

REGULAR MEETING

The Fairbank City Council met in a budget workshop at 5:00 PM and then regular session following at 6:00 PM on Monday January 13, 2025. Members present: R. Woods, Williams, Erickson, T. Woods, and Gruetzmacher. Absent: None. Also, present at City Hall: Nick Kuker, Public Works; Dakota Drish, Police Chief; Michelle Laube, Deputy Clerk; and Brittany Fuller, City Clerk.

During the budget workshop, the council discussed potential FY2026 budget numbers with the police, library and fire departments. Buchanan County's valuations had not been submitted yet so there was no updated information for the council regarding property taxes.

Mayor Kayser called the meeting to order at 6:00 PM with the Pledge of Allegiance.

Motion by Williams, second by R. Woods to approve the agenda. Motion carried.

There were no public hearings.

Motion by Williams, second by Gruetzmacher to approve the following consent agenda items as presented: December 9th Regular Meeting Minutes, January 7th Special Meeting Minutes, Treasurer's Reports for November and December 2024, Setting the 2nd budget workshop for January 27th at 5:30 PM, Approving the Fire Department's Appointments, Approval of EMA and 911 Boards - Chris West, Bremer County and Buchanan County; and Drake Mangrich, Fayette County, and the Payment of Bills. The bill listing will be placed at the end of the minutes. Roll call vote- Ayes: Williams, Gruetzmacher, R. Woods, Erickson, and T. Woods. Nays: None.

Treasurers Report for the Month of November 2024: Revenues - General, \$28,136.85; Special Revenue, \$26,985.68; TIF, \$7,397.41; Capital Projects, \$33.24; Permanent Funds, \$19.25; Proprietary, \$161,269.15; and Transfers In, \$27,055.00. Disbursements - General, \$46,754.25; Special Revenue, \$4,600.81; Proprietary, \$116,587.88; and Transfers Out, \$27,055.00. Balance on hand at close of business on November 30, 2024 was \$5,573,621.31.

Treasurers Report for the Month of December 2024: Revenues - General, \$49,519.44; Special Revenue, \$26,352.79; TIF, \$1,070.11; Capital Projects, \$35.98; Permanent Funds, \$21.02; Proprietary, \$168,344.98; and Transfers In, \$107,556.04. Disbursements - General, \$33,918.60; Special Revenue, \$14,119.74; Proprietary, \$220,385.03; and Transfers Out, \$107,556.04. Balance on hand at close of business on December 31, 2024 was \$5,549,439.81.

During the informal public comments, a resident was present to inquire about the city looking into changing the UTV rules in town to match the county's rules. Mayor Kayser stated that he would have the public safety committee review the information and get back to the council.

The current open public works position was discussed. Applications had been received, and the Committee was going to start working on getting some interviews scheduled. By the next meeting, they thought that they might have some more information or an individual for approval.

The Fire Department started the process of looking for new ambulance options. They reviewed a remounting option for around \$277,000.00 and a new ambulance for \$328,800.00 and another new one for \$350,077.00. The Fire Department approved moving forward with purchasing a new one for the lower price. The council felt that was the better option compared to the remounting option. The new one would take two years to build and be ready. The council asked that Chris West, Fire Chief, gather some more numbers and financial information to present at the next meeting. Then the council can review and possibly approve moving forward with the purchase of a new ambulance.

An agreement was written regarding reimbursing Tristan Dilley for law enforcement equipment costs. He needed to purchase some new equipment since he was not able to use the equipment that he wears for his county job. The city agreed to pay him up to \$1,500.00 to obtain the necessary equipment in exchange for hours worked up to 1,500 hours. Any hour less than the amount of equipment purchased up to the \$1,500.00 he would need to reimburse the city. Motion by Williams, second by R. Woods to approve **Resolution 2025-01 – Resolution Approving the City of Fairbank Entering into an Agreement with Tristan Dilley for the Reimbursement of Law Enforcement Equipment Costs**. Roll call vote- Ayes: Williams, R. Woods, Gruetzmacher, T. Woods, and Erickson. Nays: None.

Motion by Williams, second by Gruetzmacher to approve **Resolution 2025-02 - Resolution Hiring Public Works Director** . Nick Kuker was hired as Public Works Director at a pay rate of \$37.00

per hour starting January 1, 2025, with an increase to \$39.00 per hour starting July 1, 2025. Roll call vote- Ayes: Williams, Gruetzmacher, R. Woods, Erickson, and T. Woods. Nays: None.

Motion by T. Woods, second by Gruetzmacher to appoint Nick Kuker as Zoning Administrator since the previous Zoning Administrator retired. Roll call vote- Ayes: T. Woods, Gruetzmacher, R. Woods, Williams, and Erickson. Nays: None.

Motion by Gruetzmacher, second by T. Woods to approve **Resolution 2025-03 – A Resolution Authorizing Abandonment Proceedings Pursuant to Iowa Code Section 657A 10B Against Real Property Located at 506 Patterson Street Located in the City of Fairbank, Buchanan County, Iowa.** Roll call vote- Ayes: Gruetzmacher, T. Woods, Williams, Erickson, and R. Woods. Nays: None.

