

REGULAR MEETING

The Fairbank City Council met in regular session on Monday, February 27, 2023. Mayor Pro Tem Ron Woods called the meeting to order at 6:00 PM with the Pledge of Allegiance. Members present: R. Woods, Williams, Erickson, and T. Woods. Absent: Coffin. Also, present at City Hall: Heather Prendergast, Attorney; Brian Delagardelle, Water/Wastewater Operator; Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

Motion by Williams, second by T. Woods to approve the agenda. Roll call vote- Ayes: Williams, T. Woods, Erickson, and R. Woods. Nays: None.

There were no public comments during the public comment section.

Motion by T. Woods, second by Erickson to approve the minutes of the February 13th Regular Meeting. Roll call vote- Ayes: T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Motion by Williams, second by T. Woods to open the public hearing on Maximum Tax Dollars for Budget Year 2023-2024. Roll call vote- Ayes: Williams, T. Woods, Erickson, and R. Woods. Nays: None. The max property tax levy was published at \$10.66796. The tax rate cannot be set at more than that. No other oral or written comments were received. Motion by T. Woods, second by Erickson to close the public hearing. Roll call vote- Ayes: T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Motion by Erickson, second by T. Woods to approve **Resolution 2023-02 – Resolution Approving the Maximum Property Tax Dollars for Budget Year July 1, 2023 to June 30, 2024**. Roll call vote- Ayes: Erickson, T. Woods, Williams, and R. Woods. Nays: None.

Lisa Kremer was present from the Buchanan County Economic Development Commission to discuss the annual report for 2022. She talked about the newest projects they have been working on for Buchanan County. Balanced Nutrition in town was able to apply and receive a Key Business Grant through them and they are currently helping with a catalyst grant application that is due April 14th for the 1897 Café building on Main Street in town.

The council was advised by the city attorney to adopt a formal process for public records requests. A sample policy was received and updated for any new laws passed on public records requests. Motion by Williams, second by T. Woods to approve **Resolution 2023-03 – Resolution of the City Council of Fairbank, Iowa Adopting the Fairbank Public Records Request policy**. Roll call vote- Ayes: Williams, T. Woods, Erickson, and R. Woods. Nays: None.

During a recent visit with a Safety and Risk Improvement Advisor for Iowa Municipalities Workers' Compensation Association, it was suggested that the city pass a policy on accident investigations. A sample policy was received, and updates were made to personalize it for the City of Fairbank. This policy would be used by all departments, and everyone would follow the same incident investigation report form. Motion by Williams, second by T. Woods to approve **Resolution 2023-04 – Resolution of the City Council of Fairbank, Iowa Adopting the Fairbank Accident Investigation & Reporting Policy**. Roll call vote- Ayes: Williams, T. Woods, Erickson, and R. Woods. Nays: None.

There were no major updates for the council regarding the Main Street Project, but it was confirmed that Wicks Construction did get the bid and Baker Construction out of Waverly will be doing all the underground work. Public Works helped draft a letter to mail to the residents in town that own properties along Main Street between First and Fourth Street to ask if they were interested in learning more about replacing their water service lines from the curb stop to the water meter at their cost. The information gathered from the mailing will be discussed at the pre-construction meeting with the contractor that is happening early next week. Public Works is also helping the contractor find an area in town to put a job trailer. The bid letting for the V62 Project was on February 21st. The city has not received any information regarding that yet.

Brian stated that after some electrical inventory reviews with Matt Mahoney from Butler County REC and IAMU, it was brought to their attention the importance of transformer inventory due to the lead time on replacing transformers if there were to be an issue. Public Works obtained quotes from Irby for the three transformers needed and from T & R Electric. The Irby quote for \$72,810.00 was for three new transformers with each carrying a one-year warranty and the T & R Electric quote for \$38,395.00 was for three rebuilt transformers with each carrying a three-year warranty. The lead time for Irby on their transformers is 72 weeks and T & R Electric's lead time is 32-36 weeks. Motion by Williams, second by T. Woods to approve ordering the three rebuilt transformers from T & R Electric. Roll call vote- Ayes: Williams, T. Woods, Erickson, and R. Woods. Nays: None.

Blane Benham with Black Hawk Waste Inc. was present to inform the council that the city's 3-year Garbage/Recycling contract with them will be expiring on June 30, 2023. The contract agreed upon in 2020, did give the council the option to extend the contract for an additional year if both parties agreed but that it could come with increases. Blane is going to work on what he is thinking for any increases and send something so that the city can see if they agree with renewing for an additional year. The council is leaning towards exercising the 1-year extension, depending on what the numbers are and then doing RFP's next year to see what all is available for the residents in town.

A new floatable snake to replace the previous one that was at the Fairbank Aquatic Center was researched. There really aren't very many vendors out there that offer a floatable toy like what the pool had. A quote was received from PlayPower, Inc. out of Colorado for a 16-foot floatable snake. The price was \$13,600.00. The pool board had been looking to replace the snake for a few years now. Motion by Williams, second by Erickson to approve the purchase of the purple and teal snake for \$13,600.00 plus freight from PlayPower, Inc. Roll call vote- Ayes: Williams, Erickson, T. Woods, and R. Woods. Nays: None.

Motion by Williams, second by Erickson to approve Mike Grutzmacher as the summer 2023 recreation program director. Roll call vote- Ayes: Williams, Erickson, T. Woods, and R. Woods. Nays: None.

Councilwoman Erickson stated that she is still looking and working on getting an individual to volunteer for the pool board president position. She is also going to work with Heather and Duane to set up times to interview anyone that is interested in the management positions so that they can get hired to help with getting the pool up and running for the season of 2023.

Brian stated that all three of the public works would be gone that upcoming Wednesday for a water class. He also stated that Nick Kuker took his Waste Water 2 test and passed that last week. Due to a muddy mess, Councilman R. Woods asked if public works could look at the area where the water main was installed that past year to see if there was anything that could help with that. The council was given information on an upcoming workshop dealing with TIF and Tax Abatement that Brittany and Michelle are attending. It will be held at the Cedar Valley Sportplex. City Hall will be closed on Thursday March 2nd from around 10 AM until around 2 PM so that the office can attend.

Motion by T. Woods, second by Erickson to adjourn at 6:56 PM. Roll call vote- Ayes: T. Woods, Erickson, Williams, and R. Woods. Nays: None.

Ron Woods, Mayor Pro-Tem

Brittany Fuller, City Clerk