

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 5:00 PM and then regular session following at 6:00 PM on Monday February 12, 2024. Members present: R. Woods, Williams, Erickson, and T. Woods. Absent: Coffin. Also, present at City Hall: Nick Kuker, Public Works; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

During the budget workshop, the council discussed the proposed tax rate levy that is due to the county auditor by March 1st. County Auditors are then required to send notices by March 20th to all residents showing the proposed city, county and school property tax rates and revenues for FY2025.

Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Williams, second by T. Woods to approve the agenda after adding 7.f. – Letter of Support for a Submission of a Grant Application to the Department of Energy for an Iowa Grid Resilience Fund Grant. Motion carried.

Motion by Williams, second by T. Woods to approve the following consent agenda items as presented: January 22, 2024 Regular City Council Meeting Minutes, January 2024 Treasurer’s Report, Set Budget Workshop for 5:30 PM on February 26, 2024, and the Payment of Bills. Roll call vote- Ayes: Williams, T. Woods, R. Woods, and Erickson. Coffin. Nays: None.

Treasurers Report for the Month of January 2024: Revenues - General, \$16,968.90; Special Revenue, \$28,275.93; TIF, \$1,279.40; Capital Projects, \$38.26, Permanent Funds, \$24.14; Proprietary, \$184,074.53; and Transfers In, \$27,055.00. Disbursements - General, \$22,726.67; Special Revenue, \$7,497.49; Proprietary, \$163,983.40; and Transfers Out, \$27,055.00. Balance on hand at close of business on January 31, 2024, was \$5,431,075.67.

Bills for the Month of February 2024

Margaret Ann Albrect, Utility Deposit Refund	\$ 200.00
Amazon Capital Services, Supplies	\$ 146.83
Arnold Motor Supply, Supplies	\$ 170.26
Auditor Of The State, Filing Fee	\$ 250.00
Black Hawk Waste Disposal, Dec. Pick Up Fees	\$ 5,830.68
Bodensteiner Implement Co., Supplies	\$ 221.50
Bound Tree Medical, LLC., Supplies	\$ 2,058.69
Butler County Rec, Electric	\$ 64,285.64
Casey's General Store, Gas	\$ 515.33
Cedar Valley Pump, LLC, Rentals	\$ 2,200.00
Clayton Energy Corporation, Natural Gas	\$ 14,526.48
Clayton Energy Corporation, Reservation	\$ 12,494.54
Danko Emergency Equipment, Equipment	\$ 4,723.27
Ben Delagardelle, Cell Phone Reimbursement	\$ 75.00
Brian Delagardelle, Cell Phone Reimbursement	\$ 75.00
Display Sales, Down Payment Christmas Decor	\$ 10,318.70
City Of Fairbank, Electric & Gas	\$ 4,984.40
City Of Fairbank, Utility Deposits Applied	\$ 400.00
City of Fairbank, Replenish Postage	\$ 30.77
Fairbank Postmaster, Utility Bills Feb 24	\$ 201.40
Farm Win Co-Op, Diesel	\$ 1,420.55
Fehr Graham, Engineering	\$ 3,016.00
Fire Service Training Bureau, Training	\$ 150.00
Greg Ford, Utility Deposit Refund	\$ 200.00
Gordon Flesch Company Inc, Fees	\$ 114.14
IA Dept Of Public Safety, BOT Services	\$ 1,200.00
IAMU, Safety Training	\$ 522.38
Iowa One Call, Locates	\$ 23.40
Iowa Prison Industries, Supplies	\$ 53.16
Iowa Regional Utilities Assoc., Water	\$ 8,542.72
Iowa State University, Training	\$ 224.00

