

REGULAR MEETING

The Fairbank City Council met in regular session on Monday September 8, 2025. Mayor Pro-Tem R. Woods called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: Mayor Kayser. Also, present at City Hall: Hunter Robinson, Police Chief; Nick Kuker, Public Works Director; Michelle Laube, Deputy Clerk and Brittany Fuller, City Clerk.

Motion by T. Woods, second by Erickson to approve the agenda. Motion carried.

There were no public hearings.

Motion by Gruetzmacher, second by Williams to approve the following consent agenda items as presented: August 25th Regular City Council Minutes, Treasurer's Report for August 2025, and the payment of bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Gruetzmacher, Williams, T. Woods, Erickson, and R. Woods. Nays: None.

The Treasurers Report for the Month of August 2025: Revenues - General, \$41,003.97; Special Revenue, \$24,651.89; Capital Projects, \$20,887.63; Permanent Funds, \$17.21; Proprietary, \$167,946.23; and Transfers In, \$808,055.00. Disbursements - General, \$65,636.47; Special Revenue, \$6,824.07; Proprietary, \$177,490.34; Capital Projects, \$6,617.88; and Transfers Out, \$808,055.00. Balance on hand at close of business on August 31, 2025 was \$5,784,962.41.

There were no comments during the informal public comment section.

Motion by Gruetzmacher, second by Erickson to approve Change Order #2 on the Fourth Street Sidewalk Project. More topsoil was needed for the project and some additional clearing and grubbing needed. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, Williams, and R. Woods. Nays: None.

Motion by T. Woods, second by Gruetzmacher to approve Payment #2 for the Fourth Street Sidewalk Project. The second payment was \$97,097.76. Roll call vote- Ayes: T. Woods, Gruetzmacher, Williams, R. Woods, and Erickson. Nays: None.

Motion by Gruetzmacher, second by T. Woods to approve the payments to the Iowa Department of Transportation for the Main Street Project. The final sidewalk invoice was \$135,549.86 and the final road project invoice for Main Street was \$2,018,829.53. The sidewalk portion of the project was slightly higher than what was estimated, and the street project portion was slightly less than what was estimated by the city engineers after contingency. Roll call vote- Ayes: Gruetzmacher, T. Woods, Erickson, Williams, and R. Woods. Nays: None.

The EMS Levy (Essential Service Tax) was discussed. This levy was on the ballot in 2024, but it did not pass. Since then, members of the Fairbank Fire Department have been working with other communities in Buchanan County along with the city attorney to clean up the 28E Agreement and help get the information out about this proposed levy. The updated information and the agreement were presented to the council for them to review. More information will be discussed over the next few weeks before this next election as the EMS Levy will be on the ballot for Buchanan County residents in November.

Chris Woods was present to talk about a sign donation from the Fairbank Development Corporation. He explained that someone had donated money to them and that they would like to put a couple of Welcome to Fairbank signs in town. The plan is to do at least one but if there is enough money to do two, they would like to. They will be arched, and it was proposed to place them over a sidewalk. The Riverside Park (gazebo park) walking path was suggested as well as the sidewalk by the Fairbank Ball Diamond. Chris said that if everything goes well and weather cooperates, they could be done yet this year. Motion by T. Woods, second by Erickson to approve this sign donation and that the Development Corporation can move forward with the process and plan to return to show the council the final plans. They thought they looked great. Roll call vote- Ayes: T. Woods, Erickson, and Gruetzmacher. Nays: None. Abstain: Williams and R. Woods are both part of the Fairbank Development Corporation.

During the council/mayor comments, Councilman R. Woods had some questions for Nick regarding the Christian's Trail Project. Nick stated that the tiling should be done by the middle of this

week and then the asphalt would be completed shortly after that, and all should be done by the end of the week. Road striping for Fourth Street North will be investigated.

