

REGULAR MEETING

The Fairbank City Council met in regular session on Monday October 14, 2024. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Heather Prendergast, City Attorney; Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by Erickson to approve the agenda. Motion carried.

Motion by Erickson, second by Gruetzmacher to open the public hearing on the disposal of City owned property. Roll call vote- Ayes: Erickson, Gruetzmacher, R. Woods, T. Woods, and Williams. Nays: None. There were no comments, oral or written, received. Motion by T. Woods, second by Gruetzmacher to close the public hearing on the disposal of City owned property. Roll call vote- Ayes: T. Woods, Gruetzmacher, Erickson, R. Woods, and Williams. Nays: None.

Motion by Gruetzmacher, second by T. Woods to approve **Resolution 2024-25 – Resolution of the City of Fairbank, Iowa Disposing of City Owned Property Legally Described Herein, Fairbank, Iowa.** Roll call vote- Ayes: Gruetzmacher, T. Woods, and Erickson. Abstain: R. Woods and Williams. Nays: None.

Motion by Erickson, second by Williams to approve the following consent agenda items as presented: September 23rd Regular Meeting Minutes, September 25th Special Meeting Minutes, Treasurer's Report for September 2024, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Erickson, Williams, R. Woods, Gruetzmacher, and T. Woods. Nays: None.

Treasurers Report for the Month of September 2024: Revenues - General, \$44,766.65; Special Revenue, \$31,462.37; Capital Projects, \$37.37; Permanent Funds, \$22.48; Proprietary, \$180,958.22; and Transfers In, \$152,055.00. Disbursements - General, \$50,144.04; Special Revenue, \$3,919.43; Proprietary, \$187,666.14; and Transfers Out, \$152,055.00. Balance on hand at close of business on September 30, 2024 was \$5,315,231.42.

Layne Hilsenbeck along with his son Hayden attended the meeting to present the council with a project idea that Hayden was hoping to do for the community as he is working towards his eagle scout. He explained that he is planning on making a bench and then donating it to the city. The council was in favor of this and thanked him. He will work with public works on an area to install it when finished.

An estimate was submitted for the shelter replacement at Veteran's Park from Woods Construction for \$28,750.00. The estimate duplicated the park shelter located at West Bentley Park. With this information, funding will be discussed during budget time and grants will be investigated.

Motion by Williams, second by T. Woods to approve the Mayor's recommendation and approval of Bridget Mangrich as a new pool board member. Motion carried.

Discussion was held on grave digging operations at the Fairbank Cemetery. Collin Woods was called to dig a grave that was needed that coming Friday, and he also stated that he would be willing to do it at the price that the city currently has set. The council was grateful that someone was willing to do it and really appreciated him stepping in to help. Motion by Williams, second by Gruetzmacher to approve calling Collin Woods for any grave digging needed at the Fairbank Cemetery. Roll call vote- Ayes: Williams, Gruetzmacher, T. Woods, and Erickson. Abstain: R. Woods. Nays: None.

Brian presented the council with a report after DNR Wastewater Inspection was completed. It stated that the Fairbank Wastewater Treatment Facility is in compliance with the NPDES permit requirements and the system appeared to be run, maintained, and functioning as designed. Brian was thanked for all his hard work and dedication and for the completion of another good report.

During the council/mayor comments, Councilman R. Woods asked Brian if there was anything found with the electrical issue at Quality Truck Rebuilders. Brian stated that nothing was found and that the transformers were functioning. Gruetzmacher stated that the infields were completed and depending on weather seed will be laid. He would like to install the foul poles before winter. Mayor Kayser stated that Duanne Foster was looking for any volunteer work the high-school kids could do for the city and Brian stated that he would call him if he thought of anything. There is a free texting option available through Buchanan County Emergency Management that will be investigated as a possibility to communicate with the public. He also stated that the Fourth Street Project was set to be bid out in April.

The cleaning needed for City Hall will be advertised in the next Islander that is issued and Jim Fink told him that the bench they donated looked amazing and that the city guys were very impressive.

During the department reports, Kevin Bodensteiner was present on behalf of the Fire Department to discuss the 28E agreement regarding the EMS levy vote. Attorney Prendergast said she redlined the agreement and that it stated that the money that the Fairbank district generates would go back to Fairbank. He also thanked Brian for the help with getting his driveway finished after the project was completed on V62 last year. Police Chief Drish provided the council with the department's most recent activities and also stated he was meeting with the camera company the next day to get the installation completed in the police vehicle. Brian reported that he had finished and submitted the lead service report. They finished grading a few areas in town, finished up a new gas service to a grain dryer west of town, worked on fixing three more manholes and got the park bench set on the island. The pool was winterized, and they would be doing the bathrooms. Nick and Lonnie both had attended natural gas class that last few weeks as well.

