

REGULAR MEETING

The Fairbank City Council met in regular session on Monday April 14, 2025. Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Dakota Drish, Police Chief; Nick Kuker, Public Works Director; Michelle Laube, Deputy Clerk and Brittany Fuller, City Clerk.

Motion by Gruetzmacher, second by Erickson to approve the agenda. Motion carried.

Motion by R. Woods, second by T. Woods to open the public hearing on the proposed FY2026 Budget. Roll call vote- Ayes: R. Woods, T. Woods, Gruetzmacher, Erickson, and Williams. Nays: None. No comments were received. Motion by T. Woods, second by Gruetzmacher to close the public hearing on the FY2026 Budget. Roll call vote- Ayes: T. Woods, Gruetzmacher, R. Woods, Williams, and Erickson. Nays: None.

Motion by T. Woods, second by Williams to approve **Resolution 2025-11 – Resolution Approving City of Fairbank’s Annual Budget for Fiscal Year 2026**. The tax rate set by the city was \$9.00000. Roll call vote- Ayes: T. Woods, Williams, R. Woods, Erickson, and Gruetzmacher. Nays: None.

Motion by Williams, second by Erickson to approve the following consent agenda items as presented: March 24, 2025 Special City Council Minutes and March 24, 2025 Regular City Council Minutes, Treasurer’s Report for March 2025, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Williams, Erickson, Gruetzmacher, T. Woods, and R. Woods. Nays: None.

Treasurers Report for the Month of March 2025: Revenues - General, \$19,600.75; Special Revenue, \$25,873.29; TIF, \$1,405.15; Capital Projects, \$34.76; Permanent Funds, \$118.19; Proprietary, \$252,691.16; and Transfers In, \$28,450.02. Disbursements - General, \$19,951.61; Special Revenue, \$11,378.51; Proprietary, \$177,574.98; and Transfers Out, \$28,450.02. Balance on hand at close of business on March 31, 2025 was \$5,704,647.61.

During the informal public comment section, Michael Pint was present along with the Fairbank Fire Chief, Chris West. Michael wanted to talk to the council about how he thinks the council should consider a stipend or some pay to compensate the Fire Chief, Assistant Chief of EMS and Assistant Fire Chief for the work that they do on the volunteer department. The council thanked him for his comments and stated they would take the information into consideration. The new Methodist Church Pastor was also present to introduce himself. Pastor Dan Search invited everyone to attend services at 9:15 AM on Sundays.

Two bids, one from Randy’s Lawn Care & Snow Removal at \$750.00 per mowing and one from Turf and Landscape at \$455.00 per mowing, were received for the seasonal cemetery mowing for 2025. Randy’s Lawn Care & Snow Removal bid was a multiple year bid that included two more seasons at \$775.00 per mowing. Turf and Landscape only bid for the current season. Motion by Gruetzmacher, second by Williams, to have Turf and Landscape mow the cemetery for the 2025 season at \$455.00 per mowing. Roll call vote- Ayes: Gruetzmacher, Williams, T. Woods, R. Woods, and Erickson. Nays: None.

A UTV purchase for the public works department was discussed again. The previously reviewed quotes were reviewed again, and Nick was asked what all they would be using it for. Councilman Gruetzmacher stated that he understood the need for one but that he wished they could find a good used one. Due to the government bid pricing and the warranty included with a new one, it was thought that a new one would be a better purchase than a used UTV. Ron Miller was present and wanted to speak in favor of the purchase and that he felt it would be a great tool for the city guys to have. Councilwoman Erickson stated that she was inclined to get them what they needed. Motion by R. Woods, second by Williams to approve the purchase of a 2025 Polaris North Star Ranger for \$26,672.98 plus the addition of road tires for another \$600.00. Roll call vote- Ayes: R. Woods, Williams, Erickson, and Gruetzmacher. Nays: None. Abstain: T. Woods.

