

REGULAR MEETING

The Fairbank City Council met in regular session on Tuesday November 12, 2024. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Mayor Kayser stated that he wanted to extend his and the council's condolences to Councilman Michael Gruetzmacher, his dad, and family on the loss of his mom and he also thanked Councilman Tyler Woods for his service to our country. Members present: Williams, Erickson, T. Woods, and Gruetzmacher. Absent: R. Woods. Also, present at City Hall: Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by Gruetzmacher to approve the agenda. Motion carried.

There were no public hearings.

Motion by Gruetzmacher, second by Williams to approve the following consent agenda items as presented: October 28 Regular Meeting Minutes, Treasurer's Report for October 2024, FY24 Annual Urban Renewal Report, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Gruetzmacher, Williams, T. Woods, and Erickson. Nays: None.

Treasurers Report for the Month of October 2024: Revenues - General, \$170,049.16; Special Revenue, \$39,826.03; TIF, \$37,467.10; Capital Projects, \$36.95; Permanent Funds, \$20.73; Proprietary, \$192,515.12; and Transfers In, \$27,055.00. Disbursements - General, \$66,301.61; Special Revenue, \$4,224.04; Proprietary, \$165,330.23; and Transfers Out, \$27,055.00. Balance on hand at close of business on October 31, 2024 was \$5,520,270.71.

During the informal public comment, a resident was present to talk about the goals that the city had compiled. Councilman R. Woods arrived at 6:02 PM. Mayor Kayser thanked her for comment and input.

The goals and projects list that the council had been working on was discussed. The goal in creating the list was to provide some possible projects and directions the council could work towards for the city in the future. Some items may fall off and the list ranging from important to not as important helps create a timeline that would help during budget preparations. The intension behind the list was not to complete them all right away or raise taxes but to help visualize future goals. Motion by Erickson, second by Gruetzmacher to approve the finalization of the City of Fairbank's future goals and projects timeline list. Roll call vote- Ayes: Erickson, Gruetzmacher, R. Woods, Williams, and T. Woods. Nays: None.

The Urban Renewal Area established in 2022 was created to help fund the Main Street project for off street parking, sanitary sewer, water, signage, and lighting improvements on and along Main Street and 4th Street. The plan was to approve internal advances of \$100,000.00 from the City's Local Option Sales and Services Tax Revenue Fund in order to fund a portion of the project for the next few years. This year the council decided to set up an internal loan for only \$25,000.00 since \$75,000.00 of TIF was already committed to the 1987 Café Catalyst Grant Project. The advance will be repaid to the fund, without interest, with TIF revenues received. Motion by Williams, second by T. Woods to approve **Resolution 2024-26 – Resolution Authorizing Internal Advance for Funding of Urban Renewal Project**. Roll call vote- Ayes: Williams, T. Woods, R. Woods, Gruetzmacher, and Erickson. Nays: None.

Motion by R. Woods, second by T. Woods to approve the TIF Certification for FY 2026 and direct the City Clerk to submit the information to both counties. Roll call vote- Ayes: R. Woods, T. Woods, Gruetzmacher, Erickson, and Williams. Nays: None.

Motion by T. Woods, second by Erickson to approve **Resolution 2024-27 – Resolution Naming Depositories**. This resolution increased the maximum dollar amount of deposits allowed at NE Security Bank. Roll call vote- Ayes: T. Woods, Erickson, Gruetzmacher, and R. Woods. Abstain: Williams. Nays: None.

An architectural contract for \$9,600.00 was presented to the council from Martin Gardner Architecture for the Fairbank Public Library as they are looking into a possible building remodel or addition. Motion by R. Woods, second by Williams to approve signing the contract pending Attorney Prendergast's review and approval. Roll call vote- Ayes: R. Woods, Williams, Gruetzmacher, Erickson, and T. Woods. Nays: None.

Mayor Kayser stated that the council needed to approve an alternate to him on the Fayette County EMA Commission. He suggested Drake Mangrich. Motion by Erickson, second by R. Woods to approve Frake Mangrich as an alternate to the Mayor on the Fayette County EMA Commission. Motion carried.

