

REGULAR MEETING

The Fairbank City Council met in regular session on Monday May 11, 2026. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Erickson, and Gruetzmacher. Absent: Williams and T. Woods. Also, present at City Hall: Nick Kuker, Public Works; Brandon French, Part-time Police Officer; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Gruetzmacher, second by R. Woods to approve the agenda. Motion carried.

Council T. Woods arrived at 6:01 PM.

Motion by Gruetzmacher, second by Erickson to approve the following consent agenda items as presented: April 27th Regular Meeting Minutes, Treasurer's Report for April 2026, Approving Soliciting RFP's for FY26 Exam Requirements, Setting Next Regular Meeting for Tuesday May 26, 2026 at 6:00 PM, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, and R. Woods. Nays: None.

Treasurers Report for the Month of April 2026: Revenues - General, \$168,395.14; Special Revenue, \$35,931.24; TIF, \$37,042.11; Capital Projects, \$3,365.84; Permanent Funds, \$17.40; Proprietary, \$229,004.01; and Transfers In, \$228,055.00. Disbursements - General, \$74,593.58; Special Revenue, \$4,066.10; Proprietary, \$212,686.10; and Transfers Out, \$228,055.00. Balance on hand at close of business on April 30, 2026 was \$5,167,096.94.

As noted in the minutes from the meeting on April 27th, the council requested that building plans and related information be submitted to the clerk prior to awarding the bid for 506 Patterson Street. Adam and Samantha Jans were present at this meeting; however, no complete plans, permit application, or zoning information had been submitted for council review. A home drawing and layout were provided, but additional information is still needed before the council can consider awarding the bid. The council explained the process and advised that all required materials must first be submitted to the clerk as outlined in the bid packet. Prior to the meeting, the city attorney advised that once plans are received and approved, the buyer would submit a purchase agreement for council consideration, followed by the required public hearing and resolution authorizing disposal of the property prior to any final sale.

At the previous meeting, the council approved Change Order #3, Final Pay Estimate #4, and Resolution 2026-14 accepting the completed Fourth Street Sidewalk Project and approving the letter of acceptance from Fehr Graham. Following that meeting, the engineer issued a revised letter of acceptance correcting an error on their part by removing reference to a two-year maintenance bond. The council considered Resolution 2026-15, which rescinded Resolution 2026-14 and approved the corrected letter of acceptance from Fehr Graham for the Fourth Street Sidewalk Project. Motion by T. Woods, second by R. Woods to approve **Resolution 2026-15 – Resolution Accepting the Completed Fourth Street Sidewalk Project and Approving the Corrected Letter of Acceptance from Fehr Graham, and Rescinding Resolution 2026-14**. Roll call vote- Ayes: T. Woods, R. Woods, Erickson, and Gruetzmacher. Nays: None.

Discussion was held regarding the 400 Block of East Main Street, including possible repair options. Councilman Williams arrived at 6:20 PM. The council requested additional information and pricing for further review. Motion by Gruetzmacher, second by T. Woods to pursue the project and to follow the structure for competitive bid. Roll call vote- Ayes: Gruetzmacher, T. Woods, R. Woods, Erickson, and Williams. Nays: None.

Steve Osterhaus was not present at the meeting but stopped briefly before the meeting to let the mayor know that he was still working on getting neighboring property owner approvals regarding his request to have quail within city limits. During the meeting, the council briefly discussed the request. After review, the council expressed concerns regarding allowing quail within city limits due to unknowns and potential impacts. The concept was generally viewed positively but the council determined they were not comfortable moving forward at this time with any approvals. Motion by R. Woods, second by Gruetzmacher to deny the request to allow quail within city limits at this time. Roll call vote- Ayes: R. Woods, Gruetzmacher, Erickson, Williams, and T. Woods. Nays: None.

Motion by Willaims, second by Erickson to table the 2026 Street Repairs until the next meeting. Motion carried.

Motion by Gruetzmacher, second by Williams to not do the ball diamond parking lot surfacing after receiving a quote from Prairie Road Builders, Inc for \$18,588.60. Motion carried.

