

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, August 14, 2023. Mayor Bill Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: T. Woods, Erickson, R. Woods, and Williams. Absent: Coffin. Also, present at City Hall: Brian Delagardelle, Water/Wastewater Operator; Dakota Drish, Police Chief; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by T. Woods to approve the agenda. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

There were no comments during the public comment section.

Motion by Williams, second by R. Woods to approve the minutes of the July 24th Regular Meeting. Roll call vote- Ayes: T. Woods, R. Woods, and Williams. Nays: None. Due to absence at the meeting, Erickson abstained.

Motion by Williams, second by Erickson to approve the Treasurer’s Report. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None. Receipts for the month of July were: General, \$24,433.09; Special Revenue, \$25,124.74; TIF, \$260.44; Capital Projects, \$35.65, Permanent Funds, \$20.57; Proprietary, \$155,633.33; and Transfers In, \$34,255.00. Disbursements for the month of July were: General, \$195,023.61; Special Revenue, \$10,666.01; Proprietary, \$152,772.69; Capital, \$18,212.75; and Transfers Out, \$34,255.00. Balance on hand at close of business on July 31, 2023, was \$5,136,939.31.

The FY23 City Street Finance Report was presented to the council. It is required that all cities submit the report to the DOT by December 1st of each year. Motion by Williams, second by Erickson to acknowledge the presentation of the documents for the city’s FY23 City Street Finance Report. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

The offset program currently used by the city for the collection of funds moved their program to the Iowa Department of Revenue and changed the name from Iowa Offset Program to State Offset Program. Due to this change a new memorandum of understanding needed to be passed by resolution if the city wanted to continue using the program to collect utility funds that had been moved to bad debt. Year to date, the city has received \$7,953.86 by using the program to collect bad debt utility bill payments. Motion by Erickson, second by T. Woods to approve **Resolution 2023-16 – Memorandum of Understanding between the Iowa Department of Revenue and the City of Fairbank Regarding the State Offset Program**. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nay: None.

Motion by Williams, second by Erickson to approve the payment of \$1,500.00 to the summer recreation director, Michael Gruetzmacher, for the summer 2023 season. Roll call vote- Ayes: T. Woods, Erickson, Williams, and R. Woods. Nays: None.

The future maintenance needed at the Fairbank Aquatic Center was discussed again. After reviewing the water consumption numbers from the pool over the last 10 years it was thought that replastering the pool could be held off for a little while longer. This would allow for time to try and get grant help with the project due to the costs. Councilman R. Woods was still going to reach out to the town who built a pool right before Fairbank did and see what they have been doing and investigate options for painting.

Motion by R. Woods, second by Erickson to approve the bills as presented. Roll call vote- Ayes: T. Woods, Erickson, Williams, and R. Woods. Nays: None.

AMAZON CAPITAL SERVICES, Supplies	\$	7.98
ARNOLD MOTOR SUPPLY, Supplies	\$	35.77
ATLANTIC BOTTLING CO., Concessions	\$	90.95
BLACK HAWK HEALTH DEPARTMENT, Annual Inspection	\$	418.00
BLACK HAWK WASTE DISPOSAL, July Pick-Up Fees	\$	5,830.68
BOUND TREE MEDICAL, LLC., Ambulance Supplies	\$	754.12
BUCHANAN COUNTY ECONOMIC DEVELOPMENT, FY24 Dues	\$	2,363.50
BUTLER COUNTY REC, Electric	\$	70,754.71
BUTLER COUNTY REC, Services	\$	515.00
CARRICO AQUATIC PRODUCTS, Supplies	\$	9.96
CASEY'S GENERAL STORE, Gas	\$	734.49
CITY OF FAIRBANK, Electric & Gas	\$	7,742.29
CITY OF FAIRBANK, Utility Payment Applied	\$	200.00
CITY OF FAIRBANK, Replenish Postage	\$	19.18