Councilman Gruetzmacher had been looking for a good used lawn mower to use at the ball diamonds for dragging the field. The four-wheeler that was provided annually was nice, but it went too

fast, and he felt that a good used tractor with an electric start would be much better for the new ball diamond surface. He was able to find a used one for \$500.00 from Miller True Value. Motion by Williams, second by T. Woods to approve the purchase of the used lawn mower from Miller True Value using \$250.00 from parks and \$250.00 from Little League funds. Roll call vote- Ayes: Williams, T. Woods, R. Woods, Gruetzmacher, and Erickson. Nays: None.

Mayor Kayser stated that he had not heard back from Kluesner Construction on the review of the city streets for this coming repair season so there was no update there. They also walked the walking paths and asked that he weigh in on any repairs needed there. Ron Miller stated that he did not think the work done in the last couple of years was good and that there is still rock that needs to be cleaned up off of those streets. Mayor Kayser also stated that he had reached out to Jon Biederman with Fehr Graham to get some quotes for finishing the 400 block of East Main Street as well as a quote for the rebuild of Christians Trail. More information on the 2025 street repairs will be at future meetings. Motion by Williams, second by Erickson to table until more information is obtained. Motion carried.

At a previous meeting it was discussed that there was a need for a stop sign on 3rd Street North at the intersection of Grove Street. An ordinance was written to update Chapter 65, Stop or Yield Required, in the Fairbank City Code. Motion by Williams, second by Gruetzmacher to approve the first reading of Ordinance 371 – An Ordinance Amending the Code of Ordinances of the City of Fairbank, Iowa, by Amending Provisions Pertaining to Stop Signs. Roll call vote- Ayes: Williams, Gruetzmacher, Erickson, T. Woods, and R. Woods. Nays: None.

Motion by Williams, second by Gruetzmacher to waive the second and third readings of Ordinance 371. Roll call vote- Ayes: Williams, Gruetzmacher, R. Woods, T. Woods, and Erickson. Nays: None.

Motion by Williams, second by Gruetzmacher to approve and pass Ordinance 371. Roll call vote- Ayes: Williams, Gruetzmacher, Erickson, T. Woods, and R. Woods. Nays: None.

Adding stop signs to the residential area on the Northeast side of town was discussed but the Council felt it would be better to start with more enforcement in the area before adding stop signs. Councilman Gruetzmacher stated that East Main Street by the Aquatic Center needs something to slow traffic down and to allow for easier parking and reversing in that area. Redoing the parking lines to angled parking was brought up. This will be discussed at future meetings as more information is retrieved.

Ragbrai will be coming through Fairbank on Friday July 25, 2025. There is a lot of planning already happening and a lot more to do. With that, Mayor Kayser set up an executive committee to handle a lot of the planning that will need to be done.

Motion by T. Woods, second by R. Woods to approve **Resolution 2025-12 – Resolution Setting an Executive Committee for Ragbrai 2025**. Roll call vote- Ayes: T. Woods, R. Woods, Williams, Gruetzmacher, and Erickson. Nays: None. The executive committee members are as follows: Christian Woods, Andrew Williams, Michael Gruetzmacher, Glen Snyder, Jason Kayser, and Tammy Erickson as an alternate member.

During the council/mayor comments, Councilwoman Erickson had a complaint earlier that day about the garbage trucks speeding and running stop signs in town and will be contacting Kluesner Sanitation. Also, Councilman Gruetzmacher stated that they are still starting before 6:00 AM. He also stated that the ball diamonds have been completed except for the score boards. Mayor Kayser said that he attended an event to help present a \$25,000.00 loan to the Farmer's Kitchen, new restaurant, from the Buchanan County Economic Development Revolving Loan Fund program. The Farmer's Kitchen will be opening on May 20th and will be in the 1897 Café building. He also met with Premier Technology to go over a few things and get information regarding the library qualifying for a free Microsoft Office option but does not have all the information yet.

During the department reports, Nick stated that they had been busy with locates and that the park bathrooms had been opened. They cleaned up some rock that was in yards in town and he did a mock OSHA walk through with IAMU. HE reported that Ken was able to get certified in gas after attending an IAMU training. Chris thanked Michael Pint for attending the meeting and said that they had had a very busy month with all the grass fires. He was also asking if the city could investigate getting a fuel barrel

for all their equipment needing 87. Police Chief Drish stated that he had been listening on the radio regarding all the call outs for fires and he wanted to give the fire department a pat on the back. Other than that, everything was going well, and they were back to full staff with 7 part-time officers.

