

REGULAR MEETING

The Fairbank City Council met in regular session on Monday June 24, 2024. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: Williams, Erickson, T. Woods, and Gruetzmacher. Absent: R. Woods. Also, present at City Hall: Heather Prendergast, City Attorney; Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by Gruetzmacher to approve the agenda. Motion carried.

There were no public hearings.

Motion by Erickson, second by Gruetzmacher to approve the following consent agenda items as presented: June 10, 2024 Regular City Council Meeting Minutes. Motion carried.

There were no comments during the informal comment section.

One bid was received from the request for proposals on auditor services for FY 2024. Attorney Prendergast opened it during the meeting. Keith Oltroggee out of Denver, IA for \$3,500.00 for an exam.

Motion by T. Woods, second by Erickson to approve Keith Oltroggee to do the services for the FY 2024 required city annual exam. Roll call vote- Ayes: T. Woods, Erickson, Gruetzmacher, and Williams. Nays: None.

At the council meeting on March 27, 2023, the council agreed to commit \$75,000.00 towards the 1897 Café Building Grant Project. Since then, the council has decided to pursue receiving TIF funds for their portion of the grant. Motion by Williams, second by T. Woods to approve hiring legal counsel to assist with the TIF eligibility. Roll call vote- Ayes: Williams, T. Woods, Gruetzmacher, and Erickson. Nays: None.

A resolution was written for the approval of the salaries for FY 2025, starting July 1st. Motion by Gruetzmacher, second by Erickson to approve **Resolution 2024-17 – Resolution Establishing Employee Salaries**. Roll call vote- Ayes: Gruetzmacher, Erickson, Williams, and T. Woods. Nays: None.

A quote was received from Gametime for a replacement to the space shuttle park equipment at the Fairbank Ball Diamond. The quote was for \$2,059.09. That was for a brand new one. The council was wondering if it could be rebuilt or if there were any other options available. Motion by Williams, second by T. Woods to table until more information can be obtained. Motion carried.

There has been an issue with people parking vehicles by the concession stand at the Fairbank Ball Diamond. When people park in that area, it creates issues with seeing people walking to and from the concession stand when entering or exiting the park. If signs are purchased, the council would need to update the no parking areas defined in the city code and it would be placed on a future agenda.

A listing of end of the year transfers was presented in the form of a resolution. Motion by Gruetzmacher, second by Erickson to approve **Resolution 2024-18 – Resolution Authorizing Transfer of Funds**. Roll call vote- Ayes: Gruetzmacher, Erickson, Williams, and T. Woods. Nays: None.

Motion by Williams, second by Gruetzmacher to approve the payment of bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Williams, Gruetzmacher, T. Woods, and Erickson. Nays: None.

During the council/mayor comments or concerns, Councilman Williams thanked the police department and everyone that came out that past weekend for Fairbank Days. Mayor Kayser thanked the city crew for all their help and Councilman Gruetzmacher thanked Williams for all the work he and the committee did for such a successful weekend. Councilwoman Erickson stated that the mural on the VanDaele Insurance building was started and asked

everyone to look for the progress. Mayor Kayser also stated that he is working on an addition to the City's Personnel Manual for volunteers.

During the department reports, Brian stated they had a power outage on Lakeside Drive that past Thursday and he was getting ready for an inspection of the sewer plant with the IA DNR. He stated that he had attended a water service conference that day and the next and will be working on a copper and lead pipes survey that is due in October. Fire Chief Chris West was present and thanked everyone for a smooth weekend given the weather and he said the ISO inspection was done and they are just working on getting all the paperwork done and that he is hoping for a lower score. Police Chief Drish gave the council an update and thanked everyone for such a good weekend and wanted to thank Myers Polaris for the use of the UTV. He also stated that Dave Wilson, who helped during Fairbank Days, was interested in joining the department part time. Councilman Gruetzmacher told the council that the city received \$15,000.00 from Buchanan County for the Ball Diamond Upgrade Project. He would like to start scheduling the work that needs to be done for this fall and get the project moving forward.

Motion by T. Woods, second by Williams to adjourn the meeting at 6:47 PM. Motion carried.

Bills for the Month of June 2024

Amazon Capital Services, Supplies	\$ 81.99
Black Hawk Health Department, Food License	\$ 150.00
Black Hawk Waste Disposal, June Pick-Up Fees	\$ 6,060.72
Blackhawk Memorial, Services	\$ 300.00
BMC Aggregates L.C., Supplies	\$ 737.64
Breckenridge Memorial, Services	\$ 300.00
Buchanan Co Landfill Commission, Assessment	\$ 1,111.00
Butler County Rec, Services	\$ 730.00
Cannon's Greenhouse, Memorial Trees	\$ 1,997.00
Clayton Energy Corporation, Natural Gas	\$ 500.10
D & D Tire Inc., Supplies	\$ 1,220.00
David Wilson, Services	\$ 538.84
Echo Group, Inc., Supplies	\$ 44.28
Electrical Engineering & Equip, Supplies	\$ 75.86
City Of Fairbank, Electric & Gas	\$ 5,034.93
Brittany Fuller, Mileage	\$ 167.68
Iowa Prison Industries, Supplies	\$ 767.25
Ipers, Benefits	\$ 4,893.07
John Deere Financial, Supplies	\$ 179.99
Little Wapsie Communications, Static IP Addresses	\$ 20.00
Modern Building Products, Equipment	\$ 3,700.00
NE Security Bank, Payroll Processing Fee 6/3/24	\$ 10.00
NE Security Bank, Payroll Processing Fee 6/17/24	\$ 9.41
NE Security Bank, Non-Sufficient Check Charge	\$ 4.00
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 50.00
Oelwein Publishing, Publishings	\$ 129.60
Olivia Oldfather, Training Reimbursement	\$ 191.53
Prairie Road Builders, Inc., Services	\$22,986.40
Pratt's Pest Control, Services	\$ 140.00
Roberts, Stevens,Prendergast, Attorney Fees	\$ 787.50
Sam's Club Mc/SYNCB, Concessions	\$ 314.80
Summer's Enterprise, Inc., Services	\$ 8,790.00

Treasurer-State Of Iowa, State Withholding Tax	\$ 2,722.32
U. S. Treasury, 941 Taxes	\$ 4,817.32
Utility Equipment Co., Supplies	\$ 561.00
Wellmark, July Premium	\$ 3,979.56
Wilnat, Inc., Equipment	\$ 2,849.03
The Library Board Approved the Following Bills on June 15, 2024:	
Amazon Capital Services, Supplies	\$ 223.44
Angela Berg, Mileage	\$ 26.20
City Of Fairbank, Electric & Gas	\$ 135.78
Ne Security Bank, Payroll Processing Fee 6/17/24	\$ 0.59
Overdrive, Inc., EBooks	\$ 500.00
Pratt's Pest Control, Services	\$ 45.00
Premier Technology, Equipment	\$ 1,230.00

Jason Kayser, Mayor

Brittany Fuller, City Clerk