Brian Delagardelle submitted a letter of resignation to the council on November 7th with the last day of work scheduled for December 26th of this year. Brian stated that when he came to work for Fairbank part-time, he had never imagined it would be for as long as it has. He stated that he was grateful for the opportunity to serve the community but was ready to retire. Him and Nick Kuker have been working very close to help with the transition of him leaving. He was thanked tremendously by the council for all he has done and had to step up to over the years. Motion by Gruetzmacher, second by R. Woods to accept the resignation of Brian Delagardelle. Motion carried.

With Brian resigning, a third public works employee was discussed. Mayor Kayser stated that he had been in conversations with Nick Kuker and that he was interested in stepping into the Public Works Director position. It was thought that having three public works employees was still needed. Motion by T. Woods, second by Gruetzmacher to approve posting for an open public works position pending the utility committee reviewing the ad. Roll call vote- Ayes: T. Woods, Gruetzmacher, R. Woods, Erickson, and Williams. Nays: None.

During the council/mayor comments, Councilman Gruetzmacher stated that the Ball Diamond Project should be completed by April 1st.

During the department reports, Janice Martins was present to talk to the council about the EMS levy vote not passing. They plan to get together in December and start working on getting information out for the next election. She thanked Fairbank for their votes and that they had thought about getting a mailer put together to help residents understand the EMS levy better. Angela Berg, the Library Director, was present and stated that they had 22 baskets so far for the Library fundraiser and that they had already received a \$500.00 donation. The library will be meeting on December 4th for their first budget meeting. Brian stated that the skid loader was delivered that past week and presented the council with information regarding an extended warranty option if they are interested. They got the snow fence installed, the Christmas lights put together and are ready, got streets swept, and stated that Lonnie was signed up with the DNR for a Water Distribution 1 class. Mayor Kayser stated that he would be gone for the next council meeting.

Motion by Williams, second by T. Woods to adjourn the meeting at 6:41 PM. Motion carried.

Bills for the Month of November 2024

Access Systems, Services	\$ 180.01
Amazon Capital Services, Supplies	\$ 382.88
APGA, Annual Dues	\$ 445.00
APGA SIF, Online Access	\$ 19.00
Arnold Motor Supply, Supplies	\$ 25.23
Barco Municipal Products, Inc., Supplies	\$ 309.47
Bodensteiner Implement Co., Supplies	\$ 384.60
Bound Tree Medical, LLC., Ambulance Supplies	\$ 408.58
Lonnie Brewer, Cell Phone Reimbursement	\$ 75.00
Buchanan County Abstract Co., Abstract Update	\$ 360.00
Buchanan Co Recorder, Recording	\$ 22.00
Buchanan Co Senior Center, Annual Donation	\$ 500.00
Butler County Rec, Electric	\$ 40,458.37
Butler County Rec, Services	\$ 1,029.90
Casey's General Store, Gas	\$ 743.24
Clayton Energy Corporation, Natural Gas	\$ 2,752.76
Clayton Energy Corporation, Reservation	\$ 5,569.54
Danko Emergency Equipment, Supplies	\$ 1,365.25
Davis Lawn Service, Supplies	\$ 130.00
Brian Delagardelle, Cell Phone/Clothing Allowance Reimbursement	\$ 330.72
Don's Truck Sales, Services	\$ 112.09
Dorsey & Whitney LLP, UR Plan Amendment	\$ 5,610.50
Dakota Drish, Clothing Allowance	\$ 91.50
Echo Group, Inc., Supplies	\$ 185.28
Engineered Equipment Solutions, Supplies	\$ 222.78
Fairbank Community Club, Member Dues	\$ 30.00

