

REGULAR MEETING

The Fairbank City Council met in regular session on Monday March 25, 2024. Mayor Pro-Tem R. Woods called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, T. Woods, and Hyde. Absent: Mayor Kayser. Also, present at City Hall: Heather Prendergast, City Attorney; Dakota Drish, Police Chief; Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; and Brittany Fuller, City Clerk.

Motion by T. Woods, second by Erickson to approve the agenda. Roll call vote- Ayes: T. Woods, Erickson, Hyde, Williams, and R. Woods. Nays: None.

There were no public hearings.

Motion by Williams, second by T. Woods to approve the following consent agenda items as presented: March 11, 2024 Regular City Council Minutes and March 21, 2024 Emergency City Council Meeting Minutes. Roll call vote- Ayes: Williams, T. Woods, Hyde, Erickson, and R. Woods. Nays: None.

During the public comment section, Michael Gruetzmacher was present as he wanted to touch base with the council on his reasoning for turning in a petition for a special election.

At the last meeting the city property insurance renewal through ICAP was discussed as the current policy expires April 1st. There was only one quote presented to the city from Adam Kerns, the city's insurance agent, due to another agent wanting to provide quotes to the city as well. The city never received any other quotes. Motion by Williams, second by T. Woods to approve the ICAP Insurance Renewal for 2024 with the lower deductible at \$82,209.00. Roll call vote- Ayes: Williams, T. Woods, Hyde, Erickson, and R. Woods. Nays: None.

The updates to the Code of Ordinances were briefly discussed but the council is still waiting for more information before any drafts can be finalized.

There were still no interested parties presented for the vacancies on the Fairbank TIF Committee.

There were also still no interested parties presented for the vacancy on the Planning & Zoning Commission Board.

Michael Gruetzmacher stated that he was approached by Jennifer Davis regarding running the ball diamond concession stand. Between her and Michael's wife they could have it open a few days each. Attorney Prendergast stated that it would be easier to have it ran by an organization with the City just providing the available building. No decision was made, and it will be on the next agenda for any further ideas or discussions.

The Planning and Zoning Commission held a public hearing on Monday March 18th for a rezoning request for the property located at 502 Grove Street from Tyler Woods. The request was asking to rezone the property from C-1 to R-1. After that meeting, the Council received a written recommendation from the board to consider approving the request and continue the process of amending the zoning ordinance to reflect that change. Motion by Williams, second by Hyde to approve the recommendation from the Planning & Zoning Commission and continue with the process of amending the ordinance for the rezoning request. Roll call vote- Ayes: Williams, Hyde, Erickson, and R. Woods. Abstain: T. Woods. Nays: None.

After the council approved the recommendation to allow proceeding with the zoning change from the Planning and Zoning Commission, a public hearing would need to be set to allow for public input. Motion by Williams, second by Hyde to approve **Resolution 2024-08 – Resolution of the City Council of the City of Fairbank, Iowa Setting a Public Hearing Regarding the Rezoning of a Property**. Roll call vote- Ayes: Williams, Hyde, Erickson, and R. Woods. Abstain: T. Woods. Nays: None. The public hearing was set for Monday April 8, 2024 at 6:15 PM at Fairbank City Hall.

The Council received another quote this year from Frontline Warning Systems for a service contract for servicing the warning sirens. The \$800.00 contract included inspecting the warning sirens twice a year. Motion by Erickson, second by T. Woods to approve the one-year contract with Frontline Warning Systems. Roll call vote- Ayes: Erickson, T. Woods, Hyde, Williams, and R. Woods. Nays: None.

Motion by T. Woods, second by Erickson to approve the closing of Main Street from First Street to Fourth Street for the Fairbank Days Celebration during the days of June 19 through June 23, 2024. Roll call vote- Ayes: T. Woods, Erickson, Hyde, and R. Woods. Abstain: Williams. Nays: None.

The petition for a Special Election submitted by Michael Gruetzmacher needed to be approved by resolution. Motion by Erickson, second by Williams to approve **Resolution 2024-09 – Resolution**

Calling for a Special Election. Roll call vote- Ayes: Erickson, Williams, Hyde, T. Woods, and R. Woods. Nays: None. The Special Election will be held on April 23rd to fill the council seat that was appointed to Tom Hyde at the meeting on March 11, 2024. Candidacy paperwork must be submitted to the Fairbank City Clerk by 5:00 PM on Friday March 29, 2024.

During the council/mayor comments or concerns, Councilman Williams verified with Brian that the Main Street project was pushed back to April 1st. Brian stated that it was due to the weather.

During the department reports, Brian said once the Main Street project detours are in place they would be working on the intake at the corner of 2nd Street and Grove Street. Also, he explained that there was a power outage around the Riverside Drive area a week ago around midnight Saturday night, but they didn't know about it until 7 or 8 AM on Sunday. Reminder to everyone that if you call City Hall after hours, the instructions and numbers are listed for any utility outages or concerns. When a person does that, the right people are contacted and the issues are resolved faster compared to using social media. Public Works have also been working on the parks and are going to get the old Christmas lights ready to sell. They can be purchased at \$100.00 apiece and on a first come first served basis. Individuals interested in buying them need to call City Hall to arrange a time to look, purchase, and pick them up. Also, the link to purchase the flags for Main Street that was sent to the City Clerk was for the wrong flags. They will need to be sent back or sold if possible so that the new flags can be ordered. Police Chief Drish gave an update on the recent police activity and stated that there might be a potential radiator issue in the squad car. They will keep an eye on it. Micheal Gruetzmacher stated that Dunkerton was struggling to get kids to go out for Little League and that they might be coming to Fairbank to join the teams in town. Bathrooms at the parks won't be open until the weather is favorable and he also asked for a garbage can to be placed at the south ball diamond. The City Clerk reminded the council that the public hearing for the final budget adoption will need to be set at the next meeting so it can be finalized before the deadline. She also informed them that the office will be closed from April 17th through April 19th for the IMFOA Spring Conference. Her and Michelle Laube's attendance allows them to keep their credits current for their certifications. During the time that City Hall is closed, the clerks will be available via the City Hall phone system as they are able to access it remotely. Please leave them a message during that time and they will get back to you as training allows.

Motion by Williams, second by T. Woods to adjourn the meeting at 6:49 PM. Roll call vote- Ayes: Williams, T. Woods, Hyde, Erickson, and R. Woods. Nays: None.

Ron Woods, Mayor Pro-tem

Brittany Fuller, City Clerk