

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday July 14, 2025. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Hunter Robinson, Police Chief; Nick Kuker, Public Works Director; Michelle Laube, Deputy Clerk and Brittany Fuller, City Clerk.

Motion by Williams, second by Gruetzmacher to approve the agenda. Motion carried.

Motion by Gruetzmacher, second by T. Woods to open the public hearing at 6:00 PM on the Proposal to Enter into a General Obligation Corporate Purpose Loan Agreement. Motion carried. There were no comments received orally or in writing. Motion by Gruetzmacher, second by T. Woods to close the public hearing at 6:01 PM. Motion carried.

Motion by Gruetzmacher, second by Williams to approve **Resolution 2025-23 – Resolution Taking Additional Action on Proposal to Enter into a General Obligation corporate Loan Agreement**. The resolution states that the City of Fairbank is proposed to enter into a loan agreement to borrow money not to exceed \$1.4 million for the Main Street Project. Roll call vote- Ayes: Gruetzmacher, Williams, R. Woods, Erickson, and T. Woods. Nays: None.

Motion by T. Woods, second by Erickson to approve the following consent agenda items as presented: June 23<sup>rd</sup> Regular City Council Minutes, Treasurer's Report for June 2025, Approval of Liquor Licenses for Costa's and the Fairbank Development Corporation for Ragbrai, and the payment of bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Gruetzmacher. Abstain: Williams. Williams abstained as he is the President of the Fairbank Development Corporation. Nays: None.

The Treasurers Report for the Month of June 2025: Revenues - General, \$53,966.58; Special Revenue, \$29,990.06; TIF, \$291.14; Capital Projects, \$40,041.35; Permanent Funds, \$18.17; Proprietary, \$176,709.94; and Transfers In, \$1,300,270.77. Disbursements - General, \$74,292.98; Special Revenue, \$36,827.19; Proprietary, \$397,254.02; and Transfers Out, \$1,300,270.77. Balance on hand at close of business on June 30, 2025 was \$5,780,497.54.

There were no comments during the informal public comment section.

Motion by Gruetzmacher, second by Erickson to approve **Resolution 2025-24 – Resolution Setting Date for Public Hearing on Designation of the Expanded Fairbank Urban Renewal Area Plan Amendment**. The public hearing on the proposed amendment to the urban renewal plan for the Fairbank Urban Renewal Area to add the property at 99 East Main Street and to approve a new urban renewal project was set for August 11, 2025 at 6:00 PM. The city intends to enter into a development agreement with Costa's Sports Bar & Grill with respect to the construction of the completed outdoor addition. Roll call vote- Ayes: Gruetzmacher, Erickson, Williams, T. Woods, and R. Woods. Nays: None.

The tiling needed for Christian's Trail was discussed. Four quotes were received for the tiling portion of the project. Baker Enterprises, Inc. for \$27,495.00, Earthworx Civil Solutions, LLC for \$19,650.00, Mehmert Tiling, Inc. for \$25,159.00, and Woods Construction Inc. for \$18,157.50. Motion by R. Woods, second by Williams to approve the estimate from Earthworx Civil Solutions, LLC. Roll call vote- Ayes: R. Woods, Williams, Erickson, Gruetzmacher, and T. Woods. Nays: None.

The resurfacing needed for Christian's Trail was discussed. Two quotes were received for the resurfacing portion of the project. Aspro, Inc. for \$35,978.00 and Kluesner Construction, Inc. for \$33,670.00. Motion by Williams, second by Gruetzmacher to approve the estimate from Kluesner Construction, Inc. Roll call vote- Ayes: Williams, Gruetzmacher, T. Woods, R. Woods, and Erickson. Nays: None.

An updated final report was received from Dave Berg with Dave Berg Consulting, LLC in regard to an electrical study that the council had done. It showed proposed rates that included lowering the Energy Cost Adjustment (ECA) and moving it to the base electricity rate. He also suggested 1.2% annual increases. The council was in agreement with the suggestions and wanted to move forward with an ordinance update.