Ipers, Benefits	\$	4,849.93
John Deere Financial, Supplies	\$	12.58
Keith Oltrogge, CPA, FY23 Annual Examination	\$	3,200.00
Krivachek Janitorial Supply, Supplies	\$	147.99
Nick Kuker, Cell Phone Reimbursement	\$	75.00
Little Wapsie Communications, Static IP Addresses	\$	20.00
Lumber Ridge Home Source, Shipping	\$	15.34
Mediacom, SW Plant Phone Line	\$	47.55
MercyOne Waterloo Medical, Mutual Aid	\$	160.00
Microbac Laboratories, Inc., Testing	\$	580.25
Andrew & Abby Mitchell, Utility Deposit Refund	\$	200.00
Modern Building Products, Supplies	\$	647.44
Northeast Iowa Community College, Training	\$	1,279.00
NE Security Bank, Payroll Processing Fee 1/2/24	\$	10.00
NE Security Bank, Payroll Processing Fee 1/15/24	\$	8.79
NE Security Bank, Utility ACH Service Charge	\$	10.00
NE Security Bank, Non-Sufficient Check Charge	\$	4.00
Ne Security Bank, Void Check Fee	\$	25.00
NSB/HSA - H S A Contributions	\$	625.00
NSB/HSA- H S A Payroll Deductions	\$	380.00
Oelwein Publishing, Publishings	\$	299.60
Premier Technology, Services	\$	86.25
Quick Med Claims, Ambulance Billing	\$	308.73
Roberts, Stevens,Prendergast, Attorney Fees	\$	1,762.50
Sam's Club, Supplies	\$	60.94
Scott Pharmacy, Ambulance Supplies	\$	2.25
Storey Kenworthy/Matt Parrott, Supplies	\$	79.59
Sun Life Assurance Comp, Life Policies	\$	82.70
Superior Welding Supply Co., Oxygen	\$	198.52
T & R Service Company, Equipment	\$	31,567.31
Treasurer-State Of Iowa, Jan. 2024 Sales Tax	\$	2,756.28
Treasurer State Of Iowa, Jan. 2024 Water Excise Tax	\$	1,114.40
U. S. Treasury, 941 Taxes	\$	7,834.77
U.S. Bank, December 2024 PEFA Commodity	\$	14,088.44
U.S. Bank, January 2024 PEFA Commodity	\$	17,422.99
Utility Equipment Co., Supplies	\$	729.53
Van Meter Inc., Supplies	\$	937.37
Verizon Wireless, Cell Phones	\$	178.04
Visa, Supplies/Avaya Phone System/Microsoft Emails/Training	\$	1,669.44
Wellmark, February Premium	\$	3,979.56
Ruth Wenger, Services	\$	190.00
Roxanne Wenner, Services	\$	120.00
Windstream Enterprise, GS Alarm Phone Line	\$	68.03
Woods Construction, Inc., Rentals/Services	\$	2,212.50
The Library Board Approved the Following Bills on February 7, 2024:		
Amazon Capital Services, Books	\$	123.39
Baker & Taylor Inc., Books	\$	1,210.34
City of Fairbank, Electric & Gas	\$	177.40
IAMU, Safety Training	\$	74.62
Ipers, Benefits	\$	200.68
Linda Mccann, Visit & Book	\$	55.00
Nine Square Feet, Inc., Supplies	\$	20.00
NE Security Bank, Payroll Processing Fee 1/16/24	\$	1.21
U. S. Treasury, 941 Taxes	\$	162.62

Visa, Avaya Phone System/Microsoft Emails

\$ 53.17

There were no public comments.

The council decided to wait until more budget numbers could be figured out before making any decision on the possibility of the creation of a new Parks and Recreation Position.

During the Code of Ordinance updates discussion, the question was brought up that if the water rates ordinance cannot increase by percentages anymore and they are wanting a fee table could that fee table be the current charge for water plus a flat amount. Research will be done on that. Also, the rates for door postings and reconnects were discussed and thought to need to be increased. These were just suggestions and there has been nothing presented to the council for approval yet.

The water management program through Carrico out of Oelwein that the city has approved the last two years showed an increase of \$300.00 for a total of \$8,400.00 for the 2024 pool season. Motion by Erickson, second by R. Woods to approve the Summer Water Management Program with Carrico. Roll call vote- Ayes: Erickson, R. Woods, Williams, and T. Woods. Nays: None.

Motion by Williams, second by T. Woods to approve the Davis Lawn Care 2024 Lawn Treatment Program for \$4,447.00. Roll call vote- Ayes: Williams, T. Woods, Erickson, and R. Woods. Nays: None.

Mowing for the 2024 season was discussed. Paperwork will be posted, and any bids received will be considered at the meeting on February 26th.

Motion by T. Woods, second by Erickson to accept the resignation of Matthew Coffin as a member of the City Council effective January 26, 2024, as per the letter written by Coffin to Mayor Kayser. Motion carried.

Due to the vacant council seat, the council could choose to appoint that vacancy, or the council could choose to hold a special election to fill that vacancy. Notice would need to be published if they chose to appoint. At that time a petition for a special election could be submitted by residents if they would rather see a special election held. Residents would also have fourteen days after an appointment to submit a petition for a special election. Due to the high costs of special elections, the council would like to try the appointment route. Motion by T. Woods, second by R. Woods to choose appointment as the procedure to fill the vacancy in the council seat. Roll call vote- Ayes: T. Woods, R. Woods, Williams, and Erickson. Nays: None.

Public Works had been working on a grant submission for some money to improve the City of Fairbank's electric grid. Before submitting, a letter of support was needed from the council and mayor. Motion by R. Woods, second by Williams to approve the letter of support for the submission of the City of Fairbank's grant application to the Department of Energy for an Iowa Grid Resilience Fund grant. Roll call vote- Ayes: R. Woods, Williams, Erickson, and T. Woods. Nays: None.

During council concerns and the mayor's report, Mayor Kayser stated that he had attended the Buchanan County Landfill meeting at the end of January. He mentioned that he is going to try and find some grant possibilities for speakers for the light poles. And he also stated that Sheriff Scott Buzynski with the Buchanan County Sheriff's Office had stopped down to City Hall regarding the addition of a drug and medication drop box in the City of Fairbank. Mayor Kayser told the council he was in support of this installation and placement will be determined now that Sheriff Buzynski knows the town would be in support of the installation of one.

During the department reports, Kuker explained they had been busy researching information needed for the submission of the grant to the Department of Energy and mentioned that two of the three transformers ordered last February had just been delivered.

Motion by Erickson, second by T. Woods to adjourn the meeting at 6:32 PM. Motion carried.

Jason Kayser, Mayor

Brittany Fuller, City Clerk