

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 5:30 PM and then regular session following at 6:00 PM on Monday March 9, 2026. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

During the budget workshop, the council reviewed proposed budget numbers for FY2027.

Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Gruetzmacher, second by Erickson to approve the agenda. Motion carried.

There were no public hearings.

Motion by R. Woods, second by Erickson to approve the following consent agenda items as presented: February 23rd Regular Meeting Minutes, Treasurer's Report for February 2026, Approval of Deputy and City Clerk's Attendance at IMFOA Spring Conference April 15-17, 2026, Approval of the Purchase of Main Street Flowers, Setting the Next budget workshop for March 23rd at 5:30 PM, Setting the Next Regular Council Meeting for March 23rd at 6:05 PM, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: R. Woods, Erickson, Gruetzmacher, Williams, and T. Woods. Nays: None.

Treasurers Report for the Month of February 2026: Revenues - General, \$36,451.11; Special Revenue, \$25,885.45; TIF, \$3,700.60; Capital Projects, \$35.06; Permanent Funds, \$16.23; Proprietary, \$238,541.32; and Transfers In, \$581,555.00. Disbursements - General, \$25,241.62; Special Revenue, \$14,405.78; Proprietary, \$219,121.14; and Transfers Out, \$581,555.00. Balance on hand at close of business on February 28, 2026 was \$4,785,930.36.

There was no one present for the informal public comment section.

There were still no quotes obtained for the proposed park shelter at Veteran's Park. The council is having a hard time finding someone to bid on it. They will keep working on it and hope to have something for the next meeting.

Discussion was held regarding the 657A property located at 506 Patterson Street. The council reviewed two letters of interest received from realtors regarding listing the property for sale. After discussion, the council decided not to move forward with hiring a realtor and instead proceed with selling the property through a sealed bid process. The council discussed potential stipulations for the sale of the lot, including requiring a stick-built single-family home with a permanent foundation and a minimum of 1,200 square feet of living space. No garage requirement was proposed. The council also discussed requiring construction to begin within one year of purchase or the purchase price would be refunded and the property returned to the city. The council directed the clerk to prepare a bid form and information packet for possible buyers. The packet will include information on lot lines, easements, and the building stipulations. The council requested that all bidders use the same bid form and that the notice include language stating that the city reserves the right to reject any and all bids. The council also discussed advertising the lot for sale as a single-family residential lot, placing the information on Zillow, and making packets available at city hall. Motion by Gruetzmacher, second by Williams to instruct the clerk to prepare a bid form with restrictions for council review at the March 23rd meeting and to advertise the sealed bid sale in the Islander after approval, with sealed bids due by Thursday April 23rd to be opened at the April 27th council meeting. Motion carried.

The renewal information regarding insurance coverage on city property, which is up for renewal on April 1st, was discussed. Adam Kerns joined the meeting via phone. Several items related to coverage were reviewed, including the use of agreed values instead of replacement values. Motion by Williams, second by R. Woods to approve the renewal with ICAP using agreed values in the amount of \$81,580.00. The premium is down from last year's amount of \$84,345.00. Roll call vote- Ayes: Williams, R. Woods, Gruetzmacher, T. Woods, and Erickson. Nays: None.

Motion by Williams, second by T. Woods to approve **Resolution 2026-07 – A Resolution Authorizing the Execution of an Amendment to its Gas Supply Agreement with PEFA, Inc. in Connection with the rest of the Available Discount in PEFA, Inc.'s Gas Prepayment Project; Approving the Issuance of Bonds by PEFA, Inc.; and Related Matters.** Roll call vote- Ayes: Williams, T. Woods, R. Woods, Erickson, and Gruetzmacher. Nays: None.

The City's Electric Reliability Plan is required to be reviewed and passed annually. The plan passed last year was reviewed and updated. Motion by T. Woods, second by Gruetzmacher to approve **Resolution 2026-08 – Resolution Adopting Electric Reliability Plan of the City of Fairbank Municipal Electric Utility**. Roll call vote- Ayes: T. Woods, Gruetzmacher, Erickson, Williams, and R. Woods. Nays: None. This plan needs to be filed every ten years and will be filed this year with the IUC by April 1st.

Motion by R. Woods, second by T. Woods to approve Payment #3 for the Fourth Street Sidewalk Project. The third payment was \$9,571.76. Roll call vote- Ayes: R. Woods, T. Woods, Williams, Erickson, and Gruetzmacher. Nays: None.

