

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, December 12, 2022. Mayor Bill Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Coffin. Absent: None. Also, present at City Hall: Ben Delagardelle, Public Works; Nick Kuker, Public Works; Dakota Drish, Police Chief; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by T. Woods, second by Coffin to approve the amended agenda after moving item #11 (Discussion on a Catalyst Grant Application – Lisa Kremer) up to right after item #5 (Employee Health Insurance Presentation) since they arrived at the meeting earlier than thought. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

There were no comments during the public comment section.

Motion by T. Woods, second by Erickson to approve the minutes of the November 28th Regular Meeting. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Motion by Erickson, second by Coffin to approve the Treasurer's Report. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None. Receipts for the month of November were: General, \$18,355.72; Special Revenue, \$15,809.65; TIF, \$417.75; Capital Projects, \$93.01, Permanent Funds, \$18.69; Proprietary, \$167,175.47; and Transfers In, \$38,002.18. Disbursements for the month of November were: General, \$25,372.68; Special Revenue, \$15,828.42; Proprietary, \$136,919.09; Capital, \$45,577.45; and Transfers Out, \$38,002.18. Balance on hand at close of business on November 30, 2022, was \$5,108,533.07.

Amy Rechkemmer with VanDaele Insurance, LLC was present to talk to the council about employee health insurance. The renewal date is February 1, 2023, so a decision needs to be made at the January 9th meeting. The council will look over the plans provided and get back to her with any questions so a decision can be made at a later meeting. The current renewal option showed a 10.8% increase in the premium.

Lisa Kremer, the Buchanan County Economic Development Commission Director, was present along with John Welsh to discuss with the council about an opportunity to submit a catalyst grant application for the 1897 Café building located on East Main Street. The catalyst grant program assists communities with the redevelopment or rehabilitation of buildings to stimulate economic growth or reinvestment in the community. The plan is to refurbish the 1897 Café building historically so a business could move in there. The building is a definite catalyst opportunity and if approved more buildings in town could qualify in future years. The pre-application is due January 27, 2023. Overall, the Council thought it was a great idea that adds value to the city. The grant application would be for a requested \$100,000.00 with the City matching those funds and an additional \$160,000.00 contributed by the owner. The council will do some thinking and it will be on the agenda for discussion or a decision at the meeting on January 9, 2023.

Motion by Williams, second by Coffin to approve the liquor license renewal for the Fairbank American Legion. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Motion by T. Woods, second by R. Woods to approve the second reading of an ordinance adopting the "Code of Ordinances of the City of Fairbank, Iowa". Roll call vote – Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Discussion on a new office printer for City Hall took place. The current printer was serviced that past week and needed updated and is still working fine. Motion by Williams, second by Coffin to keep the current office printer in City Hall for now and to get a reasonable printer for the sewer plant that copies, scans, and prints. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

More discussions on the current employee manual section about losing any unused vacation time took place. The council liked the idea of being able to roll 5 days and then anything more than that get paid out for up to 5 days more. Mayor Cowell will write up the verbiage needed for the change to the employee manual, and it will be voted on at the next meeting.

Pool board vacancies were discussed. They are still asking around for possibilities to fill the board openings. The office staff was asked to contact past lifeguards to see their interests in working at the pool this next year. Councilwoman Erickson suggested the possibility of looking into a parks and rec seasonal employee. That person could be responsible for all the pool hiring, park reservations, and little league. More information will be gathered for the next council meeting.

Motion by Williams, second by Erickson to set the first budget workshop for Monday, January 9, 2023, at 5:00 PM. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Motion by T. Woods, second by Coffin to approve the bills as presented. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

