

REGULAR MEETING

The Fairbank City Council met in regular session on Monday July 8, 2024. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Erickson, second by Gruetzmacher to approve the agenda. Motion carried.

There were no public hearings.

Motion by Gruetzmacher, second by Erickson to approve the following consent agenda items as presented: June 24, 2024 Regular City Council Meeting Minutes, Treasurer's Report for June 2024, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Gruetzmacher, Erickson, Williams, R. Woods, and T. Woods. Nays: None.

Treasurers Report for the Month of June 2024: Revenues - General, \$40,343.76; Special Revenue, \$31,057.67; TIF, \$1,218.39; Capital Projects, \$534.00; Permanent Funds, \$20.85; Proprietary, \$162,824.74; and Transfers In, \$402,771.09. Disbursements - General, \$52,330.59; Special Revenue, \$7,601.37; Proprietary, \$365,659.74; Capital Projects, \$2,175.75; and Transfers Out, \$402,771.09. Balance on hand at close of business on June 30, 2024, was \$5,579,791.22.

There was no one present for the informal public comment section.

Councilman R. Woods stated that the utility committee interviewed applicants over a month ago and had narrowed it down to one. The utility committee recommended hiring Lonnie Brewer as a public works employee. They felt that he would make a great fit. Motion by R. Woods, second by Williams to approve the hiring of Lonnie Brewer as Public Works for the City of Fairbank. Roll call vote- Ayes: R. Woods, Williams, Gruetzmacher, Erickson, and T. Woods. Nays: None.

The quote received from GameTime for the replacement part needed for the glider at the Fairbank Ball Diamond was \$2,059.09. The Council felt that was expensive and Councilwoman Erickson and the City Clerk will look for any additional options and those will be presented at a future meeting.

The start of the ball diamond upgrade project was discussed. Councilman Gruetzmacher stated that there was around \$23,645.00 in the bank for the project and another \$15,000.00 coming from the Buchanan County Grant Foundation but won't be received until later July. He had talked with Cody Kleitsch, and he said he would haul the material to town for a cheaper price than the original quote from Ogden Turf & Grading LLC. Approval was needed from the council to get Fairbank added to their schedule for this fall. Erickson motioned to go ahead with the project contingent with money raised and funds received. There was worry about committing to a project before all the money was received and how it would be paid for if something fell through or if the quotes changed. The quote from Ogden Turf & Grading LLC was \$42,527.15 and the quote from Daktronics was \$9,870.84 for a total of just under \$52,400.00 and there is currently only \$23,645.00 in the bank. Gruetzmacher was asked to get more of a contract to approve and that would update the quotes that were dated March of 2024. Councilwoman rescinded her motion. Motion by Erickson, second by Williams to approve tabling the item until a contract could be received and reviewed. Motion carried.

The goal setting session will be held on July 22, 2024, starting around 7:00 PM.

Plans were submitted by Benny and Nita Nuhiji to the Council that showed an outdoor patio area at Costa's. Collin Woods from Woods Construction and Benny Nuhiji were both present and stated that Costa's currently only owns about two feet past their building towards the west and the plans included a twenty-foot wide by thirty-two-foot outdoor patio area. Mayor Kayser stated that the City Attorney had mentioned that the City could make a lease agreement with the owners of Costa's for them to use that portion of the land for the outdoor area. They could start with an approval to draft a lease agreement and go from there. Benny stated that he would rather own the land instead of dealing with a lease. Councilman Gruetzmacher agreed that he'd rather see that portion sold. Motion by Gruetzmacher, second by Erickson to move forward with pursuing the steps needed for possibly selling that section of the lot. Roll call vote- Ayes: Gruetzmacher, Erickson, and T. Woods. Abstain: R. Woods and Williams. Nays: None.

Motion by Williams, second by T. Woods to purchase a couple of no parking signs for the area by the concession stand at the Fairbank Ball Diamond. Motion carried. The ordinance will be updated and passed at future meetings.

Motion by T. Woods, second by R. Woods to approve **Resolution 2024–19 – Resolution Naming Depositories**. Roll call vote- Ayes: T. Woods, R. Woods, Gruetzmacher, and Erickson. Abstain: Williams. Nays: None.

A resolution was drafted as part of the process of tracking how the American Rescue Plan Act Funds are being spent. Motion by Williams, second by Gruetzmacher to approve **Resolution 2024-20 – Resolution Establishing a Project Using the Second Portion of the American Rescue Plan Act (ARPA) Funds**. The resolution stated that the second half of the funds received of \$85,260.48 will be used towards the 2023-2024 Main Street Project. Roll call vote- Ayes: Williams, Gruetzmacher, R. Woods, T. Woods, and Erickson. Nays: None.

Motion by Williams, second by T. Woods to approve the City Clerk and Deputy Clerk’s attendance at the 2024 Iowa League of Cities Annual Conference and Exhibit. Motion carried.

During the council/mayor comments or concerns, Councilwoman Erickson wanted to remind everyone of the Music in the Park event happening that coming Wednesday evening. She also stated that Mitch Coffin had told her that they would donate the shingling of the roof if the shelter was rebuilt at Veteran’s Park. Councilman T. Woods brought up maybe seeing about adding some pavement to an area by West Bently Park to make getting into the park easier and to have the least amount of damage done to the grass. New sand at the volleyball courts was discussed. Hoping for some good weather so that project can be completed.

