

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday December 9, 2024. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: Williams, Erickson, T. Woods, and Gruetzmacher. Absent: R. Woods. Also, present at City Hall: Heather Prendergast, City Attorney; Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Gruetzmacher, second by Erickson to approve the agenda. Motion carried.

There were no public hearings.

Motion by Gruetzmacher, second by Erickson to approve the following consent agenda items as presented: November 11<sup>th</sup> Regular Meeting Minutes, Liquor License for Fairbank American Legion, Setting the first budget workshop for Monday January 13<sup>th</sup> at 5:00 PM, Approval of the Police Chief's attendance at the Iowa Sex Crimes Investigators Conference, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, and Williams. Nays: None.

There was no informal public comment or unfinished business.

Lisa Kremer was present from the Buchanan County Economic Development Commission to present the council with information regarding a leadership program they are conducting in 2025 called Lead Buchanan Academy and it is to help unlock leadership potential in participants and they are hoping to get at least one individual from each community in Buchanan County.

Matt Mahoney and Craig Codner from Butler County REC were present to give a yearly update. They stated that the City's electrical grid system has been sitting very good and is continually improving. Matt explained that there was a 4.5% increase set in place for this next year starting January 1, 2025. They thanked the council for the working relationship and stated that they really enjoyed working with the city and the city crew. Matt also stated that he wanted to congratulate Brian on his upcoming retirement and that he will be missed.

The agreement with Tristan Dille, one of our part-time officers, was not ready for approval yet. Motion by Williams, second by Gruetzmacher to table the agreement until the next council meeting. Motion carried.

Carrico Aquatic Resources submitted a two-year water management assistance program option for the Fairbank Aquatic Center. The last few years the council has approved an annual assistance program. Attorney Prendergast wanted clarification on section 6.1 regarding termination otherwise she was good with the two-year contract. Motion by Gruetzmacher, second by Williams to approve the agreement with Carrico Aquatic Resources pending the City Attorney's approval of section 6.1. Roll call vote- Ayes: Gruetzmacher, Williams, Erickson, and T. Woods. Nays: None.

An extended warranty option was discussed for the new skid loader. There was already an issue with the skid loader after only eight hours of use. The skid loader was picked up and worked on and said to be in good condition again. For only \$1,300.00 the council could get a Full Warranty package for up to 60 months or 2,000 hours. Motion by T. Woods, second by Williams to approve the purchase of the \$1,300.00 warranty option on the skid loader. Roll call vote- Ayes: T. Woods, Williams, and Erickson. Nays: Gruetzmacher.

Employee health insurance options were discussed regarding the renewal due by February 1, 2025. The renewal showed just a 1.4% increase in premium costs but also an increase of \$500.00 for single and \$1,000.00 for families on the deductible and out-of-pocket maxes. Mayor Kayser stated that he and the administration committee met and had a recommendation for the council. They suggested going with the health insurance renewal with Wellmark, increasing the dental plan to the Blue Dental 2000 with Orthodontia plan, and offering a vision plan. They also recommended increasing the HSA contribution amount from the city by \$10.00. The city covers health insurance for the employee at 100% and 50% of the cost for a family plan. Employees are responsible for 20% of the cost of dental and 50% of the cost for the vision plan. The HSA contributions from the city would go from \$250.00 a month for families and \$125.00 a month for single to \$260.00 a month for families and \$135.00 a month for single. Motion by Gruetzmacher, second by T. Woods to approve the insurance recommendations from the administrative committee. Roll call vote- Ayes: Gruetzmacher, T. Woods, Williams, and Erickson. Nays: None.

A draft resolution from the administration committee was presented to the council that would set a one-time bonus for the city staff and part-time officers and one additional paid day off for the full-time employees. They explained that during the past year all reports, exams, and inspections went very well, and they thought of this small gesture to show appreciation for the dedication the employees have to the community. Motion by T. woods, second by Gruetzmacher to approve **Resolution 2024 – 28 – Resolution Setting One-Time Bonus and an Additional Day Off for the City of Fairbank Full-Time Employees**. City Hall will be closed on Monday December 23<sup>rd</sup> in addition to the 24<sup>th</sup> and 25<sup>th</sup> for the holiday. Staff will be available for emergencies and can be reached by calling Fairbank City Hall. The five full-time employees will receive a \$500.00 bonus paid on January 2<sup>nd</sup> and the six part-time officers will each receive a \$100.00 bonus also paid on January 2<sup>nd</sup>. Roll call vote- Ayes: T. Woods, Gruetzmacher, Williams, and Erickson. Nays: None.

Motion by Williams, second by Gruetzmacher to approve not having a second meeting in December due to the Holidays. That would change if something came up where a meeting is needed. Motion carried.

During the council/mayor comments, Councilman Gruetzmacher stated that the poles at the Ball Diamond should be set this weekend and wanted to thank Cody Cripe for his help with it.

During the department reports, Brian stated that the Christmas lights had been completed since the last meeting and that it was quite the process. Next year will be easier since they won't all need to be put together. He also stated that public works had been working on cleaning up the compost pile, swept streets, installed some new gas and electric connections, and gas regulators were tested. Mayor Kayser thanked them for putting up the Christmas lights and that he had received tons of compliments on how nice the downtown looks. Ted Vorwald was able to get a crew together and they got the poles wrapped at Riverside Park and West Bentley Park. Mayor Kayser then presented Brian with a plaque in appreciation for his work here with the city. He was thanked again and wished off on a happy retirement.