During the department reports, Chief Robinson gave a brief report to the council and stated that the full report was just submitted that day. Nick stated that four of the eight new units in Oelwein were completed and that he was preparing for the Natural Gas inspection that was starting the next day and would last approximately two days. City Clerk Fuller reminded them of the League conference that her and the Deputy Clerk Laube will be attending next week. City Hall will be closed on Wednesday September 17th through Friday September 19th with the office hours returning to normal on Monday September 22nd. They will get back to anyone with questions directed at City Hall as soon as time allows by operating the office phones from Des Moines.

Motion by Williams, second by T. Woods to adjourn the meeting at 6:34 PM. Motion carried.

Bills for the Month of September 2025

Amazon Capital Services, Equipment	\$	395.76
Apparatus Testing Serv, LLC., Testing	\$	807.75
Arnold Motor Supply, Supplies	\$	98.99
Kylie Belinsky, Lifeguard Reimbursement	\$	102.50
Benton's Ready Mixed Concrete, Supplies	\$	248.00
Birdnow Motor Trade, Services	\$	242.58
BMC Aggregates L.C., Supplies	\$	167.62
Lonnie Brewer, Cell Phone Reimbursement	\$	75.00
Butler County REC, Electric	\$	66,903.82
Butler County REC, Services	\$	2,705.69
Carrico Aquatic Products, Supplies	\$	25.19
Casey's General Store, Gas	\$	780.23
Clayton Energy Corporation, Natural Gas	\$	2,208.03
Clayton Energy Corporation, Reservation	\$	6,443.62
D & S Portables, Inc., Rentals	\$	800.00
Dakota Supply Group, Supplies	\$	477.09
Delta Dental of Iowa, September Premium	\$	21.96
Fairbank Firemen's Fund, Training Reimbursement	\$	100.00
Fairbank Postmaster, Box Rental	\$	170.00
Fairbank Postmaster, Utility Bills Postage Sept 2025	\$	225.70
City of Fairbank, Electric & Gas	\$	6,648.82
City of Fairbank, Utility Deposit Applied	\$	200.00
Izabella Farley, Lifeguard Reimbursement	\$	102.50
Fehr Graham, Engineer Fees	\$	13,210.50
Brittany Fuller, Cell Phone Reimbursement	\$	75.00
Garana, Inc., Economic Development Grant	\$	30,000.00
Gordon Flesch Company Inc, Services	\$	114.14
Jayden Griesse, Lifeguard Reimbursement	\$	102.50
Marilyn Helmuth, Reimbursement	\$	151.44
IA Dept of Transportation, Main Street Project	\$	2,154,379.39
IMFOA, Training	\$	450.00
Iowa One Call, Locates	\$	68.50
Iowa Pump Works, Supplies	\$	824.33
Iowa Regional Utilities Assoc., Rural Water	\$	9,719.11
Iowa State University, Training	\$	144.00
Iowa Surveillance Team, Services	\$	150.00
Ipers, Benefits	\$	6,530.42
John Deere Financial, Supplies	\$	165.96
Maren Jones, Lifeguard Reimbursement	\$	102.50
Kennedy Kane, Lifeguard Reimbursement	\$	110.00
Kirkwood Community College, Training	\$	161.00
Kluesner Sanitation, LLC., September Pick-Up Fees	\$	7,777.00
Nick Kuker, Cell Phone Reimbursement	\$	75.00

