

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 4:30 PM and then regular session following at 6:00 PM on Monday December 11, 2023. Members present: R. Woods, Williams, Erickson, and T. Woods. Absent: Coffin. Also, present at City Hall: Heather Prendergast, City Attorney; Brian Delagardelle, Water/Wastewater Operator; Nick Kuger, Public Works; Dakota Drish, Police Chief; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

During the budget workshop, the council started the FY2025 budget process by having some discussions with a few of the department heads including the following departments: Library, Fire, Police, Pool, Streets, Parks, and Administration. They all had submitted their preliminary numbers and the council discussed with them all aspects of the proposed budget numbers and reviewed the previous year's information.

Mayor Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Williams, second by T. Woods to approve the agenda. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

There were no public comments during the public comment section.

Motion by Williams, second by Erickson to approve the minutes of the November 27<sup>th</sup> Regular Meeting. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by Erickson, second by T. Woods to approve the Treasurer's Report. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None. Receipts for the month of November were: General, \$24,576.90; Special Revenue, \$27,023.12; TIF, \$5,275.352; Capital Projects, \$34.69, Permanent Funds, \$22.00; Proprietary, \$173,711.83; and Transfers In, \$57,055.00. Disbursements for the month of November were: General, \$33,929.94; Special Revenue, \$15,505.27; Proprietary, \$127,771.74; Capital, \$19,071.25; and Transfers Out, \$57,055.00. Balance on hand at close of business on November 30, 2023, was \$5,337,200.09.

Matthew Mahoney with Butler County REC was present to give an update to the council. He wanted to thank the city for their business and mentioned he appreciated the relationship he has developed with everyone. Councilman Coffin arrived at 6:03 PM. Matthew stated that there will be a minimal increase this next year due to increases in the demand costs. He also mentioned that there is an Iowa Grid Resilience Fund that could help provide some upgrades to the electrical system. The city employees will attend the webinar and see if this would be beneficial to submit a grant application.

Amy Rechkemmer with VanDaele Insurance, LLC was present to talk to the council about employee health insurance that will be renewing February 1, 2023. The renewal for the current plan option with Wellmark showed an increase of 0.07%. There was an increase in the out-of-pocket max for both single and family plans. Amy explained that there could be two plans chosen by the council since there were more than two employees being covered.

Motion by Williams, second by T. Woods to approve the renewal option through Wellmark for the employees' health insurance along with another Wellmark plan as a second option for employees. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by T. Woods, second by Erickson to table any changes to the personnel policy regarding section 2.7 Health Insurance Benefit until the next meeting. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by T. Woods, second by Williams to approve the liquor license renewal for the Fairbank American Legion. Roll call vote- Ayes: Coffin, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Motion by Coffin, second by Erickson to approve the liquor license for the Fairbank Food Center. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

There was an anonymous donation of \$15,000.00 made to the Fairbank Development Corporation to help the city pay for the Christmas lights for Main Street. Decorations will be reviewed after the new year and planned to be purchased in January to hopefully get the best price option available.

Motion by Williams, second by T. Woods to approve not having a second meeting in December due to the Holidays. That would change if something came up where a meeting is needed. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by T. Woods, second by Erickson to set the next budget workshop for Monday, January 8, 2024, at 5:00 PM. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by Williams, second by T. Woods to approve the payment of bills. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

ALLIED GLASS, Supplies	\$	815.00
AMAZON CAPITAL SERVICES, Supplies	\$	40.26
ARNOLD MOTOR SUPPLY, Supplies	\$	155.45

