

REGULAR MEETING

The Fairbank City Council met in regular session on Monday June 23, 2025. Mayor Kayser called the meeting to order at 6:00 PM. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Heather Prendergast, City Attorney; Dakota Drish, Part-time Police Chief; Nick Kuker, Public Works Director; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Councilwoman Erickson stated that the Approval of the Class C Retail Alcohol License for Sip by Sip LLC could be removed. Gruetzmacher, second by Williams to approve the agenda with that change. Motion carried.

There were no public hearings.

Motion by Erickson, second by T. Woods to approve the following consent agenda items as presented: June 9th Regular City Council Meeting Minutes. Motion carried.

There was no informal public comment.

Dave Berg with Dave Berg Consulting, LLC was present to review the electric rate design study that he was conducting for the city. Attorney Prendergast arrived at 6:03 PM. He went over the draft report that highlighted some suggestions about reformatting the City's electricity rates. This draft report included keeping the Energy Cost Adjustment (ECA) the same, but the Council wanted to see what lowering the ECA and moving that amount to the base rate would look like. He will update his report with that information and have the final report to the council soon.

Motion by Williams, second by R. Woods to table the presentation regarding library renovation concepts and discussion since nobody was able to attend the meeting. Motion carried.

One bid was received from the request for proposals on auditor services for FY 2025. Attorney Prendergast opened the RFP during the meeting. It was from Keith Oltroggee out of Denver, IA and was for an exam with a cost not to exceed \$3,700.00.

Motion by R. Woods, second by Williams to approve Keith Oltroggee to do the services for the FY 2025 required city annual exam. Roll call vote- Ayes: R. Woods, Williams, Gruetzmacher, Erickson, and T. Woods. Nays: None.

Discussion was held on the Main Street Project bill and what the council was wanting to bond for. Motion by R. Woods, second by Williams to move forward with bonding for a 10-year \$1 million bond. The difference will be paid with the cash reserves that have been set aside for the project. Roll call vote- Ayes: R. Woods, Williams, Erickson, Gruetzmacher, and T. Woods. Nays: None.

Motion by T. Woods, second by Erickson to approve tabling the Christian's Trail Street repairs until the next meeting in hopes that more quotes will be received by then. Motion carried.

Motion by Erickson, second by T. Woods to wait to order park trash cans. It was discussed that maybe they could be ordered next summer. Motion carried.

Motion by Williams, second by T. Woods to table the personnel policy manual updates and changes until the Council was able to review all the proposed changes. Motion carried.

Matt Egan with the Fayette County Fair Board was present to discuss the City's participation with the Fayette County Fair this year. The fair dates will be July 22nd – 26th. Last year the city donated \$600.00. The money would be used to make the entire carnival free for everyone. Motion by Gruetzmacher, second by T. Woods to donate \$600.00 this year. Roll call vote- Ayes: Gruetzmacher, T. Woods, R. Woods, Williams, and Erickson. Nays: None.

Motion by Williams, second by Gruetzmacher to approve the purchasing of a trash basket for the Northeast Lift Station from Iowa Pump Works for \$4,804.75. Roll call vote- Ayes: Williams, Gruetzmacher, T. Woods, Erickson, and R. Woods. Nays: None.

The capping of well #4 was discussed. The well that is located at the Fairbank Ball Diamond. This would be the next well that was in the plans to remove over the next few years as

mandated by the IA DNR. Nick received two quotes for the capping of the well. Cahoy Pump Service quoted \$8,407.00 with \$500.00 deducted if the city does their own excavating. The second quote was from Shawver Well Company for \$10,973.00. Motion by Gruetzmacher, second by Erickson to go with Cahoy Pump Service to cap well #4 this year and to have public works investigate the excavating. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, R. Woods, and Williams. Nays: None.

Motion by Gruetzmacher, second by R. Woods to approve **Resolution 2025-20 – A Resolution Hiring Reserve Police Officer**. Dave Wilson was hired at the same rate of pay as the part-time officers. Roll call vote- Ayes: Gruetzmacher, R. Woods, Erickson, Williams, and T. Woods. Nays: None.

Motion by Gruetzmacher, second by Erickson to approve **Resolution 2025-21 – A Resolution Setting Rate of Pay for Police Department Event Duty**. The rate was set at time and half per hour during city-approved events. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, Williams, and R. Woods. Nays: None.

The Council was given an update regarding the accounting software that the city uses that is no longer going to be supported and its replacement. There have not been any updates received regarding the new software and the issues that other communities are experiencing with it.

A listing of end of the year transfers was presented in the form of a resolution. Motion by Gruetzmacher, second by Erickson to approve **Resolution 2025-22 – Resolution Authorizing Transfer of Funds**. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, Williams, and R. Woods. Nays: None.

