

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday June 10, 2024. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Erickson, second by Gruetzmacher to approve the agenda. Motion carried.

There were no public hearings.

Motion by Gruetzmacher, second by Erickson to approve the following consent agenda items as presented: May 28, 2024 Regular City Council Meeting Minutes, Treasurer's Report for May 2024, Liquor License for Fairbank Development Corporation for Fairbank Days, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Gruetzmacher, Erickson, and T. Woods. Abstain: R. Woods and Williams. Nays: None.

Jordan McGrane was present during the informal public comment section. He voiced his concerns with the new building going up at the intersection of Grove Street and Fifth Street South. He wondered how the process went with the permit getting approved and the property getting rezoned from residential to commercial. He stated that with only two ways to get to that side of town, any semi traffic on that road would be bad and questioned why it wouldn't have gone in the industrial park. He also stated that the bridge to get across the river to the island needed to be ADA compliant.

A goal setting session for the city will be set for the second meeting in July.

Motion by Gruetzmacher, second by T. Woods to approve the liquor license for Sip by Sip LLC for the Fairbank Day's vendor show area. Roll call vote- Ayes: Gruetzmacher, T. Woods, and R. Woods. Abstain: Erickson and Williams. Nays: None.

Treasurers Report for the Month of May 2024: Revenues - General, \$51,540.01; Special Revenue, \$26,838.11; TIF, \$5,905.48; Capital Projects, \$36.11; Permanent Funds, \$22.90; Proprietary, \$184,351.91; and Transfers In, \$27,055.00. Disbursements - General, \$42,032.26; Special Revenue, \$7,533.03; Proprietary, \$123,947.90; and Transfers Out, \$27,055.00. Balance on hand at close of business on May 31, 2024, was \$5,771,559.26.

TruGreen Commercial submitted a proposal again this year for the treatment of the Ash Borer in town. The proposal was for \$3,240.00. The trees that have been treated are still leafing out and doing well, which will provide more time to get the newer smaller trees growing if the bigger ones die off. Motion by Williams, second by R. Woods to approve the proposal with TruGreen Commercial for the treatment of the Ash Borer on the trees in the proposal. Roll call vote- Ayes: Williams, R. Woods, Gruetzmacher, Erickson, and T. Woods. Nays: None.

The bill was received from Buchanan County for the project they completed coming into town along Walnut Street/V62 last spring. At a final total bill of \$155,260.17, it was only around \$5,000.00 more than expected but with the changes that were made to the original estimate, it was expected. Motion by R. Woods, second by Williams to approve the payment to Buchanan County using road use tax funds and to pay after July 1<sup>st</sup> in Fiscal Year 2025. Roll call vote- Ayes: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Nays: None.

Two quotes were presented to the council regarding purchasing an air compressor for the city shop. One was from Modern Building Products for an estimate of \$3,700.00 and one from Campbell Supply Co. for an estimate of \$2,988.79. Motion by Gruetzmacher to buy the compressor from Modern Building Products to stay local, second by Erickson. Roll call vote- Ayes: Gruetzmacher, Erickson, Williams, and T. Woods. Abstain: R. Woods. Nays: None.

Employee wages for FY 2025 were discussed. The committees will work with employees to have discussions before the next meeting when the salary resolution will need to be approved.

During the council/mayor comments or concerns, councilman T. Woods inquired about moving the council meetings to a different night. It would require an ordinance change and some information will need to be obtained on whether that would really work or not. Councilwoman Erickson said that she was told that a resident in town has had to mow Veteran's park twice now. The area was wet, but Mayor Kayser will call Randy's Lawn Service to make sure everyone is back on track with the mowing. Councilman R. Woods asked public works if they could fit in filling some low spots along the edge of

some of the streets around town. Mayor Kayser stated that he had asked the police department to do some extra patrolling in the cemeteries due to some recent thefts that had taken place.

During the department reports, Brian stated they had been working on repairing some of the areas in town that experienced damage during water main breaks or electrical repairs. He has had to run extra testing for the sewer plant for all the extra water going into it. They were planning to install electric and gas services for a new house that next day and were going to get new tires put on one of the pick-ups. Police Chief Drish gave the council an update on the recent activities of the police department.

Councilman Gruetzmacher stated that the Fairbank Little League received another grant from Arion for \$300.00 and that POET also approved a grant for \$1,000.00 to put towards the project. He stated that there are a few more grants pending and is hoping no matter what that the North diamond will be completed this fall. Mayor Kayser said that interviews were completed last week for the open public works position and that he was hoping to get together with the council members who conducted the interviews to figure out the next steps.

Motion by Williams, second by Gruetzmacher to adjourn the meeting at 6:47 PM. Motion carried.

