

REGULAR MEETING

The Fairbank City Council met in regular session on Monday May 13, 2024. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Erickson, second by Gruetzmacher to approve the agenda. Motion carried.

There were no public hearings.

Motion by Williams, second by T. Woods to approve the following consent agenda items as presented: April 22, 2024 Regular City Council Meeting Minutes, Automatic Renewal of Liquor license for Casey's Marketing, Cigarette Permit for Casey's Marketing, Fireworks Permit for Fairbank Days, Agreement with IA DOT for Snow Removal, Setting the next Regular Council Meeting for Tuesday May 28, 2024 at 6:00 PM, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Williams, T. Woods, Erickson, Gruetzmacher, and R. Woods. Nays: None.

There was no informal public comment.

Motion by T. Woods, second by Williams to approve the second reading of Ordinance 363 – An Ordinance Amending the Code of Ordinances by Amending Provisions Pertaining to Water Rates. Roll call vote- Ayes: T. Woods, Williams, R. Woods, Erickson, and Gruetzmacher. Nays: None.

Motion by Williams, second by T. Woods to approve the second reading of Ordinance 364 – An Ordinance Amending the Code of Ordinances by Amending Provisions Pertaining to Sewer Rates. Roll call vote- Ayes: Williams, T. Woods, R. Woods, Gruetzmacher, and Erickson. Nays: None.

Motion by Gruetzmacher, second by R. Woods to approve the second reading of Ordinance 365 – An Ordinance Amending the Code of Ordinances by Amending Provisions Pertaining to Gas and the Charge for Posting Delinquent Utility Accounts and the Charge for Reconnection. Roll call vote- Ayes: Gruetzmacher, R. Woods, T. Woods, Williams, and Erickson. Nays: None.

Motion by Williams, second by Gruetzmacher to approve the second reading of Ordinance 366 – An Ordinance Amending the Code of Ordinances by Amending Provisions Pertaining to Electric and the Charge for Posting Delinquent Utility Accounts and the Charge for Reconnection. Roll call vote- Ayes: Williams, Gruetzmacher, T. Woods, R. Woods, and Erickson. Nays: None.

Motion by T. Woods, second by Erickson to approve the second reading of Ordinance 367 – An Ordinance Amending the Code of Ordinances by Amending Provisions Pertaining to Rates for Collection of Solid Waste. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, Gruetzmacher, and Williams. Nays: None.

A representative for the Fayette County Carnival will be asked if they could attend the next regular council meeting for more discussions on a possible sponsorship from the city.

Motion by R. Woods, second by Gruetzmacher to approve the proposal from Prairie Road Builders for \$22,983.40 for seal coating needed for the 2024 summer season. Roll call vote- Ayes: R. Woods, Gruetzmacher, T. Woods, and Erickson. Abstain: Williams. Nays: None.

Brian stated that there were about ten concrete light pole bases along Main Street that were already cracking. He had been in contact with the city's engineers, and they said they would be able to review them during the final walk through. The poles are stable for now but need to be reviewed for potential issues down the road.

After training courses were taken, it was recommended by the City Clerk that the Deputy Clerk's position be paid out hourly instead of salary and with that a resolution was needed to make the change. Motion by T. Woods, second by Williams to approve **Resolution 2024-12 – Resolution Setting Deputy Clerk's Pay Restructuring**. Roll call vote- Ayes: T. Woods, Williams, R. Woods, Erickson, and Gruetzmacher. Nays: None.

Discussions took place about whether the City Clerk could be paid for council meetings. The council seemed interested, so a resolution will be drafted and will be added to the next regular council meeting agenda for further discussions.

The current budget year is ending June 30, 2024, and there are some changes needing to be amended to the numbers passed and approved in the spring of 2023. Motion by Erickson, second by T. Woods to approve **Resolution 2024-13 – Resolution Setting Time and Place for a Public Hearing for**

an Amendment of FY 2023-2024 City Budget. The public hearing will be on Tuesday, May 28 at 6:00 PM at City Hall, 116 East Main Street, Fairbank, IA. Roll call vote- Ayes: Erickson, T. Woods, Williams, Gruetzmacher, and R. Woods. Nays: None.