After the accident on Main Street resulting in damage to a city light pole, quotes were obtained for replacement of the pole. The responsible party's insurance company has been contacted and reimbursement is expected. The council discussed whether to purchase an additional pole to have on hand as a spare; however, it was determined to proceed with replacement of just the damaged pole at this time. Motion by Williams, second by T. Woods to approve the purchase from K & W Electric, Inc. in the amount of \$13,350.00 for the purchase, delivery, and installation of the replacement light pole. This includes repair of the existing footing and installation of a Holophane Sitelink Charleston pole, Boston Harbor arm, banner arms, flagpole holder, teardrop LED light fixture, and receptacle. An additional identical pole is available for \$8,150.00 but was not approved at this time. Roll call vote- Ayes: Williams, T. Woods, R. Woods, Gruetzmacher, and Erickson. Nays: None.

A transformer along Wisconsin Street was swapped out in January, and the old unit was sent in to determine if it was repairable. The company reported that it was rusted beyond repair. Due to the city no longer having a spare transformer of that size, a replacement was quoted. A quote from Wesco for \$4,340.00 and one from Resco for \$4,482.96. Motion by Gruetzmacher, second by Williams to approve the purchase from Wesco for a 100 kVA transformer. Roll call vote- Ayes: Gruetzmacher, Williams, R. Woods, Erickson, and T. Woods. Nays: None.

Motion by R. Woods, second by T. Woods to approve the IAMU Mutual Aid Program Agreement. Roll call vote- Ayes: R. Woods, T. Woods, Erickson, Williams, and Gruetzmacher. Nays: None.

During discussion on the FY27 wages and benefits, the council decided to continue reviewing information and will hopefully have something to present at the next meeting.

The current budget year ends June 30, 2026, and amendments are needed to the budget originally approved in the spring of 2025 due to several unplanned projects. Motion by Williams, second by Gruetzmacher to approve **Resolution 2026-16 – Resolution Setting Time and Place for a Public Hearing for an Amendment of FY25-26 City Budget**. The public hearing will be on Tuesday, May 26th at 6:00 PM at City Hall, 116 East Main Street, Fairbank, IA. Motion carried.

During the council/mayor comments, Mayor Kayser informed the council of upcoming office closures for training and scheduling conflicts. The office will be closed at 4:30 PM on May 12th, closed until noon on May 15th, and will be closed from 12:30 PM to 2:30 PM on May 21st. He also let the council know that the state is still reviewing the intersection of Fifth Street South and Grove Street.

During the department reports, Nick stated that he attended a pipeline safety conference and that Ken was attending wastewater classes at Kirkwood. Gruetzmacher expressed appreciation to Nick, Lonnie, and Etringer Electric for getting the scoreboards up and running before the softball tournament last weekend. Nick was also asked about placing gravel or other material along the edges of Fourth Street North due to concerns about the roadway edges breaking off from traffic.

Motion by Williams, second by T. Woods to adjourn the meeting at 7:19 PM. Motion carried.

Bills for the Month of May 2026

Amazon Capital Services, Supplies	\$	602.82
Appliance Plus of Oelwein, Inc., Equipment	\$	948.95
Arnold Motor Supply, Supplies	\$	424.58
Larry or Rosemary Bachman, Utility Deposit Refund	\$	200.00
Olivia Becker, Services	\$	60.00
Bound Tree Medical, LLC., Ambulance Supplies	\$	1,077.96
Lonnie Brewer, Cell Phone Reimbursement	\$	75.00
Butler County REC, Electric	\$	49,093.67
Carrico Aquatic Products, Summer WT Agreement Pymnt	\$	2,175.00
Casey's General Store, Gas	\$	554.41
Clayton Energy Corporation, Natural Gas	\$	7,605.69
Clayton Energy Corporation, Reservation Gas	\$	6,957.50
Costa's Market, Supplies	\$	30.57
Nick Curley, Fees	\$	550.00
Dakota Supply Group, Equipment	\$	2,859.10

