

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday May 12, 2025. Mayor Kayser called the meeting to order at 5:50 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Nick Kuker, Public Works Director; Michelle Laube, Deputy Clerk and Brittany Fuller, City Clerk.

Motion by Williams, second by T. Woods to approve removing item 7. G. Resolution 2025-16 – Resolution Establishing Employee Salaries from the agenda so the administrative committee can do further review of the resolution and to approve the amended agenda. Motion carried.

Motion by Gruetzmacher, second by Williams to open the public hearing on the FY 2025 budget amendment. Motion carried. There were no comments received orally or in writing. Motion by Gruetzmacher, second by T. Woods to close the public hearing. Motion carried.

Motion by Gruetzmacher, second by T. Woods to approve **Resolution 2025-15 – Resolution Approving City Budget Amendment #1 and Certification for Fiscal Year 2025**. Roll call vote- Ayes: Williams, T. Woods, Gruetzmacher, Erickson, and R. Woods. Nays: None.

Motion by Gruetzmacher, second by T. Woods to approve the following consent agenda items as presented: April 28<sup>th</sup> Regular City Council Minutes, Treasurer's Report for April 2025, Approval of Cigarette Permit for Casey's General Store, Approval of Special Class C Retail Alcohol License for the Farmer's Kitchen and for Lucky Wife Wine Slushies, Setting the next regular Council Meeting for Tuesday May 27, 2025 at 6:00 PM, and the payment of bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Gruetzmacher, T. Woods, R. Woods, Williams, and Erickson. Nays: None.

The Treasurers Report for the Month of April 2025: Revenues - General, \$164,907.22; Special Revenue, \$35,541.17; TIF, \$35,825.39; Capital Projects, \$33.66; Permanent Funds, \$117.63; Proprietary, \$230,920.63; and Transfers In, \$27,055.00. Disbursements - General, \$78,220.87; Special Revenue, \$5,652.01; Proprietary, \$182,267.80; and Transfers Out, \$27,055.00. Balance on hand at close of business on April 30, 2025 was \$5,992,007.15.

There were no comments during the informal public comment section.

Motion by Gruetzmacher, second by T. Woods to approve the quote from Prairie Road Builders, Inc. for the 2025 Street Repairs but have them remove items 9-14 for now. The estimated cost is just under \$30,000.00. Roll call vote- Ayes: Gruetzmacher, T. Woods, R. Woods, Erickson, and Williams. Nays: None.

A quote came in from Kluesner Construction for work needed on Christians Trail for \$41,240.00 which included an asphalt overlay from Amy Ave to Valley Drive. The council felt that they needed to gather more information regarding that project and what all would need to be done besides the asphalt work. Kluesner Construction also submitted two more quotes, one for asphalt maintenance for the walking paths located in Riverside and West Bentley Parks for \$4,166.84 and the other one for crack sealing of cracks and curb lines on city streets for \$10,911.60. Motion by R. Woods, second by Williams to table the quotes from Kluesner Construction until the next meeting. Motion carried.

Motion by Williams, second by Gruetzmacher to approve the first reading of Ordinance 372 – Ordinance Amending the Code of Ordinances for the City of Fairbank, Iowa, by Repealing Section 110.17 – Gas Main Extensions to Subdivisions Outside Corporate City Limits, Section 110.18 – return of Refundable Investment, and 110.19 – Gas Service Line Costs Outside of Corporate City Limits. Roll call vote- Ayes: Williams, Gruetzmacher, Erickson, R. Woods, and T. Woods. Nays: None.

Motion by T. Woods, second by R. Woods to waive the second and third readings of Ordinance 372. Roll call vote- Ayes: T. Woods, R. Woods, Williams, Gruetzmacher, and Erickson. Nays: None.

Motion by Gruetzmacher, second by T. Woods to approve and pass Ordinance 372. Roll call vote- Ayes: Gruetzmacher, T. Woods, R. Woods, Erickson, and Williams. Nays: None.