During the council/mayor comments or concerns, Mayor Kayser stated that the city had received some interest in the open public works position, and he also mentioned starting goal planning sessions for the city sometime in July.

During the department reports, Fire Chief Chris West, Kevin Bodensteiner, Janice Martins, and Collin Woods were present on behalf of the Fairbank Fire and EMS Department. Chief West gave a brief update and Kevin explained to the council information regarding an affiliation agreement they have been working on with Oran. Any approvals or more questions will be addressed at the next regular council meeting. Brian updated the council on the Main Street Project. Paving should be done in the next couple of days pending weather with an opening of the intersection at Fourth and Grove sometime next week. Aspro was going to be working in town and the repainting would be happening as well. A concrete slab would be poured next to the police office for a drug take back box after some planning with Sherriff Buzynski from Buchanan County. They had been working on some new gas services and getting some of their equipment for utilities updated. It was also mentioned that the picnic tables were taken from the ball diamond that last weekend and residents are reminded that they are not for borrowing. Police Chief Drish gave the council an update on the recent activities of the police department. Councilman Gruetzmacher stated that his wife was interested in taking on the responsibility of the concession stand at the ball diamond and that he did believe it was profitable. A letter received from her will be considered at the next meeting.

Motion by Wiliams, second by Gruetzmacher to adjourn the meeting at 7:03 PM. Motion carried.

Bills for the Month of May 2024

Access Systems, Services	\$ 182.16
Aero-Mod, Supplies	\$ 312.31
Amazon Capital Services, Supplies	\$ 69.25
Arnold Motor Supply, Supplies	\$ 12.58
Atlantic Bottling Co., Park Concessions	\$ 112.06
Black Hawk Waste Disposal, Services	\$ 6,060.72
BMC Aggregates L.C., Supplies	\$ 512.48
Buchanan County, Special Election 4/23/24	\$ 3,532.94
Butler County Rec, Electric	\$ 42,766.74
Butler County Rec, Services	\$ 1,153.50
Carrico Aquatic Products, Supplies	\$ 2,300.00
Casey's General Store, Gas	\$ 801.71
Central Salt LLC., Supplies	\$ 2,450.43
Clayton Energy Corporation, Natural Gas	\$ 9,588.69
Clayton Energy Corporation, Reservation	\$ 4,839.49
Jordan & Amaleah Cowell, Utility Deposit Refund	\$ 200.00
Creative Impact, Supplies	\$ 44.00
D & S Portables, Inc., Services	\$ 750.00
Brian Delagardelle, Cell Phone Reimbursement	\$ 75.00
Display Sales, Supplies	\$ 4,028.00
Kirk Drew or Britney Hershey, Utility Deposit Refund	\$ 200.00
Dakota Drish, Mileage Reimbursement	\$ 131.52
Elite Sports, LL Shirts	\$ 882.50
Fairbank Food Center, Park Concessions	\$ 133.28
Fairbank Postmaster, Utility Bills April 24	\$ 190.80
Fairbank Postmaster, Utility Bills May 24	\$ 201.40
City Of Fairbank, Electric & Gas	\$ 4,215.62
City Of Fairbank, Utility Deposit Applied	\$ 200.00
Farm Win Co-Op, Lease	\$ 2.00
Fayette County Auditor, Special Election 4/23/24	\$ 1,795.61
Fehr Graham, Engineering Fees	\$ 12,208.50
Brittany Fuller, Cell Phone/Mileage Reimbursement	\$ 282.25
Gordon Flesch Company Inc, Services	\$ 114.14
Grainger, Inc., Supplies	\$ 129.83

