

## REGULAR MEETING

The Fairbank City Council met in regular session on Monday March 23, 2026. Mayor Kayser called the meeting to order at 6:07 PM. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Heather Prendergast, City Attorney; Nick Kuker, Public Works Director; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by R. Woods, second by T. Woods to approve the agenda. Motion carried.

Motion by Gruetzmacher, second by Erickson to open the public hearing on the rezoning request for the property located along the 700 Block of Fairbank Street from R-1 to R-2. Motion carried. There were no comments received. Motion by Gruetzmacher, second by Williams to close the public hearing at 6:10 PM. Motion carried.

Motion by Williams, second by T. Woods to approve the following consent agenda items as presented: March 9<sup>th</sup> Regular City Council Meeting Minutes. Motion carried.

Matt Graham with Kinetic was present during informal public comment. He introduced himself and stated that Kinetic is interested in installing fiber services in Fairbank. He provided a map showing the proposed right-of-way areas for conduit installation and noted that the infrastructure would be buried at a depth of approximately 18 inches. Council member R. Woods expressed concern that placing fiber at that depth within the right-of-way could create conflicts during water main repairs. Attorney Prendergast stated that she has experience working on right-of-way agreements for other communities and noted that the city's authority over the use of right-of-way may be limited. The council indicated they wanted to seek community input regarding the addition of another fiber provider and consider the scope of work and its impact of additional right-of-way work following similar infrastructure improvements completed in recent years.

Motion by Erickson, second by Gruetzmacher to approve sending Requests for Proposals (RFPs) for the construction of a park shelter at Veteran's Park. Proposals will be due by 4:30 PM on April 10, 2026, with review and possible action at the April 13, 2026 council meeting. Abstain: R. Woods. Motion carried.

At the last meeting, Chief Robinson asked the council about hiring another part-time officer for the police department. He asked the council to consider hiring Katelyn Christensen. Mayor Kayser, Councilman R. Woods and Councilman Williams met with her and Chief Robinson for an interview. Motion by Williams, second by R. Woods to approve **Resolution 2026 - 11 – Resolution Hiring Part-Time Police Officer**. Katelyn Christensen was hired at \$30.39 per hour and will be available as needed starting March 24, 2026. Roll call vote- Ayes: Williams, R. Woods, Erickson, T. Woods, and Gruetzmacher. Nays: None.

Motion by Williams, second by T. Woods to approve requesting an intersection study from the Iowa Department of Transportation for the intersection of Grove Street and South Fifth Street, due to ongoing traffic safety concerns, including pedestrian activity related to school traffic, as well as challenges with maintaining temporary traffic control measures. Motion carried.

An ordinance needed to be read regarding amending the official zoning map after the public hearing had been completed for the rezoning of the property located along the 700 Block of Fairbank Street from R-1 to R-2. Motion by T. Woods, second by Williams to approve the first reading of Ordinance 380 – Ordinance Amending Official Zoning Map. Roll call vote- Ayes: T. Woods, Williams, Gruetzmacher, and Erickson. Abstain: R. Woods. Nays: None.

The waiver of the second and third readings and adoption of Ordinance No. 380 failed due to lack of a motion. Those items will be placed on a future agenda.

Motion by Gruetzmacher, second by Erickson to approve the first reading of Ordinance 367 – An Ordinance Amending the Code of Ordinances by Amending Provisions Pertaining to

Rates for Collection of Solid Waste. The ordinance provides for a \$1.00 increase for each single-person household residence and each residence with two or more persons. Roll call vote- Ayes: Gruetzmacher, Erickson, T. Woods, Williams, and R. Woods. Nays: None.

The council needed to set a public hearing to finalize the city budget for this next budget year. Motion by Williams, second by Gruetzmacher to **Approve Resolution 2026-12 – Resolution Setting Time and Place for a Public Hearing for the City’s Budget for the Fiscal Year 2026-2027 Budget**. Roll call vote- Ayes: Williams, Gruetzmacher, R. Woods, T. Woods, and Erickson. Nays: None. The public hearing was set for Monday April 13, 2026 at 6:00 PM.

During the council/mayor comments or concerns, Councilman R. Woods asked Nick when they had planned on doing hydrant flushing and Nick said they were planning to do that in April.

During the department reports, Nick talked about how strange the weather has been and that he is still working on getting some quotes for the sewer lining around Roxanne Drive. Gruetzmacher stated that there are 118 kids signed up for little league so far. Mayor Kayser stated that Costas Market was planning for a ribbon cutting on April 8, 2026 and he also stated that he was looking into redoing the city logo.

The council had some discussion on what to require when listing the property at 506 Patterson Street. They finalized verbiage needed for the sealed bid packet that included stipulations for the lot and information on how to submit a sealed bid. All sealed bids will be due Thursday April 23<sup>rd</sup> by 4:30 PM and must be on the bid sheet provided by the city and the council will open them at the council meeting on April 27<sup>th</sup> at 6:00 PM. Motion by Williams, second by T. Woods to approve the posting of the sale of 506 Patterson Street by sealed bid. Roll call vote- Ayes: Williams, T. Woods, R. Woods, Gruetzmacher, and Erickson. Nays: None.

Motion by Williams, second by Gruetzmacher to enter into closed session at 7:16 PM pursuant to Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll call vote- Ayes: Williams, Gruetzmacher, R. Woods, T. Woods, and Erickson. Nays: None.

Motion by Gruetzmacher, second by R. Woods to come out of closed session at 7:26 PM. Motion carried.

Motion by Erickson, second by Gruetzmacher to list the minimum bid amount for 506 Patterson Street at \$15,000.00. Following the opening of all bids, bidders may choose to increase their bidding price by a minimum of \$500.00 per increase in order to obtain the winning bid. However, the council reserves the right to reject bids even if they are the highest bidder. Any decision regarding awarding the bid will be made at the next council meeting on May 11, 2026. Roll call vote- Ayes: Erickson, Gruetzmacher, Williams, R. Woods, and T. Woods. Nays: None.

Motion by Williams, second by T. Woods to adjourn the meeting at 7:27 PM. Motion carried.

---

Jason Kayser, Mayor

---

Brittany Fuller, City Clerk