Motion by Erickson, second by Williams to adjourn the meeting at 6:38 PM. Motion carried.

Bills for the Month of October 2024

Amazon Capital Services, Supplies	\$ 159.98
Arnold Motor Supply, Supplies	\$ 161.73
Bear Creek Archeology, Inc., Historic Survey	\$ 3,930.32
Bound Tree Medical, LLC., Ambulance Supplies	\$ 1,473.39
Cameron Brandt, Utility Deposit Refund	\$ 200.00
Lonnie Brewer, Cell Phone/Training Reimbursement	\$ 183.09
Bryan Construction, Inc., Services	\$ 250.00
Bryan Rock Products, Red Ball Diamond Mix	\$ 7,275.80
Butler County REC, Electric	\$ 56,868.82
Cahoy Pump Service Inc., Services	\$ 11,932.50
Campbell Supply-Waterloo, Supplies	\$ 72.22
Casey's General Store, Gas	\$ 682.17
Clayton Energy Corporation, Natural Gas	\$ 1,794.23
Clayton Energy Corporation, Reservation	\$ 5,569.54
Cody Curley, Utility Deposit Refund	\$ 200.00
Corkery Paint & Repair LLC, Services	\$ 1,320.00
Costa's Sports Bar & Grill, Utility Deposit Refund	\$ 200.00
Bryant Davis, Utility Deposit Refund	\$ 200.00
Brian Delagardelle, Cell Phone/Supplies Reimbursement	\$ 149.71
Jayson Dixon, Utility Deposit Refund	\$ 200.00
Rylan Duffy, Utility Deposit Refund	\$ 53.75
Mary Dvorak, Utility Deposit Refund	\$ 200.00
Echo Group, Inc., Supplies	\$ 422.94
Electric Pump, Services	\$ 1,696.44
Fairbank Firemen's Fund, Training Reimbursement	\$ 55.95
Fairbank Postmaster, Utility Bills Postage Sept. 24	\$ 207.20
Fairbank Postmaster, Utility Bills Postage Oct. 24	\$ 212.80
City of Fairbank, Electric & Gas	\$ 6,819.64
City of Fairbank, Utility Deposits Applied	\$ 346.25
City of Fairbank, Replenish Postage Fund	\$ 18.34
Shelby Vanweelden, EMT Training	\$ 125.00
Farm Win Co-Op, Diesel	\$ 1,522.82
Brittany Fuller, Cell Phone/Mileage Reimbursement	\$ 400.08
Game Time, Park Equipment	\$ 1,982.25
Gordon Flesch Company Inc., Copier/Printer Fees	\$ 114.14
Grainger, Inc., Supplies	\$ 29.74
Groebner & Associates, Supplies	\$ 462.44
IAMU, Dues/Annual Leak Survey/Safety Training	\$ 2,395.72
Iowa Codification, Inc., Annual Web Hosting	\$ 450.00
Iowa Law Enforcement Academy, Training	\$ 25.00
Iowa League of Cities, Budget Workshop	\$ 50.00
Iowa One Call, Locates	\$ 34.20
Iowa Regional Utilities Assoc., Water	\$ 9,718.63
Iowa Treasurer of State, Great Iowa Treasure Hunt for Outstanding Checks	\$ 508.78

