

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday November 10, 2025. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, and T. Woods. Absent: Gruetzmacher. Also, present at City Hall: Nick Kuker, Public Works Director; Michelle Laube, Deputy Clerk and Brittany Fuller, City Clerk.

Motion by Williams, second by T. Woods to approve the agenda. Motion carried.

Motion by T. Woods, second by Williams to open the public hearing at 6:00 PM on the vacating of Catherine Street. Motion carried. There were no comments received in person or in writing. Motion by Williams, second by T. Woods to close the public hearing at 6:05 PM. Motion Carried.

Motion by T. Woods, second by R. Woods to approve **Resolution 2025-34 – Resolution Regarding Vacating Catherine Street Between Patterson Street and Washington Street**. Roll call vote- Ayes: T. Woods, R. Woods, Williams, and Erickson. Nays: None.

Motion by Erickson, second by R. Woods to approve the following consent agenda items as presented: October 27<sup>th</sup> Regular City Council Minutes, Treasurer's Report for October 2025, and the payment of bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Erickson, R. Woods, T. Woods, and Williams. Nays: None.

The Treasurers Report for the Month of October 2025: Revenues - General, \$151,631.13; Special Revenue, \$37,038.53; TIF, \$42,894.03; Capital Projects, \$756.54; Permanent Funds, \$18.26; Proprietary, \$185,387.90; and Transfers In, \$28,055.00. Disbursements - General, \$40,217.89; Special Revenue, \$5,788.36; Proprietary, \$156,851.17; Capital Projects, \$7,465.00; and Transfers Out, \$28,055.00. Balance on hand at close of business on October 31, 2025 was \$4,583,627.09.

There was no one present for the informal public comment section.

Motion by Williams, second by Erickson to table the personnel policy manual updates and changes so that they can further review the proposed changes. Motion carried.

Motion by R. Woods, second by T. Woods to approve the generator service agreements with 3E for the generators located at the fire station and city hall. Each one was for \$700.00. Roll call vote- Ayes: R. Woods, T. Woods, Erickson, and Williams. Nays: None.

During the seasonal city operations, Nick stated that Chance Beierschmitt, Cody Kleitsch, Neil Beck, and Collin Woods all said if available at the time of snow fall would be interested in helping again this year. Motion by Erickson, second by Williams to allow the listed people above to help with snow clean-up when needed at \$20.00 an hour with a guarantee of 2 paid hours if called out to help. Roll call vote- Ayes: Erickson, Williams, R. Woods, and T. Woods. Nays: None.

Motion by R. Woods, second by Williams to approve the 2025 TIF Annual Urban Renewal report and direct the city clerk to submit it to the state. Motion carried.

Motion by R. Woods, second by T. Woods to approve the TIF Certification for FY 2027 and direct the City Clerk to submit the information to both counties. Motion carried.

During the council/mayor comments, Councilman R. Woods was wondering if the banners at the ball diamond were going to be taken down and that he had not heard anything from the line painters regarding North Fourth Street. Mayor Kayser said he was asked again if a decision was made on whether the council meetings were going to be broadcast. Councilwoman Erickson was trying to work on a time that would work for everyone to get together for a Christmas party.

During the department reports, Mayor Kayser stated that he had received the report from the gas inspection and there were no write ups. Chief Robinson gave an update on what the department had been up to. He talked about how Officer Franck might be interested in making another agreement with the city so he can get a new vest, and he also discussed with the council what they would want to do with the old firearms. Nick stated that the Outer Road project was 100% completed. T & W ground up the yard waste area, and that all worked well. Nick said that they could come back in the summer and sift the pile and then again in the fall to grind the pile and that process would cost the city about \$2,000.00 a year. He explained to the council that it seemed like a good solution for the yard waste area. Kluesner Construction Inc. will be doing the asphalt maintenance to the walking paths located in Riverside and West Bentley Parks next year. Also, the school hosted a volunteer day, and a group of kids worked on restoring and recoating seven of the city's picnic tables. Brittany said that the annual exam was going to be done on Wednesday the 19<sup>th</sup> of November and that the paper had to republish the minutes from October 13<sup>th</sup> at their cost due to a mistake on their end.

Motion by Williams, second by T. Woods to adjourn the meeting at 6:59 PM. Motion carried.

Bills for the Month of November 2025

Amazon Capital Services, Office Supplies	\$	23.72
APGA SIF, Online Access	\$	19.00
Arnold Motor Supply, Supplies	\$	150.44
Olivia Becker, Services	\$	60.00
Blackhawk Memorial, Services	\$	300.00
BMC Aggregates L.C., Supplies	\$	506.44
Lonnie Brewer, Cell Phone Reimbursement	\$	75.00
Buchanan Co Recorder, UTV Renewal	\$	20.50
Buchanan Co Senior Center, Annual Donation	\$	500.00
Butler County REC, Electric	\$	59,089.79
Cahoy Pump Service Inc., Services	\$	7,490.00
Casey's General Store, Gas	\$	525.49
Clayton Energy Corporation, Natural Gas	\$	3,024.37
Clayton Energy Corporation, Reservation	\$	6,443.62
Compass Minerals America, Supplies	\$	2,307.99
D & D Tire Inc., Services	\$	410.00
Davis Lawn Service, Services	\$	300.00
Delta Dental of Iowa, November Premium	\$	21.96
Dorsey & Whitney LLP, Services	\$	13,000.00
Fairbank Firemen's Fund, Reimbursement	\$	50.00
City of Fairbank, Electric & Gas	\$	4,845.49
Farm Win Co-Op, Diesel	\$	2,381.09
Brittany Fuller, Cell Phone Reimbursement/Mileage	\$	388.04
Robert Gipper, Reimbursement	\$	519.24
Gordon Flesch Company Inc, Copier/Printer Fees	\$	157.30
gWorks, 2026 License & Support	\$	15,600.00
Imagetrend, LLC, Annual Fees	\$	800.00
IMWCA, Audited Premium	\$	1,057.26
Iowa Codification, Inc., Annual Web Hosting	\$	450.00
Iowa Prison Industries, Clothing Allowance	\$	595.50
Iowa Regional Utilities Assoc., Rural Water	\$	8,069.02
Iowa Rural Water Association, Annual Membership	\$	365.00
Iowa Sport Supply, Supplies	\$	457.00
Iowa Utilities Commission, Direct Assessment Charges	\$	887.00
Ipers, Benefits	\$	5,961.99
Kiesler's Police Supply, Supplies	\$	662.83
Kluesner Sanitation, LLC., Services	\$	7,777.00
Nick Kuker, Cell Phone Reimbursement	\$	75.00
Michelle Laube, Cell Phone Reimbursement	\$	75.00
Little Wapsie Communications, Static IP Addresses/SW Phone	\$	64.06
Manatt's, Supplies	\$	2,913.84
Microbac Laboratories, Inc., Testing	\$	599.00
Modern Building Products, Supplies	\$	1,923.65
Myers Polaris, Services	\$	55.36
Nelson Technologies, Inc., Supplies	\$	1,122.11
NE Security Bank, Payroll Processing Fee 10/1/25	\$	10.00
NE Security Bank, Payroll Processing Fee 10/15/25	\$	9.00
NE Security Bank, Utility ACH Service Charge	\$	10.00
NE Security Bank, Non-Sufficient Check Charges	\$	8.00
NSB/HSA - H S A Contributions	\$	520.00
NSB/HSA- H S A Payroll Deductions	\$	200.00
Oelwein Publishing, Publishings	\$	628.39
Operation Threshold, Contributions/Annual Donation	\$	1,505.00
Outer Road Development, LLC, Final Reimbursement	\$	612.50
Pathways Behavioral Services, Annual Donation	\$	400.00
Premier Technology, Services	\$	187.90

Quick Med Claims, Ambulance Billing	\$	615.12
Roberts, Stevens, Prendergast, Attorney Fees	\$	1,200.00
Sam's Club Mc/Synco, Supplies	\$	54.72
Ken Schnor, Cell Phone Reimbursement	\$	75.00
Sun Life Assurance Comp, Life Policies	\$	88.05
T & W Grinding, Services	\$	1,300.00
Team Laboratory Chemical Corp., Supplies	\$	1,741.50
Treasurer-State of Iowa, October 2025 Sales Tax	\$	2,163.23
Treasurer State of Iowa, October 2025 Water Excise Tax	\$	1,423.64
True North, AD & D Renewal	\$	465.50
Turf & Landscape, Inc., Services	\$	910.00
U. S. Treasury, 941 Taxes	\$	7,686.25
U.S. Bank, PEFA Commodity	\$	2,648.40
Utility Safety & Design Inc., Public Awareness Mailing	\$	585.00
Van Meter Inc., Equipment	\$	1,283.96
Verizon Wireless, Cell Phones	\$	170.37
Visa, Supplies/Equipment/Postage/Email Accounts/AVAYA Phone System	\$	704.67
Wellmark, November Premium	\$	3,025.28
Wilnat, Inc., Supplies	\$	42.56
Windstream Enterprise, Gas Alarm Phone Line	\$	68.60
Woods Construction, Inc., Services	\$	6,390.00
Collin Woods, Grave Opening	\$	825.00
The Fairbank Library Board Approved the Following Bills on November 5, 2025:		
Amazon Capital Services, Books & Supplies	\$	772.85
Baker & Taylor Inc., Books	\$	121.32
Angela Berg, Mileage	\$	28.00
Brock Berg, Services	\$	160.00
City of Fairbank, Electric & Gas	\$	150.49
IMWCA, Premium	\$	3.74
Kanopy, Inc., Book	\$	6.00
NE Security Bank, Payroll Processing Fee 10/15/25	\$	1.00
Pratt's Pest Control. Monthly Pest Control	\$	45.00
Sam's Club Mc/Synco, Programming	\$	31.95
US Cellular, Hotspots	\$	58.98
Visa, AVAYA Phone System/Microsoft Email Accounts/Cricut	\$	148.67

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Jason Kayser, Mayor

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Brittany Fuller, City Clerk