Motion by Williams, second by T. Woods to adjourn the meeting at 6:55 PM. Motion carried.

#### Bills for the Month of December 2024

Amazon Capital Services, Office Supplies	\$ 186.25
Arnold Motor Supply, Supplies	\$ 648.61
BMC Aggregates L.C., Supplies	\$ 481.38
Bodensteiner Implement Co., Services	\$ 1,776.02
Bound Tree Medical, LLC., Ambulance Supplies	\$ 111.54
Denise Bowers & Stacy Griffis, Utility Deposit Refund	\$ 200.00
Lonnie Brewer, Cell Phone Reimbursement	\$ 75.00
Buchanan County Fireman's Ass., Annual Dues	\$ 30.00
Butler County Rec, Electric	\$ 45,705.64
Casey's General Store, Gas	\$ 534.75
Cedar Valley Pump, LLC, Equipment Rentals	\$ 1,100.00
Clayton Energy Corporation, Natural Gas	\$ 3,177.39
Clayton Energy Corporation, Reservation	\$ 12,409.41
Community Bank of Oelwein, Interest	\$ 1,096.25
D & D Tire Inc., Services	\$ 755.00
Dakota Supply Group, Supplies	\$ 541.09
Danko Emergency Equipment, Supplies	\$ 225.19
Brian Delagardelle, Cell Phone Reimbursement	\$ 75.00
Display Sales, Supplies	\$ 131.00
Don's Truck Sales, Services	\$ 6,972.42
Doosan Bobcat North America, Equipment	\$ 64,604.29
Echo Group, Inc., Supplies	\$ 295.69
City of Fairbank, Electric & Gas	\$ 3,970.88
City of Fairbank, Utility Deposits Applied	\$ 130.36
Farm Win Co-Op, Diesel	\$ 1,215.66
Addilyn Fuller, Services	\$ 30.00
Brittany Fuller, Cell Phone Reimbursement/Mileage	\$ 122.57
Gordon Flesch Company Inc, Copier/Printer Fees	\$ 166.51

Grainger, Inc., Supplies	\$ 360.17
Groebner & Associates, Supplies	\$ 136.07
gWorks, 2025 License & Support	\$ 15,000.00
IMFOA, Re-certifications	\$ 100.00
Iowa Finance Authority, Interest	\$ 14,800.50
Iowa Regional Utilities Assoc., Water	\$ 7,329.96
Ipers, Benefits	\$ 5,765.05
Nicole Kastli, Utility Deposit Refund	\$ 69.64
Kirkwood Community College, Training	\$ 36.00
Kluesner Sanitation, LLC, December Pick-Up Fees	\$ 7,534.80
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Kwik Trip Inc, Gas	\$ 13.03
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Lifemed Safety, Inc., Supplies	\$ 383.80
Little Wapsie Communications, Static IP Addresses	\$ 64.06
Microbac Laboratories, Inc., Testing	\$ 599.00
Modern Building Products, Supplies	\$ 1,255.17
NE Security Bank, Payroll Processing Fee 11/1/24	\$ 10.00
NE Security Bank, Payroll Processing Fee 11/15/24	\$ 8.71
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 200.00
Oelwein Publishing, Publishings	\$ 290.28
Premier Technology, Services/Protection	\$ 389.15
Prinsco, Inc., Supplies	\$ 1,468.73
Lynn Purinton, Utility Deposit Refund	\$ 200.00
Malena Rumelhart, Utility Deposit Refund	\$ 200.00
Quick Med Claims, Ambulance Billing	\$ 396.91
Roberts, Stevens,Prendergast, Attorney Fees	\$ 1,106.25
Storey Kenworthy/Matt Parrott, Supplies	\$ 50.49
Stuart. C. Irby Co., Supplies	\$ 329.45
Sun Life Assurance Comp, Life Policies	\$ 164.15
Treasurer-State of Iowa, Nov 2024 Sales Tax	\$ 1,852.76
Treasurer State of Iowa, Nov 2024 Water Sales Tax	\$ 1,791.73
True North, AD&D Renewals	\$ 452.20
U. S. Treasury, 941 Taxes	\$ 7,363.77
Verizon Wireless, Cell Phones	\$ 178.24
Visa, Supplies/Training/Microsoft Email Accounts/Avaya Phone System/Pre-Stamped Envelopes	\$ 4,743.65
Wellmark, December 2024	\$ 3,979.56
Windstream Enterprise, Gas Alarm Phone Line	\$ 68.23
Carson Woods, Utility Deposit Refund	\$ 200.00
Collin Woods, Services	\$ 2,175.00
Woods Construction, Inc., Services	\$ 750.00
The Fairbank Library Board Approved the Following Bills on December 4, 2024:	
Amazon Capital Services, Supplies	\$ 112.55
Baker & Taylor Inc., Books	\$ 654.44
Angela Berg, Mileage	\$ 53.60
Brock Berg, Services	\$ 210.00
Erin Hill, Supplies Reimbursement	\$ 11.55
Fairbank Public Library, Replenish Postage Cash	\$ 66.74
City Of Fairbank, Electric & Gas	\$ 123.57
Premier Technology, Services	\$ 57.50
NE Security Bank, Payroll Processing Fee 11/15/24	\$ 1.29

Visa, Santa Visit/Microsoft Email Accounts/Avaya Phone System/Pre-stamped Envelopes

\$ 266.07

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Jason Kayser, Mayor

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Brittany Fuller, City Clerk