Motion by R. Woods, second by Gruetzmacher to approve the payment of bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: R. Woods, Gruetzmacher, T. Woods, Williams, and Erickson. Nays: None.

During the department reports, Heather Mangrich and Brigitte Mangrich, both pool board members, were present to discuss getting some upgraded seating at the pool and a smaller picnic table for an area that kids can sit at. Nick stated that he was given some nice pool play items from another community that will hopefully work in the time being since the snake is not able to be put in the water. He also stated that a transformer went out by the bank that last week, new outlets and power were added to the island and that he was working on trying to figure out why a business in town with 3 phase keeps losing a phase. Butler County REC has been in town and installed a monitoring system. And lastly, they got the natural gas piping bored under the road in Oelwein for that new addition. Police Chief Drish stated that Hunter Robinson would be sworn in on June 26th and that he enjoyed working for the city all of these years.

Motion by Gruetzmacher, second by T. Woods to adjourn the meeting at 8:09 PM. Motion carried.

Bills for the Month of June 2025

Amazon Capital Services, Supplies	\$	41.79
Arnold Motor Supply, Supplies	\$	47.40
Bound Tree Medical, LLC., Ambulance Supplies	\$	748.57
Buchanan Co Landfill Commission, Assessment	\$	1,111.00
Butler County Rec, Services	\$	3,206.00
Clayton Energy Corporation, Natural Gas	\$	1,255.60
Corner Market & Greenhouse, Supplies	\$	469.97
Danko Emergency Equipment, Supplies	\$	439.65
Dave Berg Consulting, LLC, Electric Rate Study	\$	6,518.00
Delta Dental of Iowa, July Premium	\$	21.96
Don's Truck Sales, Supplies	\$	6.03
City of Fairbank, Electric & Gas	\$	5,731.98
City of Fairbank, Replenish Postage Fund	\$	23.17
Fehr Graham, Engineering Fees	\$	876.00
Brittany Fuller, Mileage	\$	186.76

Gateway Hotel & Conference, Training	\$	295.68
Groeber & Associates, Supplies	\$	142.57
Iowa Pump Works, Equipment	\$	4,804.75
Iowa Sport Supply, Supplies	\$	684.50
Ipers, June Benefits	\$	5,315.90
John Deere Financial, Supplies	\$	163.06
Michelle Laube, Mileage	\$	179.48
Little Wapsie Communications, Static IP Addresses/SW Phone	\$	64.06
Macqueen Equipment LLC, Equipment	\$	990.00
Metering & Technology Solution, Equipment	\$	776.78
Myers-Cox Co., Concessions	\$	782.00
NE Security Bank, Payroll Processing Fee 6/2/25	\$	10.00
NE Security Bank, Payroll Processing Fee 6/16/25	\$	9.23
NE Security Bank, Non-Sufficient Check Charge	\$	4.00
NSB/HSA - H S A Contributions	\$	520.00
NSB/HSA- H S A Payroll Deductions	\$	100.00
Oelwein Publishing, Publishings	\$	99.12
Prairie Road Builders, Inc., 2025 Seal Coating Project	\$	29,637.43
Pratt's Pest Control, Monthly Pest Control	\$	140.00
Premier Technology, Services	\$	862.50
Quad County Fire School, Training	\$	30.00
Quick Med Claims, Ambulance Billing	\$	276.68
Roberts, Stevens, Prendergast, Attorney Fees	\$	1,312.50
Ron Myers, Services	\$	1,450.00
Sam's Club Mc/Syncb, Concessions	\$	346.79
Signs & More LLC, Supplies	\$	355.24
Storey Kenworthy/Matt Parrott, Supplies	\$	91.42
Superior Welding Supply Co., Oxygen	\$	33.00
Treasurer-State of Iowa, State Withholding Tax	\$	2,053.35
TruGreen Payment Processing Center, Ash Tree Injections	\$	2,128.00
U. S. Treasury, 941 Benefits	\$	4,873.46
U.S. Bank, May 2025 PEFA Commodity	\$	1,755.84
Visa, Training/Equipment/Postage/Concessions/Supplies	\$	2,652.55
WBC Mechanical, Services	\$	695.93
Wellmark, July Premium	\$	3,025.28
The Fairbank Library Board Approved the Following Bills on June 20, 2025:		
Amazon Capital Services, Supplies	\$	1,043.24
Baker & Taylor Inc., Books	\$	286.38
City of Fairbank, Electric & Gas	\$	139.45
Overdrive, Inc., EBooks	\$	1,500.00
Pratt's Pest Control, Pest Control	\$	45.00
Premier Technology, Equipment & Services	\$	2,497.50
NE Security Bank, Payroll Processing Fee 6/16/25	\$	0.77

Jason Kayser, Mayor

Brittany Fuller, City Clerk