

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, July 27, 2020. Mayor Harter called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present at City Hall: R. Woods, T. Woods, Erickson, and Vorwald. Absent: Williams. Also, present at City Hall: Heather Prendergast, Attorney; Dave Ryan, Public Works Director; Mike Everding, Part-Time Police Officer; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

Motion by T. Woods, second by Vorwald to approve the agenda. Roll call vote- Ayes: Erickson, R. woods, Vorwald, and T. Woods. Nays: None.

There were no public comments.

Motion by T. Woods, second by R. Woods to approve the minutes of the July 13th Regular Meeting. Roll call vote- Ayes: Vorwald, Erickson, R. Woods, and T. Woods. Nays: None.

Councilman Williams arrived at 6:03 PM.

Motion by Vorwald, second by T. Woods to approve **Resolution 2020-20 – Resolution Naming Depositories**. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. woods, and Vorwald. Nays: None.

The City of Fairbank has participated in the safety program that INRCOG has conducted in the past to provide classes for employees in order to maintain safe working conditions, minimizing accidents and reducing risks and losses. For the next year the plan consists of many virtual training options due to COVID-19. Motion by T. Woods, second by Williams to approve **Resolution 2020-21 – A Resolution of the City of Fairbank, Iowa Agreeing to Become a Member of the FY 2021 INRCOG Safety Program**. Roll call vote- Ayes: Erickson, Vorwald, R. Woods, Williams, and T. Woods. Nays: None.

It was suggested by the auditor to pass a written policy to help with the segregation of duties within the office. The council was presented with a policy sample. Motion by R. Woods, second by Williams to approve **Resolution 2020-22 – Resolution Passing and Adopting Accounting overview and Segregation of Duties Policy**. Roll call vote- Ayes: Vorwald, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Officer Everding arrived at 6:07 PM.

The Fairbank Police Department was on the agenda for discussion. Mayor Harter said that he had met with the police committee earlier and they were thinking of getting at least 1 to 2 more part-time officers hired to provide the hours of coverage wanted. Officer Everding brought up a couple of drawbacks for having multiple officers which would be police gear and only one police car. They are setting up an interview with a potential candidate for next week.

The Police Department is in the need for a Police Chief now that there is not one. Mayor Harter proposed appointing Officer Everding as Acting Police Chief. Officer Everding stated that he would do it. Motion by Vorwald, second by T. Woods to approve **Resolution 2020-23 – Resolution Appointing Acting Police Chief**. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Vorwald. Nays: None.

Extending the parking lot area at West Bentley Park was discussed. The road is too narrow to park along and it is being noticed that there is not enough room for parking with the kayakers and fishers using that park. Councilman Vorwald will work on getting some quotes for approval at the next council meeting.

City-wide garage sales are scheduled for Saturday September 12th and the city-wide cleanup day is convenient for citizens if scheduled after the garage sales. Black Hawk Waste was called, and they have the Monday after available. Motion by Williams, second by T. Woods to set the date of the fall city-wide cleanup day for Monday September 14th. Roll call vote- Ayes: Erickson, R. Woods, Vorwald, T. Woods, and Williams. Nays: None.

Mayor Harter said that he would like to meet with the parks committee about walking and biking paths next week sometime and then have something for possible discussion at the next council meeting.

Motion by T. Woods, second by Erickson to adjourn at 7:07 PM. Roll call vote- Ayes: Vorwald, R. Woods, Williams, Erickson, and T. woods. Nays: None.

Mike Harter, Mayor

Brittany Fuller, City Clerk