During the department reports, Police Chief Drish said that they had to send in their camera DVR system to be fixed. He also updated everyone on the activities the department had been up to. Brian stated they had another walkthrough for the Main Street project and the area at the corner of Fourth Street and Grove Street was being corrected. He also wanted to let the council know that the sewer plant had been running nonstop with over 10 million gallons since the first of May. He wanted to remind everyone that the DNR requires the City to limit the water flow of rainwater infiltration into the sewer system and to check their sump pumps to make sure they are working properly and are discharging outside the house and not into the sanitary sewer system. Mayor Kayser stated that Heather Hanson will be stepping away from the pool board at the end of the season if anyone knows someone who would be interested in that roll next year. Councilman Gruetzmacher said that Little League was over and that he wanted to thank all the coaches. Slow pitch softball will be starting Sunday. He asked if the tree next to the concession stand at the Fairbank Ball Diamond could be trimmed by Public Works. He also asked what is charged to rent a shelter in the parks. Currently it is free will donation for any shelter rentals in town but only two people have provided any donation money so far this year. He thought maybe charging a fee for the rental could be a way to bring in some money for the parks.

Motion by Williams, second by R. Woods to adjourn the meeting at 7:08 PM. Motion carried.

Bills for the Month of July 2024

Access Systems, Services	\$ 161.35
Amazon Capital Services, Supplies	\$ 89.50
Atlantic Bottling Co., Concessions	\$ 347.37
Axon Enterprise, Inc., Supplies	\$ 241.50
B & K Automotive, Services	\$ 77.50
Macie Bergman, Umpire Fees	\$ 100.00
Buchanan County, Dispatch Fees	\$ 6,059.00
Buchanan Co Secondary Roads, Overlay Project	\$ 155,260.17
Butler County Rec, Electric	\$ 67,616.98
Butler County Rec, Services	\$ 1,200.58
Carrico Aquatic Products, Supplies	\$ 2,113.13
Casey's General Stores, Gas	\$ 573.00
City of Fairbank, Replenish Petty/Postage Cash	\$ 69.47
Clayton Energy Corporation, Reservation	\$ 5,569.54
Peyton Curley, Umpire Fees	\$ 50.00
Dakota Supply Group, Supplies	\$ 165.25
Brian Delagardelle, Cell Phone Reimbursement	\$ 75.00
Don's Truck Sales, Reimbursement	\$ 704.35
Engineered Equipment Solutions, Supplies	\$ 222.77

Fairbank Food Center, Concessions	\$ 6.79
Brittany Fuller, Cell Phone Reimbursement	\$ 75.00
Gall's Inc., Supplies	\$ 67.98
Gateway Hotel & Conference, Training	\$ 293.44
Gordon Flesch Company Inc., Services	\$ 114.14
Grainger, Inc., Supplies	\$ 325.16
Haynes Equipment Co., Supplies	\$ 201.89
IA Dept of Natural Resources, Water Supply Fee	\$ 121.89
IA Dept of Public Safety, BOT Services	\$ 1,200.00
Iowa Codification, Inc., Services	\$ 361.00
Iowa League of Cities, FY25 Dues	\$ 1,032.00
Iowa One Call, Locates	\$ 28.80
Iowa Regional Utilities Assoc., Water	\$ 10,618.24
Sandra Iversen, Utility Deposit Refund	\$ 200.00
John Deere Financial, Supplies	\$ 16.58
Kluesner Sanitation, LLC., July Pick-up Fees	\$ 7,534.80
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Lifemed Safety, Inc., Tests & Inspection	\$ 1,390.00
Macqueen Equipment LLC., Annual Services	\$ 1,096.01
Microbac Laboratories, Inc., Testing	\$ 528.00
Midwest Breathing Air, Annual Air Test	\$ 1,569.10
Modern Building Products, Supplies	\$ 675.91
Myers-Cox Co., Concessions	\$ 379.58
NSB/HSA- H S A Payroll Deductions	\$ 50.00
NE Security Bank, Utility ACH Service Charge	\$ 10.00
Oelwein Publishing, Publishings	\$ 204.12
Randy's Lawn Care & Snow, Services	\$ 3,900.00
Sam's Club Mc/Syncb, Concessions	\$ 585.53
Scott Pharmacy, Supplies	\$ 3.00
Danny Sickles, Umpire Fees	\$ 100.00
Patricia Scott, Services	\$ 20.00
Storey Kenworthy/Matt Parrott, Supplies	\$ 114.78
Sun Life Assurance Comp, Life Policies	\$ 74.55
Treasurer-State of Iowa, June 2024 Sales Tax	\$ 2,826.09
Treasurer State of Iowa, June 2024 Water Excise Tax	\$ 1,204.45
U. S. Treasury, 941 Taxes	\$ 5,647.77
UnityPoint Clinic-Occupational, Drug Testing	\$ 84.00
USA Bluebook, Supplies	\$ 395.27
Van Meter Inc., Supplies	\$ 293.53
Verizon Wireless, Cell Phones	\$ 177.84
Visa, Training/Microsoft Email Accounts/AVAYA Phone System/Supplies	\$ 1,043.53
Elle Voy, Umpire Fees	\$ 400.00
Roxanne Wenner, Services	\$ 150.00
Brent Wierck, Services	\$ 825.00
Windstream Enterprise, Gas Alarm Phone Line	\$ 67.74
The Library Board Approved the Following Bills on July 3, 2024:	
Amazon Capital Services, Supplies	\$ 126.28
Angela Berg, Mileage	\$ 26.20
Baker & Taylor Inc., Supplies	\$ 1,305.42
Biblionex, Subscription	\$ 880.00
Kinetic Performance, Services	\$ 75.00
Premier Technology, Services	\$ 200.00
US Cellular, Services	\$ 92.86

Visa, Microsoft Email Accounts/AVAYA Phone System	\$	53.37
Roxanne Wenner, Services	\$	200.00

Jason Kayser, Mayor

Brittany Fuller, City Clerk