

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 5:00 PM and then regular session following at 6:00 PM on Monday February 13, 2023. Members present: R. Woods, Williams, Erickson, and T. Woods. Absent: Coffin. Also, present at City Hall: Brian Delagardelle, Wastewater Operator; Ben Delagardelle, Public Works; Nick Kuker, Public Works; Dakota Drish, Police Chief; Brittany Fuller, City Clerk; and Michelle Laube, Deputy Clerk.

The budget for FY2024 was discussed during the budget workshop. The Council discussed the forecasted max levy rate.

Mayor Cowell called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Williams, second by Erickson to approve the agenda. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

There were no public comments during the public comment section.

Motion by Erickson, second by T. woods to approve the minutes of the January 23rd Regular Meeting. Roll call vote- Ayes: T. Woods, Erickson, R. woods, and Williams. Nays: None.

Motion by Erickson, second by R. Woods to approve the Treasurer's Report. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None. Receipts for the month of January were: General, \$21,491.97; Special Revenue, \$23,951.17; TIF, \$642.60; Capital Projects, \$103.59, Permanent Funds, \$20.31; Proprietary, \$203,936.95; and Transfers In, \$127,055.00. Disbursements for the month of January were: General, \$39,914.38; Special Revenue, \$6,237.25; Proprietary, \$202,572.63; and Transfers Out, \$127,055.00. Balance on hand at close of business on January 31, 2023, was \$5,146,621.94.

Motion by T. Woods, second by Erickson to approve **Resolution 2023-01 – Resolution Setting the Date for the Public Hearing on Maximum Property Tax**. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None. The Proposed Property Tax Levy was published at \$10.66796 and the public hearing was set for Monday February 27, 2023 at City Hall at 6:00 PM.

Motion by R. Woods, second by T. Woods to approve Bryce Kleitsch as a new fire department member. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Chris West, the Fire Chief, was present to discuss the quotes received for a new roof for the Fire Department building. After discussions and review of the current roof he believed that the roof had 5-7 years remaining before new shingles would be needed. The Fire Department was also looking into expanding the building so the council felt that was another reason to hold off on shingling. Motion by T. Woods, second by Williams to table the new roof for the Fire Department Building until it is needed. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Ben presented more information to the council about the option to use a free service through IAMU for the city's rebate program. The rebate program is called Muneebuck\$. One of the rebates discussed was to increase the rebate for a tankless water heater from \$300.00 to \$450.00. That was suggested because the homes that are installing these energy efficient tankless water heaters need to have a larger gas meter installed to handle the natural gas demand. Also, the attic insulation would be for existing homes bringing their R value from R0 to R40. All the rebates would go through IAMU and City Hall would then receive the approvals monthly so that they can be properly applied to the resident's utility bill. The link will be found on the home page of the city's website when the program is ready to launch. The current program will be extended for anyone in the process of receiving an energy credit. Motion by Williams, second by T. Woods to approve the new rebate program through IAMU called Muneebuck\$. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Discussion was held on two new policies to adopt for the city at the next meeting. A Public Records Request Policy and an Accident Investigation Policy which includes an Investigation Report Form. The council will review the samples presented and have their questions ready for the next meeting.

With the upcoming pool season approaching, a quote was received from Premier Technology out of Jesup for two laptops that are needed for the aquatic center. Each one is \$450.00 and one is a 15 inch laptop and one is a 13 inch laptop that folds into tablet form. Motion by Erickson, second by T. Woods to approve the purchase of the two laptops for the aquatic center. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

The current pool board vacancies were discussed. Councilwoman Erickson informed the council that after meeting with two of the current pool board members that past week, Heather Hansen and Duane Foster agreed to stay on the board this next year. They are still searching for a volunteer to fill the empty pool board president

position. March 20th is the deadline to submit applications and she stated that they have received some already. Mayor Cowell volunteered to help the pool board with interviewing the applicants when that time comes.

Solutions were discussed again on the eliminated burn pile since spring is approaching. The compost pile is handled and being maintained properly but they debated on what to do for the residents and their tree limbs. They decided since the area is monitored, that it would be ok to start a pile for sticks. Nothing would be accepted that is larger than four inches and longer than six foot. The key could be checked out again at City Hall from 9 AM to 5 PM. Commercial use would only be allowed for the compost pile and as of right now, there is no determination on an opening date due to the snow piles in that area.