Motion by Williams, second by T. Woods to adjourn the meeting at 7:19 PM. Motion carried.

Bills for the Month of April 2025

Access Systems, Printer Maintenance	\$ 175.14
Amazon Capital Services, Supplies	\$ 521.69
Arnold Motor Supply, Supplies	\$ 200.00
Mikayla Bixeman, Training Reimbursement	\$ 80.00
BMC Aggregates L.C., Supplies	\$ 261.03
Bound Tree Medical, LLC., Ambulance Supplies	\$ 324.93
Aiden Brady, Training Reimbursement	\$ 80.00
Lonnie Brewer, Cell Phone Reimbursement	\$ 75.00
Butler County Rec, Electric	\$ 47,386.37
Butler County Rec, Services	\$ 5,336.25
Carrico Aquatic Products, Supplies	\$ 2,375.00
Casey's General Store, Gas	\$ 722.94
Clayton Energy Corporation, Natural Gas	\$ 19,896.64
Clayton Energy Corporation, Reservation	\$ 13,260.41
Delta Dental of Iowa, April Premium	\$ 21.96
Don's Truck Sales, Supplies	\$ 8.40
Hailey Eitzenhfer, Training Reimbursement	\$ 45.00
Fairbank Development Corp., Fairbank Days Sponsorship	\$ 1,000.00
Fairbank Postmaster, Utility Bills March 25	\$ 190.40
Fairbank Postmaster, Utility Bills April 25	\$ 196.00
City of Fairbank, Electric & Gas	\$ 5,055.24
City of Fairbank, Utility Deposits Applied	\$ 508.88
Farm Win Co-Op, Diesel	\$ 1,803.51
Addilyn Fuller, Services	\$ 60.00
Brittany Fuller, Cell Phone Reimbursement/Mileage	\$ 631.43
Gordon Flesch Company Inc., Copier/Printer Maintenance	\$ 228.28
Grainger, Inc., Supplies	\$ 50.92
Jayden Griese, Training Reimbursement	\$ 80.00
Heath Consultants, Inc., Annual Calibration	\$ 579.96
Gavin Henry, Training Reimbursement	\$ 80.00
Manhattan Huebner, Training Reimbursement	\$ 80.00
Hugh & Becca Sinclair, Utility Deposit Refund	\$ 200.00
IAMU, Safety Training	\$ 1,520.00
IBTSA - Jolen Dixon, Police Training	\$ 35.00
ICAP, 2025 Annual Premium	\$ 80,756.69
Iowa Codification, Inc., 2025 March Supplement	\$ 219.00
Iowa Law Enforcement Academy, Training	\$ 20.00
Iowa Prison Industries, Supplies	\$ 457.16
Iowa Regional Utilities Assoc., Water	\$ 8,179.69
Iowa Sport Supply, Supplies	\$ 686.00
Iowa Surveillance Team, Services	\$ 725.00
Ipers, March Benefits	\$ 5,623.65
Ipers, April Benefits	\$ 5,613.58
John Deere Financial, Supplies	\$ 30.40
Maren Jones, Training Reimbursement	\$ 80.00
Kennedy Kane, Training Reimbursement	\$ 80.00

