, Drug Testing	\$ 126.00
VERIZON WIRELESS, Cell Phones	\$ 157.99
VISA, Supplies/Avaya Phone System	\$ 1,009.70
WELLMARK, Premium	\$ 1,293.67
WINDSTREAM ENTERPRISE, Internet	\$ 156.69
WINDSTREAM ENTERPRISE, Gas Alarm	\$ 67.40
The Library Board approved the following bills on January 6, 2022:	
SYNCB/AMAZON, Supplies	\$ 48.39
BAKER & TAYLOR INC., Books	\$ 1,389.93
FAIRBANK PUBLIC LIBRARY, Replenish Petty Cash	\$ 64.91
CITY OF FAIRBANK, Electric & Gas	\$ 180.48
NE SECURITY BANK, Payroll Processing Fee 12/15/21	\$ 1.79
PREMIER TECHNOLOGY, Services	\$ 142.50
VISA, Avaya Phone System	\$ 40.29

Everding stated that the police vehicle would be going in for an oil change and that they received their new radios and equipment from Buchanan County last week. He also gave the council a current report of the police departments past work. Brian Delagardelle informed the council that the wastewater plant seemed to be working fine so far during these colder temperatures. Ben Delagardelle reported that the 2021 ICAP grant would be used to buy a four gas monitor kit and a harness for Cowell. They also reported that with the warmer temperatures forecasted, they would try and get the Christmas décor down that week. Mayor Harter planned to meet up with Lisa Kremer from Buchanan County on a couple of upcoming possible grants for the city. He was also going to see if Juliann Woods was available due to her extensive knowledge with grant writing.

Motion by Erickson, second by T. Woods to adjourn at 6:58 PM. Roll call vote- Ayes: Coffin, R. Woods, T. Woods, and Erickson. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk