

REGULAR MEETING

The Fairbank City Council met in regular session on Monday October 27, 2025. Mayor Kayser called the meeting to order at 6:00 PM. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Nick Kuker, Public Works Director; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Gruetzmacher, second by Erickson to approve the agenda. Motion carried.

There were no public hearings.

Motion by Gruetzmacher, seconded by T. Woods to approve the following consent agenda items as presented: October 13th Regular City Council Meeting Minutes and Approval of the Annual Financial Report for FY2025 and to submit the report to the state. Motion carried.

There was no one present for the informal public comment section.

Chris Woods was present to update the council on the final plans for the Welcome to Fairbank Signs being donated by the Fairbank Development Corporation. One will be located at Riverside Park, and the other placement was discussed for somewhere in the ball diamond. Chris suggested an area between the two driveways that go into the ball diamond area off Walnut Street South. A new section of sidewalk would need to be installed but it would be a possibility since the well located there was removed and the well-house will be taken down at some point as well. The council agreed that a sidewalk there would be nice and that it would put the sign closer to the edge of town. Motion by Gruetzmacher, second by Erickson to approve installing a new portion of sidewalk that will run north and south between the two ball diamond entry points and the approval of a new sign being installed over that sidewalk. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, R. Woods, and Williams. Nays: None.

A final 28E agreement regarding the EMS Levy was presented to the council after some more changes had been made. Motion by T. Woods, second by Williams to approve **Resolution 2025-33 – Resolution Authorizing Execution of 28E Agreement with Buchanan County for EMS Levy** and rescinding the prior 28E Agreement approved on September 22nd. Roll call vote- Ayes: T. Woods, Williams, R. Woods, Erickson, and Gruetzmacher. Nays: None.

Nick met with T & W Grinding out of Delhi about grinding the wood in the City's yard waste area. They were in Independence working now and they planned to go to Cedar Falls next. They told Nick they could do Fairbank in between the two jobs within the next few days. They charge \$650.00 an hour and have a two-hour minimum but they thought they could get the pile done within two hours. They would grind all the wood into wood chips and those would be available for anyone wanting or needing wood chips. Half of the pile could then be ground down smaller and if small enough it could be added to the compost pile. Nick will make sure that the compost will still be ok to take if there are smaller wood grindings in it. Motion by Williams, second by Gruetzmacher to approve T & W Grinding to grind the wood at the yard waste and have the pile of mulch free for the taking. Roll call vote- Ayes: Williams, Gruetzmacher, Erickson, T. Woods, and R. Woods. Nays: None.

Motion by T. Woods, second by Williams to approve the updated job descriptions and to table any updates to the personnel policy for a later meeting. Motion carried.

Motion by R. Woods, second by Williams to approve the closure of Main Street on December 10th from 6:30 PM to 7:30 PM for a lighted Holiday Parade hosted by the Fairbank Community Club. Motion passed.

Motion by Gruetzmacher, second by R. Woods to approve the quote from Butler County REC for \$6,545.95 to start the process of isolating electrical outages in town. This will change out eight cutouts. There is a little over twenty that would need to be done but the council felt that this would be a good starting point for the overall project. Roll call vote- Ayes: Gruetzmacher, R. Woods, Erickson, Williams, and T. Woods. Nays: None.

Motion by Gruetzmacher, second by Erickson to approve setting the public hearing for the vacating of Catherine Street between Patterson and Washington Street for November 10th at 6:00 PM. There will be a twenty-foot utility easement running from Patterson to Washington Street for sewer infrastructure. Motion carried.

During the department reports, Nick explained that the well was officially closed at the ball diamond but that the building will have to wait for a valve to be removed before it can be taken down and removed. They were busy that day working on a portion of the sidewalk along the north side of East Main Street and it seemed to have turned out good. They were able to get the bathrooms closed for the season and students from the high school would be volunteering the next day by redoing some of the picnic tables in town starting with the ones located in West Bentley Park. The goals and projects for the city will be discussed during budget time.

During the council/mayor reports, Councilwoman Erickson stated that the flagpole light at the cemetery needed to be adjusted. Councilman Gruetzmacher asked about looking into some more push-button crosswalk signs for a location along South Walnut Street. Grants will be investigated for that possibility. Mayor Kayser mentioned that he had already heard a compliment on the sidewalk changes made that day along East Main Street and he said that on November 19th a member of Iowa Northern Regional Council of Governments will be in town to review any Community Development Block Grant opportunities if anyone could join them.

Motion by Williams, second by T. Woods to adjourn the meeting at 6:45 PM. Motion carried.

Jason Kayser, Mayor

Brittany Fuller, City Clerk