

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday August 12, 2024. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by Gruetzmacher to approve the agenda. Motion carried.

There were no public hearings.

Motion by Williams, second by Erickson to approve the following consent agenda items as presented: July 22, 2024 Regular City Council Meeting Minutes and Planning Session Minutes, Treasurer's Report for July 2024, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Williams, Erickson, T. Woods, Gruetzmacher, and R. Woods. Nays: None.

Treasurers Report for the Month of July 2024: Revenues - General, \$35,909.40; Special Revenue, \$30,194.51; TIF, \$874.51; Capital Projects, \$39.21; Permanent Funds, \$174.29; Proprietary, \$168,013.18; and Transfers In, \$27,055.00. Disbursements - General, \$87,349.25; Special Revenue, \$9,400.83; Proprietary, \$138,487.51; and Transfers Out, \$27,055.00. Balance on hand at close of business on July 31, 2024, was \$5,579,758.73.

During the informal public comment section, Jim Fink was present to present to the Council information on a bench he would like to purchase and donate to the city. The committee will review the information and possible locations, and it will be on the next agenda.

Motion by Williams, second by Erickson to approve a payment to JSW LLC once the money is received. The first claim has been submitted for a Catalyst Grant reimbursement to the Iowa Economic Development Authority for the work being done at the 1897 Café. Roll call vote- Ayes: Williams, Erickson, Gruetzmacher, R. Woods, and T. Woods. Nays: None.

Legal counsel was obtained after the council approved on June 24<sup>th</sup> to pursue the possibility of receiving TIF funds for their portion of the 1897 Café Building Grant Project. The council committed \$75,000.00 for the project and will be utilizing TIF to repay the internal loan used to make the payment to JSW LLC. Motion by R. Woods, second by Gruetzmacher to approve **Resolution 2024-22 – Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment for the Fairbank Urban Renewal Area**. The public hearing was set for Monday September 9, 2024, at 6:00 PM at Fairbank City Hall. Roll call vote- Ayes: R. Woods, Gruetzmacher, T. Woods, Erickson, and Williams. Nays: None.

After the planning session in July, obtaining a skid loader for the city was discussed instead of renting. A quote was received for a new skid loader at the government rate for \$64,127.89. The current one that the city is using was appraised at \$55,427.00 and it could be purchased for \$52,000.00. Both skid loaders are comparable, and the used one has been kept in very good condition. The committee will meet to discuss this further, and it will be talked about at a future meeting.

A sample volunteer policy was drafted and presented to the council. This policy was reviewed by both the city attorney and insurance company, and it was thought to be a very good policy that the city should approve. Motion by Gruetzmacher, second by Erickson to approve the Volunteer Policy. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, R. Woods, and Williams. Nays: None.

The FY24 City Street Finance Report was completed by the City Clerk and presented to the council. The intent of the report is to provide the financial numbers of the city's roads/streets departments for the previous fiscal year and is required to be submitted to the DOT by December 1<sup>st</sup> of each year.

During the council/mayor comments, Councilman Williams asked when the insurance renewal conversations would be started. Councilman R. Woods said that he would contact the insurance companies. The shelter at Veteran's Park was discussed and will possibly be removed when the well house building is removed. A roof is being donated for a new shelter at the park by Legacy Roofing of Iowa and the future of a shelter and possibilities will be discussed at future council meetings. Mayor Kayser stated that a few nuisance abatements had been served and that he was working on dilapidated houses in town. He also stated that he was scheduling a meeting with Jon Biederman to discuss the status of the Fourth Street Sidewalk Project.

During the department reports, Brian stated that they had completed a couple of concrete projects around town and said that the sonic wall went bad again at the sewer plant. Four times now in six years.

The water tower washout had been completed and the tower was just about done refilling. Police Chief Drish updated everyone on some of the activities the department had been up to.

Motion by Erickson, second by Williams to adjourn the meeting at 6:55 PM. Motion carried.