Motion by Williams, second by Erickson to appoint Chris West as the alternate city representative to the Buchanan and Fayette County EMA and 911 Boards. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by T. woods, second by Coffin to approve the next budget workshop for Monday February 27th at 5:30 PM. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Motion by Williams, second by Erickson to approve the bills as presented. Roll call vote- Ayes: T. Woods, Erickson, R. Williams, and Williams. Nays: None.

ACCESS SYSTEMS, Services	\$ 159.20
AMAZON CAPITAL SERVICES, Supplies	\$ 34.79
ARNOLD MOTOR SUPPLY, Supplies	\$ 234.06
BLACK HAWK WASTE DISPOSAL, Pick-Up Fees	\$ 5,890.68
BOUND TREE MEDICAL, LLC., Supplies	\$ 500.59
BUTLER COUNTY REC, Electric	\$ 58,283.17
CAMPBELL SUPPLY-WATERLOO, Supplies	\$ 279.00
CASEY'S GENERAL STORE, Gas	\$ 855.64
CIT SEWER SOLUTIONS, Services	\$ 8,452.00
CITY OF FAIRBANK, Electric & Gas	\$ 5,483.46
CITY OF FAIRBANK, Replenish Petty Cash	\$ 44.65
CITY OF FAIRBANK, Replenish Postage Fund	\$ 22.12
CITY OF FAIRBANK, Utility Deposits Applied	\$ 400.00
CLAYTON ENERGY CORPORATION, Natural Gas	\$ 37,400.29
CLAYTON ENERGY CORPORATION, Reservation	\$ 17,241.09
DANKO EMERGENCY EQUIPMENT, Supplies	\$ 173.53
BEN DELAGARDELLE, Cell Phone Reimbursement	\$ 75.00
BRIAN DELAGARDELLE, Supplies & Cell Phone Reimbursement	\$ 211.00
DELTA INDUSTRIES, INC., Supplies	\$ 542.52
DON'S TRUCK SALES, Supplies	\$ 148.04
DAKOTA DRISH, Training Reimbursement	\$ 490.84
FAIRBANK POSTMASTER, Utility Bill Postage February 2023	\$ 172.80
FARM WIN CO-OP, Diesel	\$ 1,640.58
FAYETTE CO EMERGENCY MANAGEMENT, EMA Dues	\$ 504.86
FEHR GRAHAM, Engineering	\$ 312.00
IA DEPT OF NATURAL RESOURCES, Certifications	\$ 40.00
IOWA ONE CALL, Locates	\$ 16.40
IOWA PRISON INDUSTRIES, Supplies	\$ 53.16
IOWA REGIONAL UTILITIES ASSOC., Water	\$ 8,091.98
IOWA STATE UNIVERSITY, Training	\$ 208.00
IOWA SURVEILLANCE TEAM, Services	\$ 125.00
IPERS, Benefits	\$ 5,204.11
JOHN DEERE FINANCIAL, Supplies	\$ 35.98
KATHRYN KAYE RISSE, Services	\$ 1,200.00
KIESLER'S POLICE SUPPLY, Supplies	\$ 225.90
KIRKWOOD COMMUNITY COLLEGE, Training	\$ 162.00
NICK KUKER, Cell Phone Reimbursement	\$ 75.00
KUKER WELDING LLC, Services	\$ 117.50