Motion by Gruetzmacher, second by R. Woods to approve the first reading of Ordinance 373 – Ordinance Amending the Code of Ordinances of the City of Fairbank, Iowa, by Amending Provisions Pertaining Natural Gas and the Charge for the Gas Meter. The charge for the gas meter for gas customers

outside of the City limits will change from \$4.00 to \$10.00. Roll call vote- Ayes: Gruetzmacher, R. Woods, Erickson, Williams, and T. Woods. Nays: None.

The yard waste key and security at the yard waste area was discussed. The Council suggested that they felt that the goal was to be able to leave it unlocked. A better camera would help with that. Motion by T. Woods, second by Gruetzmacher to purchase another camera for the area. Roll call vote- Ayes: T. Woods, Gruetzmacher, R. Woods, Williams, and Erickson. Nays: None.

With the new Microsoft update happening at the end of the year, one laptop from the police department and two desktop computers in City Hall will need to be replaced. Motion by Williams, second by T. Woods to approve the purchase of one laptop for \$375.00 and two desktop computers for \$575.00 apiece from Premier Technology for a total price of \$1,525.00. Roll call vote- Ayes: Williams, T. Woods, R. Woods, Erickson, and Gruetzmacher. Nays: None.

A resignation notice was received from Police Chief Drish effective June 30, 2025. In the letter, he thanked the Council for everything from the last five years and stated that he planned to help with the transition if needed. Motion by Gruetzmacher, second by R. Woods to accept the resignation of Dakota Drish as the Police Chief for the Fairbank Police Department in the City of Fairbank. Motion carried.

During the council/mayor comments, Councilman Williams stated that the memorial trees on the island that need moving were ok'd by the families and that if there are any issues with the trees being replanted, they will be replaced. He also met with others regarding an alternate location for the concert for Saturday night of Fairbank Days and they determined that Main Street would be the best alternate location. Councilwoman Erickson thanked the public works guys for getting the sign up for the Fairbank troops that are getting deployed. Councilman Gruetzmacher stated that everything ran very smooth with the big softball tournament that past Saturday and that the bathrooms finally were able to handle the large crowd thanks to the work that the public works department did that last year. Mayor Kayser stated that a ribbon cutting will be taking place on the 22<sup>nd</sup> for the 1897 café building and that they are looking into speed bumps to get installed by the pool.

During the department reports, the City Clerk stated that plans for the final bill for the Main Street project are in the works, and it looked like the debt will be issued in August so we can get the money and get the bill paid in early September. The bill has not been finalized yet but it is very close but there is no reason to accrue more interest if we are not paying until September. Those discussions will be starting in late June - early July. Nick stated that the drinking water inspection with the DNR went really good and that they did discuss the plans for closing the wells as they want to see that done. Public Works were able to get some training and learned a lot about their locators and gps system. The locators that the city owns are twelve and six years old and they recommend a ten-year life for locators. Purchasing a new one to replace the older one will be investigated soon. Lonnie was in his second week at wastewater classes that he's taking to obtain his wastewater one certification. Otherwise, they had been very busy getting the pool ready for opening day.

Motion by R. Woods, second by Williams to adjourn the meeting at 6:50 PM. Motion carried.

#### Bills for the Month of May 2025

Amazon Capital Services, Supplies	\$ 45.42
Black Hawk Health Department, Annual Food License	\$ 150.00
Lonnie Brewer, Cell Phone Reimbursement	\$ 75.00
Butler County Rec, Electric	\$ 43,741.66
Carrico Aquatic Products, Summer WT Management	\$ 2,175.00
Casey's General Stores, Gas	\$ 1,231.37
Clayton Energy Corporation, Natural Gas	\$ 8,071.93
Clayton Energy Corporation, Reservation	\$ 5,716.82
Crossroads Mobile Maintenance, Services	\$ 1,698.58
Delta Dental of Iowa, May Premium	\$ 21.96
Fairbank Postmaster, May 2025 Utility Bills Postage	\$ 190.40
City of Fairbank, Electric & Gas	\$ 4,648.04
City of Fairbank, Utility Deposits Applied	\$ 600.00
Farm Win Co-Op, Lease	\$ 2.00