Bills for the Month of August 2024

Amazon Capital Services, Supplies	\$ 96.63
Apparatus Testing Service. LLC, Annual Testing	\$ 783.75
Atlantic Bottling Co., Concessions	\$ 119.36
Allan Barnett, Utility Deposit Refund	\$ 200.00
BDS Equipment, Equipment	\$ 899.00
Black Hawk Health Department, Annual Inspection	\$ 418.00
Blackhawk Automatic Sprinklers, Annual Inspections	\$ 172.50
BMC Aggregates L.C., Supplies	\$ 1,021.37
Bound Tree Medical, LLC., Ambulance Supplies	\$ 813.32
Buchanan County Economic Development, FY25 Dues	\$ 2,363.50
Butler County Rec, Electric	\$ 71,344.13
Campbell Supply-Waterloo, Supplies	\$ 12.99
Carrico Aquatic Products, Supplies	\$ 2,111.33
Casey's General Store, Gas	\$ 863.85
Cedar Valley Medical Specialist, Drug Testing	\$ 156.00
Clayton Energy Corporation, Natural Gas	\$ 1,626.63
Clayton Energy Corporation, Reservation	\$ 5,569.54
Cy & Charley's, Inc., Supplies	\$ 682.32
D & D Tire Inc., Supplies	\$ 65.00
D & S Portables, Inc., Rentals	\$ 925.00
Dakota Supply Group, Supplies	\$ 278.34
Danko Emergency Equipment, Boots	\$ 4,063.71
Davis Lawn Service, Services	\$ 1,033.00
Brian Delagardelle, Cell Phone Reimbursement/Clothing Allowance	\$ 169.99
Don's Truck Sales, Services	\$ 1,131.29
Echo Group, Inc., Supplies	\$ 392.43
Electrical Engineering & Equip, Services/Supplies	\$ 3,089.55
Fairbank Food Center, Supplies	\$ 67.85
Fairbank Postmaster, July/August Utility Bills Postage	\$ 392.40
City of Fairbank, Electric & Gas	\$ 7,366.40
City of Fairbank, Utility Deposit Applied	\$ 190.04
Fayette Co Emergency Management, FY25 EMA Dues	\$ 504.86
Fehr Graham, Engineering	\$ 1,804.00
Brittany Fuller, Cell Phone Reimbursement	\$ 75.00
Gordon Flesch Company Inc, Copier/Printer Fees	\$ 146.21
Grainger, Inc., Calibration Gas	\$ 206.82
Hoffman & Hoffman Trenching, Services	\$ 9,020.00
IAMU, Safety Training	\$ 781.72
INRCOG, FY25 Dues	\$ 599.94
Iowa League of Cities, Annual Conference	\$ 520.00
Iowa One Call, Locates	\$ 27.00
Iowa Regional Utilities Assoc., Water	\$ 9,500.26
Iowa Sport Supply, Supplies	\$ 265.23
Iowa Utilities Board, Direct Assessment Charges	\$ 29.50
Ipers, Benefits	\$ 5,553.46
John Deere Financial, Supplies	\$ 247.48
K & W Coatings, LLC., Services	\$ 4,095.00
Ken's Electric, Inc., Servicing	\$ 652.09
Kluesner Sanitation, LLC, August 2024 Pick-Up Fees	\$ 7,519.85
Nick Kuker, Cell Phone Reimbursement	\$ 75.00

Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Little Wapsie Communications, Static IP Addresses	\$ 20.00
Lumber Ridge Home Source, Supplies	\$ 15.24
Macqueen Equipment LLC, Supplies	\$ 182.11
Manatt's, Supplies	\$ 1,539.35
Mediacom, July/August SW Plant Phone Line	\$ 95.35
MercyOne Waterloo Medical Center, Drug Testing	\$ 60.00
Meyer's Custom Chevy, Services	\$ 276.00
Michael Gruetzmacher, Utility Deposit Refund	\$ 200.00
Microbac Laboratories, Inc., Testing	\$ 615.50
Midwest Radar & Equipment, Inc, Radar Calibration	\$ 123.00
Modern Building Products, Supplies	\$ 571.96
Myers-Cox Co., Concessions	\$ 379.58
NE Security Bank, Payroll Processing Fee 7/1/24	\$ 10.00
NE Security Bank, Payroll Processing Fee 7/15/24	\$ 9.29
NE Security Bank, Non-Sufficient Check Charge	\$ 4.00
NE Security Bank, Non-Sufficient Check Charge	\$ 4.00
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 150.00
Oelwein Publishing, Publishings	\$ 526.28
Brandon Oettchen, Utility Deposit Applied	\$ 9.96
Michael Pint, Supplies Reimbursement	\$ 36.96
Polk's Lock Service, Services	\$ 60.00
Pratt's Pest Control, Monthly Pest Control	\$ 185.00
Quick Med Claims, Ambulance Billing	\$ 168.87
Rack'em Up Promotions, Supplies	\$ 670.00
Randy's Lawn Care & Snow, Services	\$ 4,875.00
Roberts, Stevens,Prendergast, Attorney Fees	\$ 1,462.50
Benny Ruehs, Services	\$ 140.00
Rydell of Independence, Services	\$ 122.09
Sam's Club Mc/Syncb, Concessions	\$ 936.70
Sandee's, Supplies	\$ 105.00
Sun Life Assurance Comp, Life Policies	\$ 74.55
Treasurer-State of Iowa, July 2024 Sales Tax	\$ 2,674.67
Treasurer State of Iowa, July 2024 Water Excise Tax	\$ 1,224.16
U. S. Treasury, 941 Taxes	\$ 11,844.04
U.S. Bank, June/July 2024 PEFA Commodity	\$ 3,797.58
USA Bluebook, Supplies	\$ 1,892.69
Van Meter Inc., Supplies	\$ 268.58
Verizon Wireless, Cell Phones	\$ 178.05
Visa, Supplies/Equipment/Microsoft Emails/Avaya Phone System/Training	\$ 851.23
Waterloo Tent & Tarp Co., Supplies	\$ 165.00
Wellmark, August Premium	\$ 3,979.56
Roxanne Wenner, Services	\$ 120.00
Brent Wierck, Services	\$ 1,050.00
Windstream Enterprise, Gas Alarm Phone Line	\$ 68.00
Woods Construction, Inc., Services	\$ 1,460.00
The Library Board Approved The Following Bills On August 7, 2024:	
Amazon Capital Services, Supplies	\$ 196.02
Angela Berg, Mileage	\$ 30.13
Baker & Taylor Inc., Books	\$ 1,065.11
City of Fairbank, Electric & Gas	\$ 138.54
IAMU, Safety Training	\$ 85.28

Premier Technology, Services	\$	86.25
NE Security Bank, Payroll Processing Fee 7/15/24	\$	0.71
US Cellular, Mobile Hotspots	\$	58.98
Visa, Microsoft Emails/Avaya Phone System	\$	53.37
Roxanne Wenner, Services	\$	160.00

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Jason Kayser, Mayor

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Brittany Fuller, City Clerk