Iowa Water Environment Assoc., Annual Conference	\$ 120.00
Ipers, Benefits	\$ 5,641.11
Ipers, Benefits	\$ 5,160.22
Itron, Inc., Mobile Radio Maintenance	\$ 267.12
J.S.W. Enterprise, LLC., Catalyst Grant City Portion	\$ 75,000.00
John Deere Financial, Supplies	\$ 278.70
Melody Kayser, Certification Reimbursement	\$ 100.00
Ken's Electric, Inc., Services	\$ 702.74
Kiesler's Police Supply, Ammo	\$ 471.80
Kirkwood Community College, Training	\$ 173.00
Kleitsch Trucking LLC., Trucking Services	\$ 12,342.23
Cody Kleitsch, Supplies Reimbursement	\$ 115.54
Kluesner Sanitation, LLC., October 2024 Pick-up Fees	\$ 7,534.80
Wilnat, Inc., Gas Supplies	\$ 13,749.23
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Kwik Trip Inc., Gas	\$ 56.96
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Little Wapsie Communications, SW Alarm Phone Line/Static IP Addresses	\$ 53.82
Manatt's, Concrete	\$ 739.75
Mediacom, SW Alarm Phone Line	\$ 47.82
Microbac Laboratories, Inc., Testing	\$ 555.00
Modern Building Products, Supplies	\$ 1,013.16
Ne Security Bank, Payroll Processing Fee 9/3/24	\$ 10.00
Ne Security Bank, Payroll Processing Fee 9/16/24	\$ 8.93
NE Security Bank, Non-Sufficient Check Charge	\$ 200.00
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 1,250.00
NSB/HSA- H S A Payroll Deductions	\$ 300.00
Oelwein Publishing, Publishings	\$ 699.74
Oelwein Sharks Swim Team, Reimbursement	\$ 184.55
Ogden Turf & Grading, Services	\$ 17,878.00
Peyton Parker, Utility Deposit Refund	\$ 200.00
Michael Pint, Supplies Reimbursement	\$ 55.94
Pratt's Pest Control, Monthly Pest Control	\$ 190.00
Premier Technology, Services	\$ 1,355.00
Quick Med Claims, Ambulance Billing	\$ 885.81
Randy's Lawn Care & Snow, Services	\$ 1,950.00
Alexis Rausch, Reimbursement	\$ 50.00
Kate Risse, Certification Refund	\$ 95.00
Kobe Risse, Certification Refund	\$ 97.50
Justin Ritter, Training Reimbursement	\$ 374.51
Roberts, Stevens,Prendergast, Attorney Fees	\$ 825.00
Sam's Club Mc/Syncb, Building Maintenance Supplies	\$ 64.72
Storey Kenworthy/Matt Parrott, Supplies	\$ 25.24
Stuart. C. Irby Co., Testing	\$ 77.16
Lydia Stuber, Certification Refund	\$ 95.00
Subsurface Solutions, 12 Month GPS Subscription 2025	\$ 492.00
Sun Life Assurance Comp, Life Policies	\$ 74.55
Teleflex LLC, Ambulance Supplies	\$ 937.50
Treasurer-State of Iowa, State Withholding Tax	\$ 3,343.04
Treasurer-State of Iowa, Sept. 2024 Sales Tax	\$ 3,232.79
Treasurer State of Iowa, Sept. 2024 Water Excise Tax	\$ 1,238.39
U. S. Treasury, 941 Taxes	\$ 10,734.44
U.S. Bank, August PEFA Commodity	\$ 1,842.24
U.S. Bank, September PEFA Commodity	\$ 1,955.34
UnityPoint Clinic-Occupational, Drug Testing	\$ 42.00
USA Bluebook, Supplies	\$ 2,530.65
Utility Equipment Co., Supplies	\$ 666.82
Van Meter Inc., Supplies	\$ 95.57
Verizon Wireless, Cell Phones	\$ 178.12

Visa, Microsoft Email Accounts/Avaya Phone System/Trainings	\$ 1,414.51
Websites to Impress, Inc., 1-Year Web Hosting & Back-up	\$ 400.00
Wellmark, October Premium	\$ 3,979.56
Roxanne Wenner, Services	\$ 120.00
Brent Wierck, Services	\$ 1,850.00
Windstream Enterprise, Gas Alarm Phone Line	\$ 68.00
Woods Construction, Inc., Services	\$ 2,497.50
The Library Board Approved the Following Bills on October 2, 2024:	
Amazon Capital Services, Supplies	\$ 91.06
Angela Berg, Training Reimbursement	\$ 40.00
Baker & Taylor Inc., Books	\$ 1,082.14
City of Fairbank, Electric & Gas	\$ 158.00
IAMU, Safety Training	\$ 85.28
Ipers, Benefits	\$ 240.49
NE Security Bank, Payroll Processing Fee 9/16/24	\$ 1.07
Overdrive, Inc., EBooks	\$ 566.64
Pratt's Pest Control, Monthly Pest Control	\$ 45.00
Storey Kenworthy/Matt Parrott, Supplies	\$ 25.25
US Cellular , Hotspots	\$ 58.98
Visa, Microsoft Email Accounts/AVAYA Phone System	\$ 53.45
Roxanne Wenner, Services	\$ 160.00

Jason Kayser, Mayor

Brittany Fuller, City Clerk