CLAYTON ENERGY CORPORATION, Natural Gas	\$	1,990.46
CLAYTON ENERGY CORPORATION, Reservation	\$	5,544.54
COMPRESSED AIR & EQUIP INC CO, Equipment	\$	2,480.46
DAKOTA SUPPLY GROUP, Supplies	\$	224.27
DALE MILLER, Utility Deposit Refund	\$	200.00
DANKO EMERGENCY EQUIPMENT, Ambulance Supplies	\$	118.82
DAVIS LAWN SERVICE, Services	\$	1,140.50
BEN DELAGARDELLE, Cell Phone Reimbursement	\$	75.00
BRIAN DELAGARDELLE, Cell Phone Reimbursement	\$	75.00
DGR ENGINEERING, Services	\$	1,152.00
DON'S TRUCK SALES, Reimbursement	\$	1,162.45
FAIRBANK FOOD CENTER, Supplies/Concessions	\$	119.08
FAIRBANK POSTMASTER, Utility Bills Postage July 2023	\$	188.70
FAIRBANK POSTMASTER, Utility Bills Postage August 2023	\$	193.80
FARM WIN CO-OP, Diesel	\$	2,257.63
FEHR GRAHAM, Engineering Fees	\$	6,328.75
BRITTANY FULLER, Mileage	\$	167.68
GRAINGER, INC., Supplies	\$	249.19
GROEBNER & ASSOCIATES, Supplies	\$	354.79
MICHAEL GRUTZMACHER, 2023 Rec Director Fees	\$	1,500.00
HAWKEYE FIRE & SAFETY COMPANY, Supplies	\$	40.00
IA DEPT OF NATURAL RESOURCES, Annual Fee	\$	290.00
INRCOG, FY2024 Dues	\$	588.83
IOWA LAW ENFORCEMENT ACADEMY, Training	\$	150.00
IOWA PRISON INDUSTRIES, Supplies	\$	94.00
IOWA SPORT SUPPLY, Supplies	\$	138.00
IPERS, Benefits	\$	6,145.94
JOHN DEERE FINANCIAL, Supplies	\$	246.37
KIESLER'S POLICE SUPPLY, Supplies	\$	515.08
NICK KUKER, Cell Phone Reimbursement	\$	75.00
MICHELLE LAUBE, Mileage	\$	167.68
LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$	20.00
LUMBER RIDGE HOME SOURCE, Supplies	\$	47.98
MAURER TREE SERVICE, Services	\$	1,500.00
MEDIACOM, SW Plant Phone Line	\$	46.62
MICROBAC LABORATORIES, INC., Testing	\$	545.50
MODERN BUILDING PRODUCTS, Supplies	\$	486.25
NE SECURITY BANK, Payroll Processing Fee 7/17/2023	\$	9.14
NE SECURITY BANK, Payroll Processing Fee 7/3/2023	\$	10.00
NE SECURITY BANK, Utility ACH Service Charge	\$	10.00
NSB/HSA - H S A Contributions	\$	625.00
NSB/HSA- H S A Payroll Deductions	\$	280.00
OELWEIN PUBLISHING, Publishings	\$	481.48
PRATT'S PEST CONTROL, Monthly Pest Control July	\$	140.00
PRATT'S PEST CONTROL, Monthly Pest Control August	\$	95.00
PREMIER TECHNOLOGY, Services	\$	272.49
QUICK MED CLAIMS, Ambulance Billing	\$	332.20
RANDY'S LAWN CARE & SNOW, Services	\$	4,375.00
HUNTER ROBINSON, Reimbursement	\$	1,500.00
RYDELL OF INDEPENDENCE, Full Service	\$	78.81
SAM'S CLUB MC/SYNCB, Concessions/Supplies	\$	779.66
SANDRY FIRE SUPPLY, Equipment	\$	5,040.50
ALMA SCHLUMBOHM, Utility Deposit Refund	\$	200.00

SCOTT PHARMACY, Ambulance Supplies	\$	220.00
STOREY KENWORTHY/MATT PARROTT, Supplies	\$	103.18
SUBSURFACE SOLUTIONS, Supplies	\$	124.55
SUN LIFE ASSURANCE COMP, Life Policies	\$	82.70
TAPCO, Supplies	\$	456.00
TREASURER STATE OF IOWA, July Excise Tax	\$	1,325.50
TREASURER-STATE OF IOWA, July Sales Tax	\$	2,542.36
U. S. TREASURY, 941 Taxes	\$	11,187.47
U.S. BANK, June PEFA Commodity	\$	1,955.34
U.S. BANK, July PEFA Commodity	\$	1,842.24
UTILITY SAFETY & DESIGN INC., Services	\$	585.00
VERIZON WIRELESS, Cell Phones	\$	142.71
VISA, Avaya Phone System/Email Accounts/Supplies	\$	4,288.87
ROXANNE WENNER, Services	\$	150.00
BRENT WIERCK, Services	\$	450.00
WELLMARK, August Premium	\$	3,976.87
MARILYN & KEITH WESTPFAHL, Utility Deposit Refund	\$	200.00
WILNAT, INC., Supplies	\$	597.22
WINDSTREAM ENTERPRISE, GS Alarm Phone Line	\$	67.16
The Library Board Approved the Following Bills on August 3, 2023:		
AMAZON CAPITAL SERVICES, Books	\$	70.84
ANGELA BERG, Mileage	\$	26.20
BAKER & TAYLOR INC., Books	\$	1,221.15
CITY OF FAIRBANK, Electric & Gas	\$	186.40
PRATT'S PEST CONTROL, Monthly Pest Control	\$	45.00
NE SECURITY BANK, Payroll Processing Fee 7/17/2023	\$	0.86
VISA, Avaya Phone System/Microsoft Email Account	\$	52.88
ROXANNE WENNER, Services	\$	200.00

During the department reports, Police Chief Drish informed the council about what the police department had been up to the last few weeks. Brian stated that public works were able to get the city limits signs installed and between working on the Main Street project, some other projects were completed. Also, they were going to fix up the base of the trees around the new land acquired in West Bentley Park with council approval. The council agreed that the bushes and small trees should be removed. Most of the sidewalks had been removed for the Main Street Project up to Third Street and other tear out is happening while they are waiting for a good water sample to continue with installing the new water services to the downtown businesses.

Motion by Williams, second by Coffin to adjourn at 6:35 PM. Roll call vote- Ayes: Coffin, T. Woods, R. Woods, and Williams. Nays: None.

Bill Cowell, Mayor

Brittany Fuller, City Clerk