AVALON TIRE & SERVICE CENTER, Services	\$ 50.95
BLACK HAWK WASTE DISPOSAL, Services	\$ 5,830.68
BOUND TREE MEDICAL, LLC., Ambulance Supplies	\$ 1,658.62
BUCHANAN COUNTY, Dispatch Fees	\$ 7,640.50
BUTLER COUNTY REC, Electric	\$ 46,174.04
BUTLER COUNTY REC, Services	\$ 1,210.00
CAMPBELL SUPPLY-WATERLOO, Supplies	\$ 71.47
CASEY'S GENERAL STORE, Gas	\$ 855.07
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 4,426.96
CLAYTON ENERGY CORPORATION, Reservation	\$ 12,494.54
COMMUNITY BANK OF OELWEIN, Interest	\$ 1,191.25
D & D TIRE INC., Services	\$ 385.00
DANKO EMERGENCY EQUIPMENT, Supplies	\$ 95.00
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
DON'S TRUCK SALES, Services	\$ 1,058.78
DAKOTA DRISH, Reimburse Supplies	\$ 74.00
ECHO GROUP, INC., Supplies	\$ 45.16
FAIRBANK FIREMEN'S FUND, Reimburse Annual Dues	\$ 629.00
FAIRBANK POSTMASTER, Utility Bills Postage Dec. 23	\$ 193.80
CITY OF FAIRBANK, Electric & Gas	\$ 5,008.81
CITY OF FAIRBANK, Utility Deposits Applied	\$ 600.00
FAYETTE COUNTY AUDITOR, Election Fees	\$ 508.18
FEHR GRAHAM, Engineering Fees	\$ 4,244.50
GORDON FLESCH COMPANY INC, Supplies	\$ 156.83
GRAINGER, INC., Supplies	\$ 92.94
GROEBNER & ASSOCIATES, Supplies	\$ 374.86
IAMU, Services	\$ 1,120.00
IOWA FINANCE AUTHORITY, Interest	\$ 16,054.00
IOWA LEAGUE OF CITIES, Training	\$ 60.00
IOWA ONE CALL, Locates	\$ 33.50
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 7,583.62
IOWA SURVEILLANCE TEAM, Services & Supplies	\$ 614.99
IPERS, Benefits	\$ 5,320.78
JETCO, INC., Equipment & Services	\$ 3,096.08
JOHN DEERE FINANCIAL, Supplies	\$ 86.95
KIRKWOOD COMMUNITY COLLEGE, Training	\$ 108.00
KLUESNER CONSTRUCTION, INC., Services	\$ 2,119.50
NICK KUKER, Cell Phone Reimbursement	\$ 75.00
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
MAURER TREE SERVICE, Services	\$ 1,300.00
MERCYONE WATERLOO MEDICAL, Mutual Aid	\$ 160.00
MICROBAC LABORATORIES, INC., Testing	\$ 403.00
RON MILLER, Mileage	\$ 294.75
MODERN BUILDING PRODUCTS, Supplies	\$ 996.98
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 445.00
OELWEIN PUBLISHING, Publishings	\$ 204.88
PREMIER TECHNOLOGY, Services	\$ 115.00
QUICK MED CLAIMS, Ambulance Billing	\$ 255.27
RANDY'S LAWN CARE & SNOW, Services	\$ 875.00
SECTOR, LLC, Annual Fees	\$ 1,562.88
NE SECURITY BANK, Payroll Processing Fee 11/1/2023	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 11/15/2023	\$ 8.61
NE SECURITY BANK, Void Check Charge	\$ 25.00
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00

STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 28.28
SUN LIFE ASSURANCE COMP, Life Policies	\$ 82.70
THE GREEN EARTH DEICER CO, Supplies	\$ 1,830.84
TREASURER-STATE OF IOWA, Nov 23 Sales Tax	\$ 2,113.48
TREASURER STATE OF IOWA, Nov 23 WT Excise Tax	\$ 2,483.24
U. S. TREASURY, 941 Taxes	\$ 7,557.71
USA BLUEBOOK, Supplies	\$ 477.56
UTILITY EQUIPMENT CO., Supplies	\$ 72.94
VAN METER INC., Supplies	\$ 231.18
VERIZON WIRELESS, Cell Phones	\$ 179.10
VISA, Microsoft Emails/Avaya Phone System	\$ 453.40
WELLMARK, December Premium	\$ 3,976.87
ROXANNE WENNER, Services	\$ 120.00
WINDSTREAM ENTERPRISE, GS Alarm Phone Line	\$ 68.01
ZOLL MEDICAL CORPORATION, Equipment	\$ 1,029.00
CORY ZWIEFELHOFER, Utility Deposit Refund	\$ 200.00
The Library Board Approved the Following Bills on December 7, 2023:	
AMAZON CAPITAL SERVICES, Supplies	\$ 122.13
ANGELA BERG, Mileage & Reimbursement	\$ 101.77
BAKER & TAYLOR INC., Books	\$ 716.80
CITY OF FAIRBANK, Electric & Gas	\$ 142.26
OVERDRIVE, INC., E-Books	\$ 500.00
NE SECURITY BANK, Payroll Processing Fee 11/15/2023	\$ 1.39
VISA, Microsoft Emails/Avaya Phone System	\$ 53.18
ROXANNE WENNER, Services	\$ 160.00

Police Chief Drish was present and mentioned Officer Mitch Frank's recent work with the school and that he was proud of what he was doing there. He also wanted to let the council know that he reminded the officers to stop by the businesses in town to introduce themselves and socialize. Brian talked about the issues they were having with the Christmas lights and stated that since the DOT had left town it had seemed quieter. Along with the day-to-day needs they had been working on snow fences, changing out lights, and cleaning up the shop.

Mayor Cowell administered the oath of office to the following newly elected officials who will take office on January 2, 2024: Jason Kayser as Mayor and Ron Woods and Andrew Willimas as Council Members.

Motion by T. Woods, second by Erickson to adjourn at 6:33 PM. Roll call vote- Ayes: Coffin, T. Woods, Erickson, R. Woods, and Williams. Nays: None.

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Bill Cowell, Mayor

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Brittany Fuller, City Clerk