

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, October 10, 2022. Mayor Pro Tem R. Woods called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Coffin. Absent: Mayor Bill Cowell. Also, present at City Hall: Heather Prendergast, Attorney; Brian Delagardelle, Water/Wastewater Operator; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by Coffin to approve the agenda. Roll call vote- Ayes: Williams, Coffin, T. Woods, Erickson, and R. Woods. Nays: None.

There were no comments during the public comment section.

Motion by Erickson, second by T. Woods to approve the minutes of the September 26th Regular Meeting. Roll call vote- Ayes: Erickson, T. Woods, Coffin, Williams, and R. Woods. Nays: None.

Motion by Erickson, second by T. Woods to approve the Treasurer’s Report. Roll call vote- Ayes: Erickson, T. Woods, Coffin, Williams, and R. Woods. Nays: None. Receipts for the month of September were: General, \$76,300.95; Special Revenue, \$36,898.64; TIF, \$1,142.09; Capital Projects, \$46.67, Permanent Funds, \$14.51; Proprietary, \$178,978.65; and Transfers In, \$277,969.85. Disbursements for the month of September were: General, \$40,124.46; Special Revenue, \$7,256.91; Proprietary, \$154,734.84; and Transfers Out, \$277,969.85. Balance on hand at close of business on September 30, 2022, was \$5,017,558.75.

Motion by T. Woods, second by Coffin to approve the partial pay estimate #6 of \$8,007.79 to Donlon Brothers for the 2021 Water System Improvements work that was completed through September 24, 2022. Roll call vote- Ayes: T. Woods, Coffin, Erickson, Williams, and R. Woods. Nays: None.

Final pay estimate #7 was submitted for the 2021 Water System Improvements project from Donlon Brothers. The final pay estimate was for the retainage amount of \$8,573.83. The city engineer, Jon Biederman with Fehr Graham, stated in a letter to the council that the project had been completed. Public Works, Brian Delagardelle, also stated that everything had been completed. Contract change orders revised the total cost of the project from \$199,594.50 down to \$171,476.50. At the time of letting, it was estimated that the project would cost \$172,883.00. Motion by Coffin, second by Williams to approve the final pay estimate #7 of \$8,573.83 to Donlon Brothers for the 2021 Water System Improvements project. Roll call vote- Ayes: Coffin, Williams, T. Woods, Erickson, and R. Woods. Nays: None.

Motion by T. Woods, second by Erickson to approve the acceptance of completion of the 2021 Water System Improvement Project. Roll call vote- Ayes: T. Woods, Erickson, Coffin, Williams, and R. Woods. Nays: None.

A sample of a memorial plaque for the memorial trees was shown to the council. The sample was from Amanda Jipson with Sandee’s out of Waterloo, IA. The council thought of getting flat ones instead of plaques that stand up. More estimates and samples will be looked at and brought to the next meeting for the council to consider.

Motion by Williams, second by T. Woods to approve the bills as presented. Roll call vote- Ayes: Williams, T. Woods, Coffin, Erickson, and R. Woods. Nays: None.

ACCESS SYSTEMS, Services	\$	147.90
APGA SIF, Annual Access	\$	19.00
ARNOLD MOTOR SUPPLY, Supplies	\$	19.74
BEN DELAGARDELLE, Cell Phone Reimbursement	\$	75.00
BLACK HAWK HEALTH DEPARTMENT, Annual Inspection	\$	448.00
BLACK HAWK WASTE DISPOSAL, Services	\$	5,817.90
BODENSTEINER IMPLEMENT CO., Services	\$	8.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement/Clothing Allowance	\$	91.04
BRITTANY FULLER, Mileage	\$	62.25
BUTLER COUNTY REC, Electric	\$	64,940.19
CAMPBELL SUPPLY-WATERLOO, Supplies	\$	234.23
CASEY'S GENERAL STORE, Gas	\$	861.05
CITY OF FAIRBANK, Electric & Gas	\$	7,061.79
CLAYTON ENERGY CORPORATION, Natural Gas	\$	4,783.17
CLAYTON ENERGY CORPORATION, Reservation	\$	4,321.57
DES MOINES STAMP MANUFACTURING, Supplies	\$	25.67
DONLON BROTHERS CONSTRUCTION, Payment #6 & #7 2021 Water System Imp.	\$	16,581.62