Kwik Trip Inc., Gas	\$	65.52
Michelle Laube, Cell Phone Reimbursement	\$	75.00
Little Wapsie Communications, Static IP Addresses	\$	64.06
Metering & Technology Solution, Equipment	\$	1,273.26
Meyer's Custom Chevy, Supplies	\$	1,050.00
Microbac Laboratories, Inc., Testing	\$	630.50
Midwest Concrete Inc., Fourth St TAP Grant Payment #2	\$	97,097.76
Modern Building Products, Supplies	\$	2,964.60
Ella Morarend, Lifeguard Reimbursement	\$	102.50
NE Security Bank, Payroll Processing Fee 8/1/25	\$	10.00
NE Security Bank, Payroll Processing Fee 8/15/25	\$	9.26
NE Security Bank, Utility ACH Service Charge	\$	10.00
NSB/HSA - H S A Contributions	\$	520.00
NSB/HSA- H S A Payroll Deductions	\$	200.00
Oelwein Publishing, Publishings	\$	419.51
Olivia Becker, Lifeguard Reimbursement	\$	102.50
Aidan Oldfather, Lifeguard Reimbursement	\$	45.00
Norah Oldfather, Lifeguard Reimbursement	\$	102.50
Olivia Oldfather, Lifeguard Reimbursement	\$	45.00
Prairie Road Builders, Inc., 2025 Seal Coating Project	\$	306.02
Pratt's Pest Control, Monthly Pest Control	\$	95.00
Premier Technology, Services	\$	216.65
Quick Med Claims, Ambulance Billing	\$	392.51
Randy's Lawn Care & Snow, Services	\$	2,500.00
Roberts, Stevens, Prendergast, Attorney Fees	\$	1,200.00
Roto Rooter Sewer-Drain Service, Services	\$	472.50
Carver Schares, Lifeguard Reimbursement	\$	92.50
Caleb Schneider, Lifeguard Reimbursement	\$	102.50
Taylor Schneider, Lifeguard Reimbursement	\$	102.50
Ken Schnor, Cell Phone Reimbursement	\$	75.00
Gracie Sebetka, Lifeguard Reimbursement	\$	102.50
Shield Technology Corp., Annual Subscription	\$	450.00
Storey Kenworthy/Matt Parrott, Supplies	\$	51.10
Haley Stuber, Lifeguard Reimbursement	\$	102.50
Lydia Stuber, Lifeguard Reimbursement	\$	62.50
Sun Life Assurance Comp, Life Policies	\$	88.05
Superior Welding Supply Co., Supplies	\$	87.13
Team Laboratory Chemical Corp., Supplies	\$	1,404.50
The Shred Master, LLC., Services	\$	182.00
Treasurer-State of Iowa, August 25 Sales Tax	\$	2,787.92
Treasurer State of Iowa, August 25 Water Excise Tax	\$	1,446.04
Turf & Landscape, Services	\$	1,365.00
U. S. Treasury, 941 Taxes	\$	9,310.63
U.S. Bank, July PEFA Commodity	\$	2,561.53
USA Bluebook, Supplies	\$	161.49
Utility Safety & Design Inc., Supplies	\$	585.00
Verizon Wireless, Cell Phones	\$	170.18
Visa, Microsoft Email Accounts/AVAYA Phone System	\$	452.07
Kalle Voy, Lifeguard Reimbursement	\$	102.50
Waterloo Bucks, Tickets for Little League	\$	760.00
WBC Mechanical, Supplies	\$	698.00
Wellmark, September Premium	\$	3,025.28
Weston Schares, Lifeguard Reimbursement	\$	92.50
Windstream Enterprise, Gas Alarm Phone Line	\$	68.26
The Fairbank Library Board Approved the Following Bills on September 3, 2025:		
Amazon Capital Services, Books & Supplies	\$	118.80

Baker & Taylor Inc., Books	\$	547.35
Brock Berg, Services	\$	200.00
City of Fairbank, Electric & Gas	\$	198.28
Gordon Flesch Company Inc, Services	\$	114.07
Pratt's Pest Control, Monthly Pest Control	\$	45.00
Jim Shampine, Services	\$	150.00
NE Security Bank, Payroll Processing Fee 8/15/25	\$	0.74
US Cellular, Hotspots	\$	133.44
Visa, AVAYA Phone System/Microsoft Email Accounts	\$	52.71

Ronald Woods, Mayor Pro-Tem

Brittany Fuller, City Clerk