LITTLE WAPSIE COMMUNICATIONS, Static IP Addresses	\$ 20.00
MEDIACOM, Phone Line	\$ 46.96
MERCYONE WATERLOO MEDICAL CENTER, Drug Testing	\$ 50.00
METERING & TECHNOLOGY SOLUTION, Equipment	\$ 542.33
MICHAEL MULLIHAN, Utility Deposit Refund	\$ 200.00
MICROBAC LABORATORIES, INC., Testing	\$ 565.75
MODERN BUILDING PRODUCTS, Supplies	\$ 309.52
NE SECURITY BANK, Payroll Processing Fee 1/3/23	\$ 10.00
NE SECURITY BANK, Payroll Processing Fee 1/17/23	\$ 9.06
NE SECURITY BANK, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 500.00
NSB/HSA- H S A Payroll Deductions	\$ 280.00
OELWEIN PUBLISHING, Publishings	\$ 227.56
PATHWAYS BEHAVIORAL SERVICES, Annual Contribution	\$ 400.00
QUICK MED CLAIMS, Ambulance Billing	\$ 95.09
REGION 1 AWWA, Training	\$ 75.00
ROBERTS, STEVENS,PRENDERGAST, Attorney Fees	\$ 1,429.00
RYDELL OF INDEPENDENCE, Services	\$ 53.84
SANDRY FIRE SUPPLY, Supplies	\$ 1,023.21
STOREY KENWORTHY/MATT PARROTT, Supplies	\$ 533.62
STUART. C. IRBY CO., Testing	\$ 175.45
SUB-AQUATICS, INC., Supplies	\$ 239.65
SUN LIFE ASSURANCE COMP, Life Policies	\$ 82.70
SUPERIOR WELDING SUPPLY CO. , Supplies	\$ 57.22
TREASURER STATE OF IOWA , Jan WT Excise Tax	\$ 1,165.58
TREASURER-STATE OF IOWA, Jan. Sales Tax	\$ 3,940.28
U. S. TREASURY, 941 Taxes	\$ 7,180.58
U.S. BANK, PEFA Commodity	\$ 12,665.92
UNITYPOINT CLINIC-OCCUPATIONAL, Drug Testing	\$ 84.00
USA BLUEBOOK, Testing Supplies	\$ 342.21
VAN METER INC., Supplies	\$ 143.93
VERIZON WIRELESS, Cell Phones	\$ 143.01
VISA, Microsoft Emails/AVAYA Phone System/Testing/Postage/Adobe	\$ 933.19
WELLMARK, Insurance Premiums	\$ 4,303.13
WELTER STORAGE EQUIP CO., INC, Equipment	\$ 1,775.00
ROXANNE WENNER, Services	\$ 120.00
WESCO RECEIVABLES CORP., Supplies	\$ 36.50
BRENT WIERCK, Services	\$ 525.00
WINDSTREAM ENTERPRISE, GS Phone Alarm	\$ 67.71
The Library Board Approved the Following Bills on February 1, 2023:	
AMAZON CAPITAL SERVICES, Supplies	\$ 69.85
BAKER & TAYLOR INC., Books	\$ 1,183.83
ANGELA BERG, Mileage	\$ 58.95
CITY OF FAIRBANK, Electric & Gas	\$ 244.93
FAIRBANK FOOD CENTER, Programming	\$ 10.18
NE SECURITY BANK, Payroll Processing Fee 1/17/23	\$ 0.94
POLK'S LOCK SERVICE, Services	\$ 16.50
PREMIER TECHNOLOGY, Services	\$ 57.50
ROXANNE WENNER, Services	\$ 160.00
VISA, Microsoft Email/AVAYA Phone System	\$ 90.60

Police Chief Drish wanted to start off by thanking all of the officers that are working for the department. Their reliability, knowledge, effective, and efficient work have really made the department function properly. The

department has been busy with an arson investigation, narcotics investigation, and fraudulent investigation dealing with fake currency. They have also been out writing warnings and citations for speeding and are watching and catching jake breaking. Brian stated that he had been working on some winter maintenance at the wastewater plant and noticed that a blower should be replaced and also one needs repairs. He will work on getting quotes for that. Brian also informed the council on the increase in squirrel activity has been the reason for the outages lately. They are going to investigate putting 24" of aluminum on some of the poles to see if that helps. He is also working on a lead line inventory report for every water service in town that is due by October of 2024 to the DNR. Ben passed his Grade 2 Wastewater Certification and Nick now has Grade 1 and he is going for testing on Grade 2 in the next couple of weeks. Nick has continued working on electrical mapping and inspections. Councilman R. Woods asked about notifying the water service line customers along East Main Street to see about their interests in getting new service lines at their expense from the water shut off to the water meter. Brian stated that he would contact Jon Biederman and work that out.

Motion by R. Woods, second by T. Woods to adjourn at 7:04 PM. Roll call vote- Ayes: T. Woods, Erickson, R. Woods, and Williams. Nays: None.

Bill Cowell, Mayor

Brittany Fuller, City Clerk