Delta Dental of Iowa, May Premium	\$	21.96
Don's Truck Sales, Services	\$	892.16
Engineered Equipment Solutions, Services	\$	587.60
Fairbank Postmaster, May 26 Utility Bills Postage	\$	201.30
City of Fairbank, Electric & Gas	\$	6,173.03
City of Fairbank, Utility Deposits Applied	\$	378.28
Farm Win Co-Op, Lease	\$	3.00
Fayette Co Emergency Management, EMA Dues	\$	491.77
Brittany Fuller, Cell Phone Reimbursement/Mileage	\$	345.86
Brad Gordon, Training Reimbursement	\$	75.00
Gordon Flesch Company Inc, Overages	\$	79.54
IA Dept of Natural Resources, Permit Fee	\$	85.00
IAMU, Services	\$	437.50
Iowa One Call, Locates	\$	29.00
Iowa Prison Industries, Supplies	\$	148.00
Iowa Regional Utilities Assoc., Water	\$	8,941.28
Iowa Utilities Commission, Direct Assess Charges	\$	948.75
Ipers, Benefits	\$	5,437.95
Jetco, Inc., Services	\$	4,529.63
John Deere Financial, Supplies	\$	9.98
Kay Park Rec Corp., Supplies	\$	142.80
Kluesner Sanitation, LLC., Services	\$	7,807.80
Nick Kuker, Cell Phone Reimbursement	\$	75.00
Michelle Laube, Cell Phone Reimbursement	\$	75.00
Little Wapsie Communications, Static IP Addresses/SW Phone	\$	64.06
Marc, Supplies	\$	204.92
MercyOne Waterloo Medical Center, Drug Testing	\$	160.00
Microbac Laboratories, Inc., Testing	\$	925.75
Teresa Miculinich, Utility Deposit Refund	\$	21.72
Mitko Specialty Sales & Service, Supplies	\$	546.10
Modern Building Products, Supplies	\$	251.00
Nicholas Paul, Utility Deposit Refund	\$	200.00
Oelwein Publishing, Publishings	\$	382.35
Plumb Supply Company, Supplies	\$	94.70
Premier Technology, Services	\$	196.90
Quick Med Claims, Ambulance Billing	\$	49.30
Sandee's, Little League Supplies	\$	1,818.00
Ken Schnor, Cell Phone Reimbursement	\$	75.00
NE Security Bank, Payroll Processing Fee 04/01/26	\$	10.00
NE Security Bank, Payroll Processing Fee 04/15/26	\$	8.61
NE Security Bank, Utility ACH Service Charge	\$	10.00
NSB/HSA - H S A Contributions	\$	520.00
NSB/HSA- H S A Payroll Deductions	\$	200.00
Storey Kenworthy/Matt Parrott, Utility Bills	\$	528.00
Sun Life Assurance Comp, Life Policies	\$	106.00
Team Laboratory Chemical Corp., Supplies	\$	2,583.00
The EZ Street Company, Supplies	\$	1,231.44
Treasurer-State of Iowa, April 2026 Sales Tax	\$	3,364.96
Treasurer State of Iowa, April 2026 WT Excise Tax	\$	1,495.25
Turf & Landscape, Inc., Services	\$	455.00
U. S. Treasury, 941 Taxes	\$	7,762.56
U.S. Bank, PEFA Commodity	\$	6,015.61
UnityPoint Clinic-Occupational, Drug Testing	\$	42.00
Utility Safety & Design Inc., Spring 26 Public Awareness	\$	585.00
Van Meter Inc., Supplies	\$	1,300.76
Van Wert, Inc, Supplies	\$	219.15
Verizon Wireless, Cell Phones	\$	170.12
Visa, AVAYA Phone System/Microsoft Email Account/Trainings	\$	1,448.62
Wellmark, May Premium	\$	3,335.56
Wesco Receivables Corp., Equipment	\$	6,164.07

Wilnat, Inc., Equipment & Supplies	\$	5,042.11
Windstream Enterprise, Gas Alarm Phone Line	\$	68.42
Woods Construction, Inc., Services & Shelter Down Payment	\$	8,162.00
The Fairbank Library Board Approved the Following Bills on May 6, 2026:		
Amazon Capital Services, Books & Supplies	\$	901.06
Brock Berg, Services	\$	200.00
City of Fairbank, Electric & Gas	\$	208.00
Mikayla Oz/The Magician School, Programming	\$	400.00
Overdrive, Inc., EBooks	\$	2,500.00
Pratt's Pest Control, Monthly Pest Control	\$	45.00
NE Security Bank, Payroll Processing Fee 4/15/26	\$	1.39
Visa, AVAYA Phone System/Microsoft Email Accounts	\$	52.71

Jason Kayser, Mayor

Brittany Fuller, City Clerk