An amendment to the Code of Ordinances of the City of Fairbank Chapter 77 – Golf Carts was presented. The amendment, Ordinance 379 – Amending Provisions Pertaining to Golf Carts, included changes to two sections. Under section 77.03 subsection 3 the verbiage was changed from the operation of the golf carts on city streets is only to be by persons possessing a valid driver's license and 18 years of age or older to golf carts may be operated upon the streets of the city by persons possessing a valid driver's license and complying with any and all conditions of their driver's license, except as otherwise prohibited in Chapter 77 of this Code. Under section 77.03 subsection 4 the verbiage of it is unlawful for any parent, guardian, or other person having the care, custody and control of a minor under the age of 18 years to knowingly permit or allow such a minor to violate the provisions of this chapter was changed to it is unlawful for any parent, guardian, or other person having the care, custody and control of a minor to knowingly permit or allow such a minor to violate the provisions of this chapter. Motion by Gruetzmacher, second by T. Woods to approve the first reading of Ordinance 379 – Amending Provisions Pertaining to Golf Carts. Roll call vote- Ayes: Gruetzmacher, T. Woods, Williams, R. Woods, and Erickson. Nays: None.

Motion by Gruetzmacher, second by R. Woods to waive the second and third readings of Ordinance 379 – Amending Provisions Pertaining to Golf Carts. Roll call vote- Ayes: Gruetzmacher, R. Woods, Williams, Erickson, and T. Woods. Nays: None.

Motion by Williams, second by Erickson to approve Ordinance 379 – Amending Provisions Pertaining to Golf Carts. Roll call vote- Ayes: Williams, Erickson, R. Woods, Gruetzmacher, and T. Woods. Nays: None.

The Planning and Zoning Commission held a public hearing on Monday March 9, 2026 for a rezoning request for lots along 700 block of Fairbank Street from Ron Woods. The request was asking to rezone the property from R-1 to R-2. After that meeting, the Council received a written recommendation from the board to consider approving the request and continue the process of amending the zoning ordinance to reflect that change. Motion by T. Woods, second by Erickson to approve the recommendation from the Planning & Zoning Commission and continue with the process of amending the ordinance for the rezoning request. Roll call vote- Ayes: T. Woods, Erickson, Williams, and Gruetzmacher. Abstain: R. Woods. Nays: None.

After the council approved the recommendation to allow proceeding with the zoning change from the Planning and Zoning Commission, a public hearing would need to be set to allow for public input. Motion by T. Woods, second by Williams to approve **Resolution 2026-09 – Resolution of the City Council of the City of Fairbank, Iowa Setting a Public Hearing Regarding the Rezoning of a Property**. Abstain: R. Woods. Motion carried. The public hearing was set for Monday March 23, 2026 at 6:05 PM at Fairbank City Hall.

Motion by Williams, second by Erickson to approve **Resolution – 2026-10 – Resolution Setting Deputy Clerk Raise After Certification**. Roll call vote- Ayes: Williams, Erickson, R. Woods, T. Woods, and Gruetzmacher. Nays: None.

Motion by Erickson, second by T. Woods to approve payment of a \$1,500.00 sponsorship from the city to the Fairbank Development Corporation for the Fairbank Days Celebration. Roll call vote- Ayes: Erickson, T. Woods, and Gruetzmacher. Abstain: Williams and R. Woods. Nays: None.

During the council/mayor comments, Mayor Kayser stated that he had met with Little Wapsie Communications to discuss how things were going for them. They reported that there were 380 connections in Fairbank. He also said that he is going to start getting abandoned buildings and cars looked at for nuisance abatements headed into the summer. He is also working with the administration committee regarding wage numbers for this next budget year.

During the department reports, Nick reported that IUC came and completed their electric inspection and that it went well. Butler County REC was in town to switch out a transformer and while they were in town they changed out five more cutouts. He attended an IAMU mutual aid training and he thought that it was beneficial.

Motion by Williams, second by T. Woods to adjourn the meeting at 7:08 PM. Motion carried.

