

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 5:30 PM and then regular session following at 6:00 PM on Monday March 11, 2024. Members present: R. Woods, Williams, Erickson, and T. Woods. Absent: None. Also, present at City Hall: Brian Delagardelle, Wate/Wastewater Operator; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

During the budget workshop, the council discussed expenses and revenues for FY2025.

Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Williams, second by T. Woods to approve the agenda. Motion carried.

There were no public hearings.

Motion by T. Woods, second by Williams to approve the following consent agenda items as presented: February 26, 2024 Regular City Council Meeting Minutes, February 2024 Treasurer's Report, No budget workshop was set for the next council meeting, the approval of the liquor license for Outer Banks, and the Payment of Bills. Roll call vote- Ayes: T. Woods, Williams, R. Woods, and Erickson. Nays: None.

Treasurers Report for the Month of February 2024: Revenues - General, \$30,159.26; Special Revenue, \$29,952.91; TIF, \$2,075.26; Capital Projects, \$33.63; Permanent Funds, \$21.36; Proprietary, \$215,172.24; and Transfers In, \$27,055.00. Disbursements - General, \$31,233.87; Special Revenue, \$14,757.40; Proprietary, \$214,282.65; and Transfers Out, \$27,055.00. Balance on hand at close of business on February 29, 2024, was \$5,445,200.41.

Bills for the Month of February 2024

Aero-Mod, Supplies	\$ 133.17
Arnold Motor Supply, Supplies	\$ 20.23
Black Hawk Waste Disposal, Jan/Feb Pick Up Fees	\$ 11,661.36
Bound Tree Medical, LLC., Supplies	\$ 2,231.14
Alejandro Lopez Carrasco, Utility Deposit Refund	\$ 200.00
Butler County REC, Electric	\$ 48,547.56
Casey's General Store, Gas	\$ 768.39
City of Fairbank, Electric & Gas	\$ 6,495.76
Clayton Energy Corporation, Natural Gas	\$ 16,106.73
Clayton Energy Corporation, Reservation	\$ 12,494.54
Danko Emergency Equipment, Supplies	\$ 330.00
Ben Delagardelle, Cell Phone Reimbursement	\$ 75.00
Brian Delagardelle, Cell Phone Reimbursement	\$ 75.00
Display Sales, Christmas Decor	\$ 3,845.80
Fairbank Postmaster, Utility Bills March 24	\$ 380.10
Farm Win Co-Op, Supplies	\$ 47.00
Brittany Fuller, Cell Phone Reimbursement	\$ 75.00
Robert Gipper, Training Reimbursement	\$ 493.64
Gordon Flesch Company Inc., Copier/Printer Fees	\$ 114.14
gWorks, Subscription	\$ 1,811.00
Hawkeye Alarm & Signal Co., Annual Monitoring	\$ 300.00
IA Dept. of Public Health, Pool Registration	\$ 70.00
IMFOA, Memberships/Certification	\$ 195.00
Iowa Insurance Division, Annual Filing Fee	\$ 41.00
Iowa Regional Utilities Assoc., Water	\$ 8,196.80
Ipers, Benefits	\$ 8,858.14
John Deere Financial, Supplies	\$ 3.97
Kane Kleaning Services, Services	\$ 516.00
Kiesler's Police Supply, Supplies	\$ 471.80
Kirkwood Community College, Training	\$ 125.00
Nick Kuker, CDL/Cell Phone Reimbursement	\$ 129.00
Little Wapsie Communications, Static IP Addresses	\$ 20.00
Mediacom, SW Plant Phone Line	\$ 95.10
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Microbac Laboratories, Inc., Testing	\$ 572.50
Modern Building Products, Supplies	\$ 410.81
Jeffrey & Jeana Muir, Utility Balance Refund	\$ 29.18

NE Security Bank, Payroll Processing Fee 2/1/24	\$ 10.00
NE Security Bank, Payroll Processing Fee 2/15/24	\$ 8.33
NE Security Bank, Non-Sufficient Check Fee	\$ 4.00
NE Security Bank, Payroll Processing Fee 3/1/24	\$ 10.00
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 100.00
Oelwein Publishing, Publishings	\$ 293.12
Plumb Supply Company, Supplies	\$ 121.76
Quick Med Claims, Ambulance Billing	\$ 490.63
Region 1 AWWA, Training	\$ 90.00
Roberts, Stevens,Prendergast, Attorney Fees	\$ 825.00
Sam's Club MC/SYNCB, Supplies	\$ 25.76
Signs & More LLC, Supplies	\$ 240.16
Sun Life Assurance Comp, Life Policies	\$ 82.70
Treasurer State of Iowa, Feb 24 WT Excise Tax	\$ 1,215.96
Treasurer-State Of Iowa, Feb 24 Sales Tax	\$ 3,998.80
True North, Premium Renewal	\$ 465.50
U. S. Treasury, 941 Taxes	\$ 7,745.92
U.S. Bank, PEFA Gas	\$ 15,671.28
Van Meter Inc., Supplies	\$ 1,526.91
Verizon Wireless, Cell Phones	\$ 178.04
Visa, Supplies/Avaya Phone System/Microsoft Emails/Training	\$ 1,275.03
Wellmark, March Premium	\$ 3,979.56
Roxanne Wenner, Services	\$ 120.00
Windstream Enterprise, GS Alarm Phone Line	\$ 68.03
The Library Board Approved the Following Bills on March 6, 2024:	
Amazon Capital Services, Supplies	\$ 195.93
Baker & Taylor Inc., Books	\$ 963.24
Gordon Flesch Company Inc., Copier/Printer Fees	\$ 30.10
NE Security Bank, Payroll Processing Fee 2/15/24	\$ 1.67
Overdrive, Inc., EBooks	\$ 500.00
Visa, Training/Avaya Phone System/Microsoft Email	\$ 73.17
Roxanne Wenner, Services	\$ 320.00