Bills for the Month of June 2024

Amazon Capital Services, Equipment/Supplies	\$ 489.48
Appliance Plus of Oelwein, Inc., Equipment	\$ 324.80
Arnold Motor Supply, Supplies	\$ 17.28
Atlantic Bottling Co., Little League Concessions	\$ 96.95
Atlantic Bottling Co., Pool Concessions	\$ 286.25
Macie Bergman, Umpire Fees	\$ 100.00
Black Hawk Waste Disposal, Services	\$ 6,060.72
Bound Tree Medical, LLC., Supplies	\$ 551.70
Buchanan County Sheriff, Services	\$ 540.00
Butler County Rec, Electric	\$ 48,241.41
Cabana Swim, Supplies	\$ 948.00
Cannon's Greenhouse, Supplies/Main Street Flowers	\$ 1,024.00
Carrico Aquatic Products, Supplies	\$ 2,161.46
Casey's General Store, Gas	\$ 561.88
Cedar Valley Pump, LLC, Rentals	\$ 600.00
Clayton Energy Corporation, Natural Gas	\$ 387.50
Clayton Energy Corporation, Reservation	\$ 4,293.79
CNA Surety Direct Bill, Notary Bond	\$ 21.75
Community Bank of Oelwein, Bond Principal/Interest	\$ 20,191.25
Peyton Curley, Umpire Fees	\$ 150.00
Davis Lawn Service, Services	\$ 1,033.00
Brian Delagardelle, Cell Phone Reimbursement	\$ 75.00
Des Moines Stamp Manufacturing, Supplies	\$ 24.50
Don's Truck Sales, Services	\$ 1,569.03
Hailey Eitzenhfer, Supplies Reimbursement	\$ 21.32
Fairbank Aquatic Center, Start-Up Cash	\$ 100.00
Fairbank Food Center, Concessions	\$ 9.98
Fairbank Postmaster, Utility Bills Postage	\$ 196.10
City of Fairbank, Electric and Gas	\$ 4,241.67
City of Fairbank, Utility Deposits Applied	\$ 717.16
Fayette County Agric Society, Carnival Donation	\$ 600.00
Fehr Graham, Engineering	\$ 2,175.75
Brittany Fuller, Cell Phone Reimbursement	\$ 75.00
Gordon Flesch Company Inc, Fees	\$ 219.59
IMWCA, 2024-2025 IMWCA Premium	\$ 6,061.90
Iowa Finance Authority, Annual SW Payment	\$234,054.00
Iowa One Call, Locates	\$ 27.90
Iowa Pump Works, Supplies	\$ 166.13
Iowa Regional Utilities Assoc., Water	\$ 9,948.96

Iowa Sport Supply, Supplies	\$ 359.00
Ipers, Benefits	\$ 5,334.16
John Deere Financial, Supplies	\$ 94.94
Ken's Electric, Inc., Services	\$ 228.56
Kirkwood Community College, Training	\$ 45.00
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Little Wapsie Communications, Static IP Addresses	\$ 20.00
Marc, Supplies	\$ 136.75
Martin Bros. Dist. Co., Concessions	\$ 73.15
Mediacom, SW Plant Phone Line May	\$ 47.37
Mediacom, SW Plant Phone Line June	\$ 47.37
Microbac Laboratories, Inc., Testing	\$ 516.50
Mobile Health Services LLC, Firefighter Physicals	\$ 3,630.00
Modern Building Products, Little League Supplies	\$ 127.90
Modern Building Products, Supplies	\$ 195.53
Mutual Wheel Co., Services	\$ 41.46
Myers-Cox Co., Concessions	\$ 441.51
NE Security Bank, Payroll Processing Fee 5/1/24	\$ 10.00
NE Security Bank, Payroll Processing Fee 5/15/24	\$ 8.64
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 100.00
Oelwein Publishing, Publishings	\$ 622.02
Plumb Supply Company, Supplies	\$ 168.85
Quick Med Claims, May Ambulance Billing	\$ 169.22
Quick Med Claims, June Ambulance Billing	\$ 118.35
Randy's Lawn Care & Snow, Services	\$ 4,525.00
Sam's Club Mc/Syncb, Concessions	\$ 1,320.09
Peyton Schares, Utility Deposit Refund	\$ 54.89
Scott Pharmacy, Ambulance Supplies	\$ 2.25
Danny Sickles, Umpire Fees	\$ 100.00
Storey Kenworthy/Matt Parrott, Little League Shirts	\$ 61.00
Storey Kenworthy/Matt Parrott, Supplies	\$ 172.12
Sun Life Assurance Comp, Life Policies	\$ 64.22
Treasurer-State of Iowa, May 2024 Sales Tax	\$ 3,132.31
Treasurer State of Iowa, May 2024 WT Excise Tax	\$ 1,220.20
Trugreen Payment Processing, Services	\$ 3,240.00
U. S. Treasury, 941 Taxes	\$ 6,658.78
U.S. Bank, May PEFA Commodity	\$ 758.88
USA Bluebook, Supplies	\$ 422.87
Utility Safety & Design Inc., Services	\$ 585.00
Pieter Uys, Utility Deposit Refund	\$ 27.95
Van Wert, Inc, Equipment	\$ 1,131.30
Verizon Wireless, Cell Phones	\$ 177.84
Visa, Services/Avaya Phone System/Email Accounts	\$ 1,489.07
Wellmark, June Premium	\$ 3,979.56
Roxanne Wenner, Services	\$ 120.00
Windstream Enterprise, Gas Alarm Phone Line	\$ 67.74
The Library Board Approved the Following Bills on June 5, 2024:	
Amazon Capital Services, Supplies/Equipment	\$ 403.46
Angela Berg, Mileage	\$ 9.83
Baker & Taylor Inc., Books	\$ 936.67
Davis Lawn Service, Services	\$ 33.00

Fairbank Public Library, Replenish Postage Cash	\$	65.63
City of Fairbank, Electric and Gas	\$	153.90
Gordon Flesch Company Inc, Services	\$	50.51
IMWCA, 2024-2025 IMWCA Premium	\$	41.10
Junior Library Guild, Books	\$	175.08
NE Security Bank, Payroll Processing Fee 5/15/24	\$	1.36
Pratt's Pest Control, Services	\$	45.00
Visa, Avaya Phone System/Microsoft Email Accounts	\$	53.06
Roxanne Wenner, Services	\$	160.00

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Jason Kayser, Mayor

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Brittany Fuller, City Clerk