

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, November 14, 2022. Mayor Bill Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, and T. Woods. Absent: Coffin. Also, present at City Hall: Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Erickson, second by R. Woods to approve the agenda. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

There were no comments during the public comment section.

Motion by Williams, second by Erickson to approve the minutes of the October 24th Regular Meeting and the November 3rd Special Meeting. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by R. Woods, second by T. Woods to approve the Treasurer’s Report. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None. Receipts for the month of October were: General, \$135,646.93; Special Revenue, \$29,200.50; TIF, \$3,927.64; Capital Projects, \$56.57, Permanent Funds, \$16.87; Proprietary, \$176,390.69; and Transfers In, \$24,555.00. Disbursements for the month of October were: General, \$24,236.71; Special Revenue, \$21,514.95; Proprietary, \$136,615.48; Capital, \$50,104.50; and Transfers Out, \$24,555.00. Balance on hand at close of business on October 31, 2022, was \$5,130,326.31.

Jon Biederman was present to update the council on the Main Street project. He went over the final plans and stated that they were able to work out plans to hopefully allow for single lane traffic across the bridge during the construction. West of the bridge will have 2 inches milled with a 2-inch overlay and the shoulders will be paved 2 extra feet. West side will also be getting the ditch on the southside of Main Street filled in with all new storm sewer. The east side of the bridge will be getting portland cement concrete. All new sidewalks throughout. The City’s portion of the estimate is just over \$2 million, and the construction will more than likely be the entire construction season of 2023 with the hopes of little rainfall.

The IDOT Cooperative Agreement for the primary road project was not ready to approve yet.

The updated Code of Ordinances for the City of Fairbank has reached its final draft. The proposed ordinances will need to be reviewed under a public hearing so the council can consider arguments for or against the adoption. Motion by Williams, second by Erickson to approve **Resolution – 2022-31 – Resolution Directing the Clerk to Publish Notice of Hearing on the Adoption of the Proposed “Code of Ordinances of the City of Fairbank, Iowa”**. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None. The public hearing was set for Monday, November 28th at 6 PM at City Hall. The official copy is available for public inspection in the City Clerk’s office.

Motion by Erickson, second by R. Woods to approve the Annual Financial Report and to submit the report to the state. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by Williams, second by T. Woods to approve the liquor and beer license renewal for the Fairbank Food Center. No issues were reported. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Amanda Jipson with Sandee’s out of Waterloo was able to drop a sample of a memorial plaque off for the council to review. Motion by Erickson, second by T. Woods to order the memorial plaques from the sample that was dropped off for the memorial trees that were bought this year. Roll call vote-Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

The City Clerk received a letter from the pool board president, Jason Kayser, of his notice to not serve on the pool board this next year. The council and mayor will seek out any candidates interested in the position.

Motion by R. Woods, second by T. Woods to approve the bills as presented. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

ADVANTAGE ADMINISTRATORS, POP Services	\$	300.00
AMAZON CAPITAL SERVICES, Supplies	\$	59.88
APGA, Annual Dues	\$	445.00
JASON BECKER, Utility Deposit Refund	\$	200.00
B & K AUTOMOTIVE, Services	\$	58.10
BLACK HAWK WASTE DISPOSAL, Services	\$	5,817.90
BODENSTEINER IMPLEMENT CO., Equipment	\$	9,529.88
BUTLER COUNTY REC, Electric	\$	42,442.03
CASEY'S GENERAL STORE, Gas	\$	872.98