Fayette Co Emergency Management, 2nd Half EMA Dues	\$ 504.86
Fehr Graham, Engineering Fees	\$ 982.00
Addilyn Fuller, Services	\$ 30.00
Brittany Fuller, Cell Phone Reimbursement	\$ 75.00
Gordon Flesch Company Inc, Services	\$ 245.23
Grainger, Inc., Supplies	\$ 26.62
Holiday Inn Des Moines Airport, Training	\$ 474.88
Iowa One Call, Locates	\$ 26.20
Iowa Prison Industries, Supplies	\$ 301.07
Iowa Regional Utilities Assoc., Water	\$ 8,275.64
Iowa Sport Supply, Supplies	\$ 782.00
Iowa State University, Training	\$ 314.00
John Deere Financial, Supplies	\$ 24.68
Cam Jones & Morgan Lickiss, Utility Deposit Refund	\$ 200.00
Kirkwood Community College, Training	\$ 93.00
Kluesner Sanitation, LLC., Services	\$ 8,384.80
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Kwik Trip Inc., Gas	\$ 17.50
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Little Wapsie Communications, Static IP Addresses/SW Phone	\$ 64.06
MercyOne Waterloo Medical Center, Drug Testing	\$ 30.00
Microbac Laboratories, Inc., Testing	\$ 594.00
Miller Hardware, Equipment	\$ 500.00
Modern Building Products, Supplies	\$ 2,724.79
Murphy Tractor & Equipment Co., Supplies	\$ 36.47
Myers Polaris, UTV	\$ 27,272.98
Oelwein Publishing	\$ 539.26
Michael Pint	\$ 21.39
Plumb Supply Company	\$ 148.13
Pratt's Pest Control	\$ 45.00
Premier Technology	\$ 664.90
Quick Med Claims	\$ 217.05
Randy's Lawn Care & Snow	\$ 625.00
Roberts, Stevens, Prendergast	\$ 1,950.00
Secretary Of State	\$ 60.00
NE Security Bank, Payroll Processing Fee 4/1/25	\$ 10.00
NE Security Bank, Payroll Processing Fee 4/15/25	\$ 8.75
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA- H S A Payroll Deductions	\$ 100.00
Ken Schnor, Cell Phone Reimbursement	\$ 75.00
Storey Kenworthy/Matt Parrott, Jerseys	\$ 504.00
Sun Life Assurance Comp, Life Policies	\$ 50.98
Superior Welding Supply Co., Supplies	\$ 140.03
T & R Service Company, Equipment	\$ 3,340.00
Team Laboratory Chemical Corp., Supplies	\$ 2,496.25
Treasurer-State of Iowa, April 2025 Sales Tax	\$ 3,139.75
Treasurer State of Iowa, April 2025 Water Excise Tax	\$ 1,424.98
Turf & Landscape, Inc., Services	\$ 455.00
U. S. Treasury, 941 Benefits	\$ 4,316.97
U.S. Bank, March & April 2025 PEFA Commodity	\$ 14,953.80
Utility Safety & Design Inc., 2025 Public Awareness Mailing	\$ 585.00
Verizon Wireless, Cell Phones	\$ 178.26
Visa, AVAYA Phone System/Microsoft Email Accounts/Postage	\$ 466.66
Wapsie Valley Softball, Tournament Fees	\$ 500.00
Wellmark, May Premium	\$ 3,025.28
Wilnat, Inc., Supplies	\$ 289.43

Windstream Enterprise, Gas Alarm Phone Line	\$	68.36
The Fairbank Library Board Approved The Following Bills On May 7, 2025:		
Amazon Capital Services, Supplies	\$	374.16
Baker & Taylor Inc., Books	\$	806.72
Angela Berg, Reimbursement	\$	43.50
Brock Berg, Services	\$	220.00
City of Fairbank, Electric & Gas	\$	183.99
Irvine Water Conditioning, Services	\$	168.53
Modern Building Products, Supplies	\$	11.49
Overdrive, Inc., EBooks	\$	1,000.00
Pratt's Pest Control, Services	\$	45.00
Roberts, Stevens, Prendergast, Attorney Fees	\$	112.50
NE Security Bank, Payroll Process Fee 4/15/25	\$	1.25
US Cellular, Hotspots	\$	0.60
Visa, Microsoft Office/AVAYA Phone System	\$	52.72

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Jason Kayser, Mayor

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Brittany Fuller, City Clerk