Fairbank Firemen's Fund, Training Reimbursement	\$ 100.00
Fairbank Postmaster, Utility Billing Postage	\$ 162.40
City of Fairbank, Electric & Gas	\$ 4,105.01
City of Fairbank, Utility Deposits Applied	\$ 400.00
Feld Fire, Supplies	\$ 64.10
Courtney Frush, Lesson Refund	\$ 60.00
Brittany Fuller, Mileage Reimbursement	\$ 302.13
Gordon Flesch Company Inc., Services	\$ 206.89
Grainger, Inc., Supplies	\$ 23.20
Hawkeye Fire & Safety Company, Supplies	\$ 339.40
Holiday Inn Des Moines Airport, Training	\$ 712.32
IMWCA, 23-24 Audited Premium	\$ 743.80
Iowa Regional Utilities Assoc., Rural Water	\$ 8,970.39
Iowa Rural Water Association, Annual Membership	\$ 355.00
Iowa Utilities Board, Direct Assessments	\$ 709.00
John Deere Financial, Supplies	\$ 70.51
Keltek, Inc., Equipment	\$ 6,139.50
Kirkwood Community College, Training	\$ 63.00
Kluesner Sanitation, LLC., November 2024 Pick-up Fees	\$ 7,534.80
Wilnat, Inc., Supplies	\$ 1,850.69
Krivachek Janitorial Supply, Supplies	\$ 219.14
Nick Kuker, Cell Phon/Training Reimbursement	\$ 109.92
Kwik Trip Inc., Gas	\$ 83.34
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Little Wapsie Communications, Static IP Addresses/SW Phone	\$ 64.06
MercyOne Waterloo Medical Center, Drug Testing	\$ 30.00
Michels Trucking, Services	\$ 600.00
Microbac Laboratories, Inc., Testing	\$ 594.00
Modern Building Products, Supplies	\$ 538.05
Ne Security Bank, Payroll Processing Fee 10/1/24	\$ 10.00
Ne Security Bank, Payroll Processing Fee 10/15/24	\$ 8.67
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA- H S A Payroll Deductions	\$ 100.00
Oelwein Publishing, Publishings	\$ 492.33
Operation Threshold, Customer/City Contributions	\$ 1,840.10
Pathways Behavioral Services, Annual Donation	\$ 400.00
Premier Technology, Equipment & Services	\$ 1,629.75
Kymerly Pursley, Lesson Refund	\$ 35.00
Quick Med Claims, Ambulance Billing	\$ 299.33
Roberts, Stevens,Prendergast, Attorney Fees	\$ 1,050.00
Ryan Westemeier, Gas Reimbursement	\$ 13.00
Rydell of Independence, Full Service	\$ 74.60
Stuart. C. Irby Co., Supplies	\$ 42.60
Sun Life Assurance Comp, Life Policies	\$ 96.95
Superior Welding Supply Co., Supplies	\$ 40.06
Treasurer-State of Iowa, Oct 2024 Sales Tax	\$ 2,025.37
Treasurer State of Iowa, Oct 2024 Water Excise Tax	\$ 1,257.27
U. S. Treasury, 941 Taxes	\$ 4,166.72
U.S. Bank, October PEFA Commodity	\$ 2,911.92
Utility Safety & Design Inc., Public Awareness Mailing	\$ 585.00
Verizon Wireless, Cell Phones	\$ 178.24
Visa, Avaya Phone System/Training/Meals/Microsoft Emails	\$ 708.22
Wellmark, November Premium	\$ 3,979.56
Windstream Enterprise, Gas Alarm Phone Line	\$ 68.23
Collin Woods, Services	\$ 450.00
The Library Board Approved the Following Bills on November 6, 2024:	
Amazon Capital Services, Supplies	\$ 155.97
Baker & Taylor Inc., Supplies	\$ 659.83
Angela Berg, Mileage	\$ 120.60
Brock Berg, Services	\$ 160.00

Fairbank Community Club, Member Dues	\$	30.00
City of Fairbank, Electric & Gas	\$	148.85
City of Fairbank, Flag	\$	25.00
IMWCA, Audited Premium	\$	(67.80)
Martin Gardner Architecture PC, Services	\$	9,600.00
Pratt's Pest Control, Services	\$	45.00
NE Security Bank, Payroll Processing Fee 10/15/2024	\$	1.33
US Cellular, Hotspots	\$	58.98
Visa, Avaya Phone System/Microsoft Emails	\$	52.80

Jason Kayser, Mayor

Brittany Fuller, City Clerk