Motion by Gruetzmacher, second by T. Woods to approve the first reading of Ordinance 375 – Electric Rates. Roll call vote- Ayes: Gruetzmacher, T. Woods, R. Woods, Williams, and Erickson. Nays: None.

Motion by Williams, second by Gruetzmacher to approve the contract with Edmunds Govtech for the City’s accounting software pending satisfactory references that will be done. Roll call vote- Ayes: Williams, Gruetzmacher, Erickson, R. Woods, and T. Woods. Nays: None.

Motion by T. Woods, second by Erickson to approve the first change order for the Fourth Street Sidewalk project removing Fehr Graham as the construction surveyor under the contract with Midwest Concrete, Inc. and approving Fehr Graham to still do the construction survey just not under the IA DOT contract with Midwest Concrete, Inc. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, Williams, and Gruetzmacher. Nays: None.

Annual cathodic protection for the water tower was discussed. Nick explained that he had heard from many that it is not something that is needed and is a waste of money. He is going to ask Fehr Graham if he knows if cathodic protection is being installed in new water towers and do some more research on the topic. Motion by T. Woods, second by Williams to approve tabling until more information can be obtained. Motion carried.

Dakota Drish offered to stay on as a part-time officer to help when needed in the transition with the new chief. Motion by Gruetzmacher, second by T. Woods to approve **Resolution 2025-25 – A Resolution Hiring Part-Time Police Officer**. Roll call vote- Ayes: Gruetzmacher, T. Woods, R. Woods, Erickson, and Williams. Nays: None.

During the council/mayor comments, Councilwoman Erickson said that the night swim held at the pool was a huge success. They are talking about doing a couple more and are hoping for a good turnout like the first one. Councilman Gruetzmacher wanted to thank Kevin Bodensteiner for power washing the ball diamond bathrooms. Mayor Kayser stated that he appointed Samantha McCombs to the library board.

During the department reports, Nick stated that the natural gas main had been installed for the Outer Road natural gas project and if pressure tests and all else is good then they can start the service lines. Lonnie passed his Wastewater 2 Certification and Oran Telephone is going down Hwy 281 and they have been trying to keep up with all of those locates. Mayor Kayser said that the Iowa League Conference this year is in Des Moines. If any of the council members want to attend it is September 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup> and he also mentioned the office will be closed during that time

Motion by Williams, second by Gruetzmacher to adjourn the meeting at 6:40 PM. Motion carried.

Bills for the Month of July 2025

Access Systems, Copier/Printer Maintenance	\$	189.28
Amazon Capital Services, Supplies	\$	145.49
Arnold Motor Supply, Supplies	\$	60.17
Atlantic Bottling Co., Concessions	\$	231.52
Boulevard Tarp Shop, Services	\$	25.00
Bound Tree Medical, LLC., Supplies	\$	520.98
Lonnie Brewer, Cell Phone Reimbursement	\$	75.00
Buchanan County, 1st Half FY 26 Dispatch Fees	\$	7,831.00
Butler County Rec, Electric	\$	74,966.14
Butler County Rec, Services	\$	1,159.60
Carrico Aquatic Products, Summer Management Agreement	\$	2,210.68
Casey's Business Mastercard, Gas	\$	471.63
Clayton Energy Corporation, Reservation Invoice	\$	6,443.62
Cole Bram, Balance Refund	\$	47.80
Cole's Ace Hardware, Supplies	\$	737.64
Collin Woods, Services	\$	1,050.00
Cy & Charley's, Inc., Tires	\$	766.00
D & D Tire Inc., Services	\$	180.00
Danny Sickles, Umpire Fees	\$	500.00
Electrical Engineering & Equip, Supplies	\$	249.05