Groebner & Associates, Services	\$ 657.72
Haynes Equipment Co., Supplies	\$ 1,804.00
Holiday Inn Des Moines Airport, Training	\$ 474.88
IAMU, Services/Safety Training	\$ 2,151.38
Iowa Codification, Inc., Services	\$ 285.00
Iowa Law Enforcement Academy, Training	\$ 420.00
Iowa Regional Utilities Assoc., Water	\$ 9,035.28
Iowa Sport Supply, Supplies	\$ 1,101.00
Iowa State University, Training	\$ 200.00
IPERS, Benefits	\$ 4,910.50
John Deere Financial, Supplies	\$ 408.76
Kay Park Rec Corp., Supplies	\$ 140.00
Kirkwood Community College, Training	\$ 120.00
Wilnat, Inc., Supplies	\$ 854.72
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Michelle Laube, Meal/Cell Phone Reimbursement	\$ 95.08
Life med Safety, Inc., Inspection	\$ 99.00
Little Wapsie Communications, Static IP Addresses	\$ 20.00
Lumber Ridge Home Source, Shipping/LL Supplies	\$ 127.40
Marc, Supplies	\$ 197.73
Mediacom, SW Plant Phone Line	\$ 47.37
Metering & Technology Solution, Equipment	\$ 2,185.68
Michael Pint, Supplies Reimbursement	\$ 54.97
Microbac Laboratories, Inc., Testing	\$ 824.75
Modern Building Products, LL Supplies	\$ 53.77
Modern Building Products, Supplies	\$ 626.32
Myers Polaris, Services	\$ 53.82
NE Security Bank, Payroll Processing Fee 4/1/24	\$ 10.00
NE Security Bank, Payroll Processing Fee 4/15/24	\$ 8.85
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 100.00
Oelwein Publishing, Publishings	\$ 616.48
Pratt's Pest Control, Monthly Pest Controls	\$ 235.00
Premier Technology, Services	\$ 115.00
Quad County Fire School, Training	\$ 90.00
Quick Med Claims, Ambulance Billing	\$ 453.66
Randy's Lawn Care & Snow, Services	\$ 2,925.00
Benjamin Reams, Utility Deposit Refund	\$ 200.00
Roberts, Stevens,Prendergast, Attorney Fees	\$ 4,425.00
Hunter Robinson, Utility Deposit Refund	\$ 200.00
Roto Rooter Sewer-Drain Service, Services	\$ 877.50
Rydell Of Independence, Services	\$ 62.48
Sam's Club Mc/SYNCB, Supplies	\$ 222.94
Scott Pharmacy, Ambulance Supplies	\$ 47.50
Signs & More LLC, LL Banners	\$ 2,046.03
Corey Simon, Utility Deposit Refund	\$ 200.00
Storey Kenworthy/Matt Parrott, LL Shirts	\$ 361.00
Stuart. C. Irby Co., Supplies	\$ 213.50
Sun Life Assurance Comp, Life Policies	\$ 82.70
Superior Welding Supply Co., Oxygen	\$ 124.54
Team Laboratory Chemical Corp., Supplies	\$ 819.50
Treasurer-State Of Iowa, April 24 Sales Tax	\$ 2,615.10
Treasurer State Of Iowa, April 24 Water Excise Tax	\$ 1,106.22
U. S. Treasury, 941 Taxes	\$ 7,171.05
U.S. Bank, April PEFA Commodity	\$ 1,982.40
Urban Services, Services	\$ 225.00
Utility Safety & Design Inc., Mailings	\$ 585.00
Van Meter Inc., Supplies	\$ 261.84
Verizon Wireless, Cell Phones	\$ 177.84

Visa, AVAYA Phone System/Microsoft Email Accounts /Meals/Flags	\$ 923.57
Websites To Impress, Inc., Services	\$ 100.00
Wellmark, May Premium	\$ 3,979.56
Roxanne Wenner, Services	\$ 120.00
Windstream Enterprise, Gas Alarm Phone Line	\$ 67.74
Kathie Wolfgram, Rebate	\$ 325.00
The Library Board Approved the Following Bills on May 1, 2024:	
Amazon Capital Services, Supplies	\$ 358.97
Angela Berg, Mileage	\$ 170.30
Baker & Taylor Inc., Supplies	\$ 746.96
City Of Fairbank, Electric & Gas	\$ 173.92
IAMU, Safety Training	\$ 74.62
NE Security Bank, Payroll Processing Fee 4/15/24	\$ 1.15
Overdrive, Inc., EBooks	\$ 500.00
Pratt's Pest Control, Monthly Pest Controls	\$ 45.00
Sam's Club Mc/SYNCB, Supplies	\$ 39.98
Visa, AVAYA Phone System/Microsoft Email Accounts /365 Subscription	\$ 152.06
Roxanne Wenner, Services	\$ 160.00

Jason Kayser, Mayor

Brittany Fuller, City Clerk