CITY OF FAIRBANK, Electric & Gas	\$ 3,835.13
CITY OF FAIRBANK, Utility Deposits Applied	\$ 400.00
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 5,396.18
CLAYTON ENERGY CORPORATION, Reservation	\$ 4,321.57
COMMUNITY MOTOR CO INC., Services	\$ 3,933.87
D & S PORTABLES, INC., Rentals	\$ 380.00
DAVIS LAWN SERVICE, Services	\$ 1,402.00
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
ELECTRICAL ENGINEERING & EQUIP, Equipment	\$ 337.60
EMERGENCY MEDICAL PRODUCTS, Supplies	\$ 140.48
FAIRBANK POSTMASTER, Nov 22 Utility Bills Postage	\$ 154.00
FARM WIN CO-OP, Diesel	\$ 3,564.93
FEHR GRAHAM, Engineering Fees	\$ 45,378.25
BRITTANY FULLER, Mileage	\$ 202.50
ROBERT GIPPER, Training/Conference Reimbursements	\$ 880.92
GROEBNER & ASSOCIATES, Supplies	\$ 669.06
GWORKS, 2023 License & Support	\$ 5,704.00
GARY HAMMERS, Utility Deposit Refund	\$ 200.00
HOLIDAY INN DES MOINES AIRPORT, Training	\$ 448.00
IA DEPT OF NATURAL RESOURCES, Construction Permit	\$ 199.20
ICAP, Radio Tower Premium	\$ 127.00
IEMSA, 2023 Membership	\$ 100.00
IOWA CODIFICATION, INC., Services	\$ 1,000.00
IOWA LEAGUE OF CITIES, Workshop	\$ 100.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 7,433.84
IOWA RURAL WATER ASSOCIATION, 2023 Membership	\$ 275.00
IOWA UTILITIES BOARD, IUB/OCA Direct Assess Charges	\$ 871.00
IPERS, Benefits	\$ 5,018.61
KIESLER'S POLICE SUPPLY, Supplies	\$ 359.16
KODY KOTTKE, Utility Deposit Refund	\$ 200.00
NICK KUKER, Cell Phone Reimbursement	\$ 75.00
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
MANATT'S, Supplies	\$ 509.50
MEDIACOM, Phone Line	\$ 46.58
MERCYONE WATERLOO MEDICAL CENTER, Drug Testing	\$ 50.00
MICROBAC LABORATORIES, INC., Testing	\$ 401.25
MODERN BUILDING PRODUCTS, Supplies	\$ 692.11
NE SECURITY BANK, Payroll Processing Fee 10/3/22	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 10/14/22	\$ 8.67
NE SECURITY BANK, ACH Service Charge	\$ 10.00
NE SECURITY BANK, ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 500.00
NSB/HSA- H S A Payroll Deductions	\$ 270.00
OELWEIN PUBLISHING, Publishings	\$ 270.12
OPERATION THRESHOLD, Donation/Customer Contributions/Balance Returns	\$ 2,523.10
LINDSEY POUND, Utility Deposit Refund	\$ 200.00
PRATT'S PEST CONTROL, Services	\$ 95.00
PREMIER TECHNOLOGY, Services	\$ 65.00
QUICK MED CLAIMS, Ambulance Billing	\$ 250.40
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 2,216.00
RYDELL OF INDEPENDENCE, Services	\$ 53.84
SAM'S CLUB MC/SYNCB, Supplies	\$ 58.47

STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 82.27
SUN LIFE ASSURANCE COMP, Nov. Life Policies	\$ 82.70
SUPERIOR WELDING SUPPLY CO., Supplies	\$ 30.61
TRAFFICALM SYSTEMS, Equipment	\$ 602.00
TREASURER STATE OF IOWA, Oct WT Excise Tax	\$ 1,128.82
TREASURER-STATE OF IOWA, Oct Sales Tax	\$ 1,987.46
U. S. TREASURY, 941 Taxes	\$ 6,556.34
U.S. BANK, Sept PEFA Commodity	\$ 1,955.34
ULINE, Supplies	\$ 186.05
UNITYPOINT CLINIC-OCCUPATIONAL, Drug Testing	\$ 84.00
VAN WERT, INC, Services	\$ 1,680.00
VERIZON WIRELESS, Cell Phones	\$ 48.63
VISA, Training/Microsoft Emails/AVAYA Phone System	\$ 530.50
WELLMARK, Premium	\$ 2,665.54
ROXANNE WENNER, Services	\$ 120.00
WESCO RECEIVABLES CORP., Equipment	\$ 4,333.16
WILNAT, INC., Equipment	\$ 682.50
WINDSTREAM ENTERPRISE, GS Phone Alarm	\$ 67.12
AARON WUST, Utility Deposit Refund	\$ 200.00
The Library Board Approved the Following Bills on November 3, 2022:	
SYNCB/AMAZON, Supplies	\$ 58.31
BAKER & TAYLOR INC., Books	\$ 870.00
ANGELA BERG, Supplies/Mileage Reimbursement	\$ 56.90
CITY OF FAIRBANK, Electric & Gas	\$ 140.52
DAVIS LAWN SERVICE, Services	\$ 55.00
FAIRBANK FOOD CENTER, Supplies	\$ 12.07
FAIRBANK PUBLIC LIBRARY, Replenish Postage	\$ 44.69
MEDIAPOLIS PUBLIC LIBRARY, Book	\$ 25.07
MODERN BUILDING PRODUCTS, Supplies	\$ 14.37
NE SECURITY BANK, Payroll Processing Fee 10/14/22	\$ 1.33
OVERDRIVE, INC., EBooks	\$ 500.00
PRATT'S PEST CONTROL, Services	\$ 45.00
SAM'S CLUB MC/SYNCB, Supplies	\$ 19.49
VISA, Microsoft Email Account/AVAYA Phone System	\$ 52.88
ROXANNE WENNER, Services	\$ 160.00

Police Chief Drish presented the council with a summary of what the department had been up to and requested an area indoors to park the police car over the winter months. Brian Delagardelle stated that they had some conduits put in the ground in Riverside Park to hopefully get some new primary wires pulled to help with an issue which causes electrical outages. They will be working on Christmas lights later that week and are working on getting four more manholes lifted. There will also be a quote submitted for a contractor to clean out the lift stations and capping the unused wells were brought up again during a water inspection. Jon Biederman, city engineer, is going to work with him on those.

Motion by Erickson, second by T. Woods to adjourn at 6:53 PM. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Bill Cowell, Mayor

Brittany Fuller, City Clerk