Bills for the Month of March 2026

Aero-Mod, Supplies	\$	101.92
Amazon Capital Services, Equipment/Supplies	\$	1,043.60
Appliance Plus of Oelwein, Inc., Equipment	\$	789.00
Olivia Becker, Services	\$	60.00
Best Services, Services	\$	319.99
Ashley Bolton, Utility Deposit Refund	\$	14.78
Bound Tree Medical, LLC., Ambulance Supplies	\$	461.00
Lonnie Brewer, Cell Phone Reimbursement	\$	75.00
Bruening Rock Products, Supplies	\$	527.46
Buchanan County Economic Devel., FY 26 Utility Dues	\$	600.00
Butler County REC, Electric	\$	58,078.00
Casey's General Store, Gas	\$	656.86
Cedar Falls Utilities, Services	\$	482.85
Clayton Energy Corporation, Natural Gas	\$	26,433.09
Clayton Energy Corporation, Reservation	\$	16,705.46
Compressed Air & Equip Inc Co, Supplies	\$	1,777.33
Costello Diesel Service, Inc., Supplies	\$	120.93
Dakota Supply Group, Supplies	\$	60.00
Danko Emergency Equipment, Supplies	\$	83.19
Delta Dental of Iowa, March Premium	\$	21.96
Don's Truck Sales, Services	\$	132.50
Fairbank Postmaster, Utility Bill Postage March 2026/Box Rent	\$	285.40
City of Fairbank, Electric & Gas	\$	7,200.68
City of Fairbank, Utility Deposits Applied	\$	185.22
City of Fairbank, Replenish Postage Fund	\$	24.62
Farm Win Co-Op, Unleaded Gas	\$	585.80
Fayette Co Emergency Management, FY26 1st Half EMA Dues	\$	491.77
Brittany Fuller, Cell Phone Reimbursement	\$	75.00
GFG Instrumentation, Services	\$	563.22
Gordon Flesch Company Inc., Copier/Printer Fees	\$	74.42
Grainger, Inc., Supplies	\$	71.27
Groebner & Associates, Services	\$	327.36
Harlan & Deb Hartman, Utility Deposit Refund	\$	200.00
Hawkeye Alarm & Signal Co., Annual Alarm Monitoring	\$	300.00
Heath Consultants, Inc., Services	\$	572.31
IA Dept of Public Health, Pool/Slide Registration	\$	70.00
Region 1 AWWA, Training	\$	135.00
IMFOA, Training	\$	300.00
Iowa Regional Utilities Assoc., Water	\$	8,804.68
Ipers, Benefits	\$	6,269.11
John Deere Financial, Supplies	\$	284.94
Kluesner Sanitation, LLC., March 2026 Pick-up Fees	\$	7,777.00
Nick Kuker, Cell Phone Reimbursement	\$	75.00
Michelle Laube, Cell Phone Reimbursement	\$	75.00
Little Wapsie Communications, Static IP Addresses/SW Phone	\$	64.06
Microbac Laboratories, Inc., Testing	\$	486.00
Midwest Concrete Inc., 4th Street Sidewalk Payment #3	\$	9,571.76
Modern Building Products, Supplies	\$	479.18
NAPA Auto Parts, Supplies	\$	50.43
NE Security Bank, Payroll Processing Fee 2/2/26	\$	10.00
NE Security Bank, Payroll Processing Fee 2/17/26	\$	8.67
NE Security Bank, Utility ACH Service Charge	\$	10.00
NSB/HSA - H S A Contributions	\$	520.00

NSB/HSA- H S A Payroll Deductions	\$	200.00
Oelwein Publishing, Publishings	\$	507.44
Premier Technology, Services	\$	196.90
Quick Med Claims, Ambulance Billing	\$	267.48
Roto Rooter Sewer-Drain Service, Services	\$	5,643.75
Ken Schnor, Cell Phone Reimbursement	\$	75.00
Scott Pharmacy, Ambulance Supplies	\$	2.50
Leanne Siggelkov, 1st Half 2026 Annual Rent Payment	\$	487.50
Storey Kenworthy/Matt Parrott, Supplies	\$	82.33
Stryker Sales Corporation, Supplies	\$	150.00
Sun Life Assurance Comp, Life Policies	\$	92.75
Superior Welding Supply Co., Supplies	\$	35.63
Zackery T. & Nadaly Davis, Utility Deposit Refund	\$	200.00
T & R Service Company, Equipment	\$	1,328.75
Treasurer-State of Iowa, Feb 2026 Sales Tax	\$	4,767.42
Treasurer State of Iowa, Feb 2026 WT Excise Tax	\$	1,408.27
U. S. Treasury, 941 Taxes	\$	7,800.58
U.S. Bank, February 2026 PEFA	\$	20,113.20
USA Bluebook, Supplies	\$	405.16
Visa, Microsoft Email Accounts/AVAYA Phone System/Shipping/Supplies	\$	892.70
Wellmark, March Premium	\$	3,335.56
Wilnat, Inc., Equipment	\$	3,871.62
Windstream Enterprise, Gas Alarm Phone Line	\$	68.52
Woods Construction, Inc., Services	\$	3,971.59
The Fairbank Library Board Approved the Following Bills on March 4, 2026:		
Amazon Capital Services, Books & Supplies	\$	994.18
Brock Berg, Services	\$	200.00
City of Fairbank, Electric & Gas	\$	302.97
Fairbank Postmaster, Box Rent	\$	114.00
Gordon Flesch Company Inc, Copier/Printer Fees	\$	64.28
NE Security Bank, Payroll Processing Fee 2/17/26	\$	1.33
Storey Kenworthy/Matt Parrott, Supplies	\$	25.87
Visa, AVAYA Phone System/Microsoft Email Accounts	\$	52.73

Jason Kayser, Mayor

Brittany Fuller, City Clerk