AMAZON CAPITAL SERVICES, Supplies	\$ 118.47
ARNOLD MOTOR SUPPLY, Supplies	\$ 65.81
BLACK HAWK WASTE DISPOSAL, Services	\$ 5,817.90
BODENSTEINER IMPLEMENT CO., Services	\$ 1,460.82
BOUND TREE MEDICAL, LLC., Supplies	\$ 262.80
BUCHANAN CO TOURISM BUREAU, 2023 Dues	\$ 75.00
BUTLER COUNTY REC, Electric	\$ 46,983.60
BUTLER COUNTY REC, Services	\$ 4,404.45
CAMPBELL SUPPLY-WATERLOO, Supplies	\$ 13.60
CARRICO AQUATIC PRODUCTS, Supplies	\$ 166.16
CASEY'S GENERAL STORE, Gas	\$ 825.65
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 20,507.16
CLAYTON ENERGY CORPORATION, Reservation	\$ 9,387.22
COMMUNITY BANK OF OELWEIN, Loan Interest Payment	\$ 1,270.00
CRC TRENCHING CO., Services	\$ 3,435.00
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
DON'S TRUCK SALES, Supplies	\$ 3.94
EMERGENCY MEDICAL PRODUCTS, Supplies	\$ 535.64
FAIRBANK POSTMASTER, Utility Billing Postage	\$ 140.80
CITY OF FAIRBANK, Electric & Gas	\$ 4,398.83
CITY OF FAIRBANK, Utility Deposit Applied	\$ 200.00
FEHR GRAHAM, Engineering Fees	\$ 22,006.00
FELD FIRE, Services	\$ 1,449.36
IOWA CODIFICATION, INC, Hosting and Services	\$ 1,100.00
IOWA FINANCE AUTHORITY, Interest & Service Fee	\$ 17,296.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 6,849.04
JAYSON DIXON, Utility Deposit Refund	\$ 200.00
JOE & MICHELLE JANS, Utility Deposit Refund	\$ 200.00
JOHN DEERE FINANCIAL, Supplies	\$ 317.39
NICK KUKER, Cell Phone Reimbursement	\$ 75.00
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
MEDIACOM, Phone Line	\$ 46.58
METERING & TECHNOLOGY SOLUTION, Supplies	\$ 927.40
MICROBAC LABORATORIES, INC., Testing	\$ 405.50
MODERN BUILDING PRODUCTS, Supplies	\$ 797.66
NORTHEAST IOWA COMMUNITY COLLEGE, Training	\$ 384.00
NE SECURITY BANK, Payroll Processing Fee 11/1/22	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 11/15/22	\$ 8.71
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00
NSB/HSA- H S A Payroll Deductions	\$ 135.00
OELWEIN PUBLISHING, Publishings	\$ 513.51
PREMIER TECHNOLOGY, Services	\$ 86.25
QUICK MED CLAIMS, Ambulance Billing	\$ 285.61
QUICK MED CLAIMS, Ambulance Returned Payment	\$ 717.50
SANDRA CHURCH, Utility Deposit Refund	\$ 200.00
SPEER FINANCIAL, INC., Annual TIF Report	\$ 375.00
SUN LIFE ASSURANCE COMP, Life Policies	\$ 82.70
TEAM LABORATORY CHEMICAL CORP., Supplies	\$ 2,111.50
THE EZ STREET COMPANY, Supplies	\$ 483.00
TREASURER-STATE OF IOWA, Nov. Sales Tax	\$ 2,285.52

TREASURER STATE OF IOWA, Nov. WT Sales Tax	\$ 1,224.78
TRUCK CENTER COMPANIES, Supplies	\$ 795.73
U. S. TREASURY, 941 Taxes	\$ 3,787.03
U.S. BANK, Oct. PEFA Commodity	\$ 2,911.92
URBAN SERVICES, Services	\$ 450.00
VAN WERT, INC., Equipment	\$ 10,541.00
VERIZON WIRELESS, Cell Phones	\$ 128.59
VISA, Certification/Microsoft Emails/AVAYA Phone System/Postage	\$ 479.31
WEBSITES TO IMPRESS, INC., Services	\$ 100.00
WELLMARK, Dec. Premium	\$ 2,665.54
ROXANNE WENNER, Services	\$ 120.00
WESCO RECEIVABLES CORP., Equipment	\$ 2,251.50
WINDSTREAM ENTERPRISE, GS Phone Alarm Line	\$ 67.36
WOODS CONSTRUCTION, INC., Services	\$ 2,400.00
The Library Board Approved the Following Bills on November 30, 2022:	
AMAZON CAPITAL SERVICES, Supplies	\$ 187.94
ANGELA BERG, Mileage	\$ 17.55
BAKER & TAYLOR INC., Books	\$ 1,008.40
CITY OF FAIRBANK, Electric & Gas	\$ 144.21
MODERN BUILDING PRODUCTS, Supplies	\$ 23.57
NE SECURITY BANK, Payroll Processing Fee 11/15/22	\$ 1.29
OVERDRIVE, INC., EBooks	\$ 533.31
VISA, Email Accounts/Phone System	\$ 52.88
ROXANNE WENNER, Services	\$ 160.00

Police Chief Drish presented the council with some of the things that department has been working on. Ben Delagardelle informed the council about the new electric upgrade to Riverside Park and that it went smoothly. They have been learning the new meter reading software and stated that they will get the Christmas music playing on Main Street from Noon – 7 PM until after Christmas. He is also preparing information for the council to review on a new energy rebate program through IAMU for the next meeting.

Motion by Coffin, second by T. Woods to adjourn at 7:08 PM. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Bill Cowell, Mayor

Brittany Fuller, City Clerk