Kieck's, Equipment	\$ 1,402.00
Kluesner Sanitation, LLC., April 2025 Pick-Up Fees	\$ 7,534.80
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Kwik Trip Inc., Gas	\$ 44.83
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Joshua Leistikow, Training Reimbursement	\$ 80.00
Little Wapsie Communications, Static IP Addresses/SW Phone	\$ 64.06
Abby Mann, Training Reimbursement	\$ 80.00
Janice Martins, Training Reimbursement	\$ 405.00
MercyOne Waterloo Medical Cent, Drug Testing	\$ 130.00
Microbac Laboratories, Inc., Testing	\$ 451.00
Modern Building Products, Supplies	\$ 1,062.24
Ella Morarend, Training Reimbursement	\$ 80.00
Norby's Farm Fleet, Supplies	\$ 7.99
NE Security Bank, Payroll Processing Fee 3/3/2025	\$ 10.00
NE Security Bank, Payroll Processing Fee 3/17/2025	\$ 8.62
NE Security Bank, Utility Ach Service Charge	\$ 10.00
NE Security Bank, Non-Sufficient Check Charge	\$ 4.00
NSB/HSA - H S A Contributions	\$ 1,040.00
NSB/HSA- H S A Payroll Deductions	\$ 300.00
Oelwein Publishing, Publishings	\$ 648.41
Aidan Oldfather, Training Reimbursement	\$ 45.00
Norah Oldfather, Training Reimbursement	\$ 80.00
Olivia Oldfather, Training Reimbursement	\$ 45.00
Pratt's Pest Control, Monthly Pest Control	\$ 50.00
Premier Technology, Services	\$ 187.90
Quick Med Claims, Ambulance Billing	\$ 178.32
Justin Ritter, Gas Reimbursement	\$ 72.81
Kyle Shores/Cedar Valley, League Fees	\$ 80.00
Roberts, Stevens,Prendergast, Attorney Fees	\$ 306.57
Rydell of Independence, Services	\$ 74.63
Sadler Power Train, Supplies	\$ 39.36
Carver Schares, Training Reimbursement	\$ 80.00
Ken Schnor, Training/Cell Phone Reimbursement	\$ 477.89
Jacob Schoer, Training Reimbursement	\$ 80.00
Morgan Steggall, Training Reimbursement	\$ 80.00
Storey Kenworthy/Matt Parrott, Office Supplies	\$ 25.87
Stuart. C. Irby Co., Testing	\$ 69.15
Haley Stuber, Training Reimbursement	\$ 80.00
Lydia Stuber, Training Reimbursement	\$ 80.00
Sun Life Assurance Comp, Life Policies March 2025	\$ 44.85
Sun Life Assurance Comp, Life Policies April 2025	\$ 44.85
Superior Welding Supply Co., Oxygen	\$ 33.00
Treasurer-State Of Iowa, March 25 Sales Tax	\$ 3,580.94
Treasurer State Of Iowa, March 25 WT Excise Tax	\$ 1,290.01
Treasurer-State of Iowa, State Withholding Tax	\$ 2,760.77
Nicole Troyer, Utility Deposit Refund	\$ 91.12
U. S. Treasury, 941 Benefits	\$ 10,592.64
U.S. Bank, February 2025 PEFA Commodity	\$ 15,314.68
USA Bluebook, Supplies	\$ 24.25
Van Meter Inc., Supplies	\$ 400.20
Van Wert, Inc., Supplies	\$ 945.18
Verizon Wireless, Cell Phones	\$ 178.29
Visa, Training/AVAYA Phone System/Supplies/Microsoft Email System	\$ 663.42
Wellmark, April Premium	\$ 3,025.28
Wesco Receivables Corp., Supplies	\$ 1,955.40

Weston Schares, Training Reimbursement	\$ 80.00
Wilnat, Inc., Equipment	\$ 1,636.08
Windstream Enterprise, Gas Alarm Phone Line	\$ 68.31
Collin Woods, Services	\$ 925.00
The Fairbank Library Board Approved The Following Bills On April 2, 2025:	
Amazon Capital Services, Supplies	\$ 402.68
Baker & Taylor Inc., Books	\$ 386.26
Angela Berg, Mileage	\$ 11.20
Brock Berg, Services	\$ 160.00
Fairbank Postmaster, Annual Rent	\$ 110.00
City of Fairbank, Electric & Gas	\$ 227.68
IAMU, Safety Training	\$ 102.50
ICAP, 2025 Annual Premium	\$ 3,490.31
NE Security Bank, Payroll Process Fee 3/17/25	\$ 1.38
Storey Kenworthy/Matt Parrott, Supplies	\$ 25.87
US Cellular, Hotspots	\$ 1.20
Visa, Microsoft Office/AVAYA Phone System	\$ 151.72

Jason Kayser, Mayor

Brittany Fuller, City Clerk