ELECTRICAL ENGINEERING & EQUIP, Supplies	\$ 59.46
FAIRBANK COMMUNITY CLUB, Member Dues	\$ 30.00
FAIRBANK POSTMASTER, Utility Billing Postage Oct. 2022	\$ 167.20
FAIRBANK SIGN DESIGN, Lettering	\$ 320.00
FEHR GRAHAM, Engineering Fees	\$ 50,104.50
GRAINGER, INC., Supplies	\$ 116.25
IA FIREFIGHTERS ASSOCIATION, Annual Dues	\$ 646.00
IAMU, Quarterly Safety Training	\$ 507.32
IMFOA, Fall Conference	\$ 250.00
IOWA LAW ENFORCEMENT ACADEMY, Training	\$ 150.00
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 7,117.36
IOWA WATER ENVIRONMENT ASSOC., Annual Conference	\$ 105.00
IPERS, Benefits	\$ 5,106.25
JOHN DEERE FINANCIAL, Supplies	\$ 27.47
KATHIE WOLFGRAM, Rebate	\$ 325.00
KEITH & TAMMY CURLEY, Rebate	\$ 325.00
KIRBY OF OELWEIN, Equipment	\$ 1,050.00
KITE CONCRETE CONSTRUCTION, Services	\$ 16,564.00
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
MANATT'S, Supplies	\$ 544.80
MAURER TREE SRVICE, Services	\$ 200.00
MEDIACOM, Phone Line	\$ 46.58
METERING & TECHNOLOGY SOLUTION, Equipment	\$ 2,146.96
MICHELLE LAUBE, Mileage	\$ 31.12
MICROBAC LABORATORIES, INC., Testing	\$ 480.00
MODERN BUILDING PRODUCTS, Supplies	\$ 1,730.94
NE SECURITY BANK, Payroll Processing Fee 9/1/22	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 9/15/2022	\$ 9.03
NICK KUKER, Cell Phone Reimbursement/Meals Reimbursement	\$ 255.79
NSB/HSA - H S A Contributions	\$ 500.00
NSB/HSA- Payroll Deductions	\$ 270.00
OELWEIN PUBLISHING, Publishings	\$ 392.72
PAUL SCHULTZ & HEATHER HANSEN, Rebate	\$ 325.00
POWER STUMP REMOVAL, Services	\$ 825.00
PRAIRIE ROAD BUILDERS, INC., Supplies	\$ 579.15
PRATT'S PEST CONTROL, Monthly Pest Control	\$ 95.00
PRO HYDRO-TESTING LLC, Testing	\$ 532.16
QUICK MED CLAIMS, Billing Services	\$ 187.13
RANDY'S LAWN CARE & SNOW, Services	\$ 3,500.00
RECREATION SUPPLY COMPANY, Supplies	\$ 396.12
ROTO ROOTER SEWER-DRAIN SERVICE, Services	\$ 670.00
ROXANNE WENNER, Services	\$ 120.00
SAM'S CLUB, Supplies	\$ 87.74
STUART. C. IRBY CO., Testing	\$ 80.90
SUBSURFACE SOLUTIONS, Subscription	\$ 492.00
SUN LIFE ASSURANCE COMP, Sept. Life Policies	\$ 82.70
SUN LIFE ASSURANCE COMP, Oct. Life Policies	\$ 82.70
SUPERIOR WELDING SUPPLY CO., Oxygen	\$ 68.48
TEAM LABORATORY CHEMICAL CORP., Supplies	\$ 116.00
TREASURER STATE OF IOWA, Sept. WT Excise Tax	\$ 1,401.93
TREASURER-STATE OF IOWA, State Withholding Tax	\$ 3,891.00
TREASURER-STATE OF IOWA, Sept. Sales Tax	\$ 2,759.43
U. S. TREASURY, 941 Taxes	\$ 6,903.09

USA BLUEBOOK, Supplies	\$ 820.92
UTILITY EQUIPMENT CO., Supplies	\$ 1,614.46
VERIZON WIRELESS, Cell Phones	\$ 169.03
VISA, Training	\$ 1,634.29
VISA, AVAYA Phone System	\$ 356.42
VISA, Shipping	\$ 107.21
VISA, Microsoft Email Accounts	\$ 110.50
WEBSITES TO IMPRESS, INC., Hosting/Backup	\$ 400.00
WELLMARK, Premium	\$ 2,665.54
WESCO RECEIVABLES CORP., Supplies	\$ 216.00
WINDSTREAM ENTERPRISE, Phone Line	\$ 68.10
The Library Board Approved the Following Bills on October 6, 2022:	
SYNCB/AMAZON	\$ 197.54
BAKER & TAYLOR INC., Books	\$ 965.62
CITY OF FAIRBANK, ELECTRIC & GAS	\$ 177.87
DELONG PRESSURE WASHING LLC, Services	\$ 250.00
FAIRBANK COMMUNITY CLUB, Member Dues	\$ 30.00
NE SECURITY BANK, PAYROLL PROCESSING FEE 9/15/2022	\$ 0.97
PRATT'S PEST CONTROL,	\$ 45.00
ROXANNE WENNER, Services	\$ 160.00
VISA, Microsoft Email Account/Magazine Refund	\$ 9.29

Brian Delagardelle stated that Butler County REC was headed to town that next week to help replace a couple of utility poles that need replaced. He said that Nick Kuker had been at training working on getting his gas certification and that he is going to water and wastewater training in November. Councilmember Erickson talked about the League conference that her and the clerks attended that past week. And she also mentioned a town hall meeting that was happening on Tuesday the 11th of October to discuss the CO2 pipeline and help inform the public.

Motion by Williams, second by T. Woods to enter into closed session at 6:30 PM pursuant to Iowa Code 21.5 (1) (j) – to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll call vote- Ayes: Williams, T. Woods, Coffin, Erickson, and R. Woods. Nays: None.

Motion by Erickson, second by T. Woods to come out of closed session at 7:09 PM. Roll call vote- Ayes: Erickson, T. Woods, Coffin, Williams, and R. Woods. Nays: None. Mayor Pro-tem asked if anyone wanted to entertain a motion. Motion by Erickson, second by T. Woods to set a public hearing for October 24, 2022, at 6:00 PM regarding an offer received from Mr. and Mrs. Kane. Roll call vote- Ayes: Erickson, T. Woods, and Coffin. Abstain: R. Woods and Williams. Nays: None.

Motion by T. Woods, second by Erickson to adjourn at 7:12 PM. Roll call vote- Ayes: T. Woods, Erickson, Coffin, Williams, and R. Woods. Nays: None.

Ron Woods, Mayor Pro-Tem

Brittany Fuller, City Clerk