There were no public comments.

The Code of Ordinance updates were discussed. Final drafts were not presented and there will need to be more discussions on setting rates without using a percentage at future meetings.

Motion by Erickson, second by R. Woods to approve the mowing bid received from Randy's Lawn Care & Snow Removal, LLC. It was the only bid received for the mowing of the city parks. The bid included the seasons of 2024, 2025, and 2026 at \$625.00 per mowing. Roll call vote- Ayes: Erickson, R. Woods, Williams, and T. Woods. Nays: None.

There were no interested parties for the vacancy on the TIF Committee for the City of Fairbank. Also, a letter was received from Russ Myers. He thanked all of the previous councils, current council, mayors, and the citizens of Fairbank for all of the support he received during his roles on the TIF Committee and on the Zoning Commission. Since he moved away from Fairbank, he is stepping down from the roles on those two committees. Due to that another vacancy is available for the TIF Committee and there is also a vacancy on the Zoning Commission. Anyone interested should contact the council so replacements can be made at a future meeting.

Mayor Kayser explained that since the last meeting and the tabling of an appointment to the vacancy on the city council, they had received a second letter from Ron Miller requesting his name be removed from consideration for the vacant council seat. Also, another letter was received from Tom Hyde stating his interests in being appointed and Drake Mangrich verbally told Mayor Kayser that he would be interested as well. Given that information, Mayor Kayser suggested that he would entertain a motion to appoint a candidate at that time. Motion by Erickson to appoint Micheal Gruetzmacher to fill the vacancy on the council. The motion failed for lack of a second. Motion by T. Woods to appoint Tom Hyde to fill the vacancy on the council. Second by Williams. **Resolution 2024-06 – Resolution Making an Appointment to Fill Council Vacancy** was completed with the appointment of Tom Hyde to fill the

vacancy of Council on the Fairbank City Council with a term ending December 31, 2025. Roll call vote- Ayes: T. Woods, Williams, and R. Woods. Nays: Erickson.

Adam Kerns, the city's current insurance agent, was present to discuss the renewal information on the city property insurance which is up for renewal on April 1st. He only retrieved one quote for the city through ICAP because the council was interested in receiving a quote from EMC through Van Daele Insurance after being approached by them. He stated that the renewal through ICAP had an increase from \$59,941.00 to \$77,032.00. The increase was due to many changes in the insurance processes, and he explained that everyone is seeing significant increases. The council hopes to see more quotes come in from Van Daele Insurance and will have to decide at the next meeting.

So far there have been no interested parties in running the ball diamond concession stand.

An Electric Reliability Plan is required to be reviewed and passed annually. The plan passed last year was reviewed and updated. Motion by T. Woods, second by Williams to approve **Resolution 2024-07 – Resolution Adopting Electric Reliability Plan of the City of Fairbank Municipal Electric Utility**. Roll call vote- Ayes: T. Woods, Williams, Erickson, and R. Woods. Nays: None. This plan will be filed with IUB by April 1st.

During council concerns and the mayor's report, R. Woods asked Brian if he could look into some information about an intake along Grove Street and Second Street regarding placement and elevation. Councilman Williams asked if Brian had been notified of a starting date yet for the Main Street Project. Brian stated that the project was starting up on March 25th pending weather. Signs will be going up soon to prepare people that will be travelling through town about the upcoming detours. Mayor Kayser stated that the easements were finished up for the sidewalk project along Fourth Street and that Attorney Prendergast was working on drafting the agreements for the property owners. He also said he was going to investigate any grant opportunities for lighting along that new sidewalk.

During the department reports, Brian said that more of the Christmas decorations were delivered that day and Nick said that the basement had been cleaned out.

Michael Gruetzmacher talked to the council about the research he had done for the new surfacing at ball diamonds. One quote he received was for just under \$42,000.00. He said he was going to apply for a grant through Buchanan County.

Chief Drish thanked the council for the opportunity to serve the community and for the write-up in the Islander. He said they had worked on purging records and evidence, the rear end recall work was done on the squad car, talked about what the department had been up to the last few weeks, and stated that he will be getting his firearm training done in April and will work on re-certification for the officers of Fairbank.

Motion by Erickson, second by R. Woods to adjourn the meeting at 7:10 PM. Motion carried.

Jason Kayser, Mayor

Brittany Fuller, City Clerk