Elle Voy, Umpire Fees	\$ 300.00
Fairbank Postmaster, Utility Bills Postage	\$ 190.40
City of Fairbank, Utility Deposit Applied	\$ 200.00
Fehr Graham, Engineering Fees	\$ 3,292.50
Brittany Fuller, Cell Phone Reimbursement	\$ 75.00
Gall's Inc., Supplies	\$ 155.39
Garrison Houge, Utility Deposit Refund	\$ 200.00
Gordon Flesch Company Inc, Copier Printer Maintenance	\$ 114.14
Groebner & Associates, Supplies	\$ 665.03
IA Dept of Natural Resources, FY26 Water Supply Fee	\$ 120.79
IA Dept of Public Safety, FY BOT Services	\$ 1,200.00
IAMU, Safety Training	\$ 512.50
Iowa League of Cities, Member Dues	\$ 1,066.00
Iowa One Call, Locates	\$ 40.50
Iowa Pump Works, Supplies	\$ 216.20
Iowa Regional Utilities Assoc., Water	\$ 9,430.73
Ipers, Benefits	\$ 6,566.05
Jason Kayser, Supplies Reimbursement	\$ 125.61
Jetco, Inc., Service/Equipment	\$ 2,090.12
Ken Schnor, Cell Phone Reimbursement	\$ 75.00
Kluesner Sanitation, LLC., July Pick-up Fees	\$ 7,761.80
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Kwik Trip Inc., Gas	\$ 85.32
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Lead Custom Engraving, Supplies	\$ 120.00
Macqueen Equipment LLC, Services	\$ 1,319.00
Michael Pint, Supply Reimbursement	\$ 19.99
Microbac Laboratories, Inc., Testing	\$ 472.50
Midwest Breathing Air, Annual Air Test	\$ 1,288.06
Myers Polaris, Supplies	\$ 306.50
Myers-Cox Co., Concessions	\$ 459.50
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 520.00
NSB/HSA- H S A Payroll Deductions	\$ 200.00
Oelwein Publishing, Publishings	\$ 558.15
Powerplan, Services	\$ 3,090.28
Pratt's Pest Control, Monthly Pest Control	\$ 140.00
Premier Technology, Clientcare Managed Services	\$ 187.90
Print Express/Brennan Printing, Supplies	\$ 127.36
Rack'em Up Promotions, Supplies	\$ 594.00
Racom Corporation, Maintenance	\$ 303.75
Randy's Lawn Care & Snow, Services	\$ 2,500.00
Roberts, Stevens,Prendergast, Attorney Fees	\$ 1,187.00
Sam's Club Mc/Syncb, Concessions/Supplies	\$ 1,603.08
Stan's Small Engine Repair, Services	\$ 61.04
Sun Life Assurance Comp, Life Policies	\$ 88.05
Team Laboratory Chemical Corp., Supplies	\$ 1,540.50
Treasurer-State of Iowa, June 25 Sales Tax	\$ 3,112.59
Treasurer State of Iowa, June 25 Water Excise Tax	\$ 1,422.00
Turf & Landscape, Inc., Services	\$ 1,820.00
U. S. Treasury, 941 Benefits	\$ 12,523.12
Verizon Wireless, Cell Phones	\$ 178.26
Visa, Training/Microsoft Emails/Avaya Phone System/Concessions	\$ 1,042.16
West Union Trenching, Services	\$ 1,590.00
Wilnat, Inc., Supplies	\$ 1,774.15
Windstream Enterprise, Gas Alarm Phone Line	\$ 68.36

The Fairbank Library Board Approved the Following Bills on July 2, 2025:

Amazon Capital Services, Books & Supplies	\$	102.49
Baker & Taylor Inc., Books	\$	375.07
Brock Berg, Services	\$	160.00
Biblionex, Subscription	\$	880.00
IAMU, Safety Training	\$	102.50
US Cellular, Hotspots	\$	117.96
Visa, AVAYA Phone System/Microsoft Email Accounts	\$	52.72

---

Jason Kayser, Mayor

---

Brittany Fuller, City Clerk