During the council/mayor comments, Mayor Kayser wanted to remind everyone of the Fairbank Fireman’s Dance scheduled for January 25th and he also stated that he ordered some new LED lights for the council chambers. .

During the department reports, Angela Berg, the Library Director, stated that they were having a meeting on Wednesday with the architect about future expansion options for the library. Police Chief Drish thanked the council for their support and went over what the department had been up to in the last few weeks. Nick stated that the sewer plant UPS was replaced and that will help if the power flickers, the plant will stay running. He also said that when Butler County REC is in town for anything they will probably start slowly fixing the 150 cutouts in town that need replaced. Him and Lonnie attended safety training, and they installed some new Electric and Gas services, and they were able to get the Christmas lights down. Nick also stated that Brian had done a lot for this town and that he is working to understand the processes and hoping to get more comfortable very soon.

Motion by Williams, second by T. Woods to adjourn the meeting at 6:33 PM. Motion carried.

Bills for the Month of January 2025

Access Systems, Printer Maintenance	\$ 196.22
Aegion Corpro, Compass Bank, Annual Water Tower Inspection	\$ 975.00
Aero-Mod, Equipment	\$ 1,036.58
Affordable Tree Service, Services	\$ 5,700.00
Amazon Capital Services, Supplies	\$ 195.06
Arnold Motor Supply, Supplies	\$ 261.95
Auditor of the State, Rob Sand - FY24 Examination Filing Fee	\$ 250.00
Bodensteiner Implement Co., Services	\$ 105.62
Lonnie Brewer, Cell Phone Reimbursement	\$ 75.00
Buchanan County Abstract Co., Lien Report	\$ 175.00
Buchanan County, 2nd Half Dispatch Fees	\$ 6,059.00
Buchanan Co Tourism Bureau, 2025 Dues	\$ 150.00
Butler County Rec, Electric	\$ 56,534.62
Casey's General Store, Gas	\$ 501.06
Clayton Energy Corporation, Natural Gas	\$ 4,470.70
Clayton Energy Corporation, Reservation	\$ 12,409.41
Creative Impact, Supplies	\$ 50.00
Danko Emergency Equipment, Supplies	\$ 278.32
Brian Delagardelle, Cell Phone/Premium Reimbursement	\$ 80.42
Don's Truck Sales, Services	\$ 298.27
Echo Group, Inc., Supplies	\$ 13.65
Fairbank Firemen's Fund, Training Reimbursement	\$ 128.97
Fairbank Postmaster, December 24 Utility Bills Postage	\$ 179.20
Fairbank Postmaster, January 24 Utility Bills Postage	\$ 190.40
City of Fairbank, Electric & Gas	\$ 4,062.25
City of Fairbank, Utility Deposit Applied	\$ 200.00
City of Fairbank, Replenish Postage Fund	\$ 18.61
Addilyn Fuller, Services	\$ 60.00
Brittany Fuller, Cell Phone Reimbursement	\$ 75.00
Brad Gordon, Training Reimbursement	\$ 140.00
Gordon Flesch Company Inc, Copier/Printer Fees	\$ 114.14
Grainger, Inc., Supplies	\$ 638.72
Groebner & Associates, Supplies	\$ 292.82
Hawkeye Fire & Safety Company, Annual Maintenance	\$ 85.15

IA Firefighters Association, Annual Firefighter Dues	\$ 693.00
IAMU, Annual Inspection/Safety Training	\$ 1,652.50
IMFOA, Certification	\$ 125.00
Iowa One Call, Locates	\$ 18.00
Iowa Pump Works, Supplies	\$ 522.29
Iowa Regional Utilities Assoc., Water	\$ 7,202.53
Ipers, Benefits	\$ 5,306.30
Itron, Inc, Annual Subscription	\$ 3,033.72
Jake Kennedy & Savannah Swanson, Utility Deposit Reimbursement	\$ 200.00
Jason Harks, Utility Deposit Reimbursement	\$ 200.00
Joey or Kristy Rigdon, Ambulance Payment Reimbursement	\$ 341.74
Keith Oltrogge, CPA, FY 24 Annual Examination	\$ 3,500.00
Kirkwood Community College, Training	\$ 90.00
Kluesner Sanitation, LLC, January Pick-up Fees	\$ 7,534.80
Nick Kuker, Cell Phone Reimbursement	\$ 75.00
Michelle Laube, Cell Phone Reimbursement	\$ 75.00
Little Wapsie Communications, Static IP Addresses	\$ 64.06
Microbac Laboratories, Inc., Testing	\$ 468.50
Mitko Specialty Sales & Service, Warranty	\$ 1,300.00
Modern Building Products, Supplies	\$ 407.75
Mutual Wheel Co., Supplies	\$ 480.28
NE Security Bank, Payroll Processing Fee 12/2/24	\$ 10.00
NE Security Bank, Payroll Processing Fee 12/16/24	\$ 8.52
NE Security Bank, Utility ACH Service Charge	\$ 10.00
NSB/HSA - H S A Contributions	\$ 625.00
NSB/HSA- H S A Payroll Deductions	\$ 200.00
Oelwein Publishing, Publishings	\$ 272.58
Premier Technology, Services	\$ 389.15
Quick Med Claims, Ambulance Billing	\$ 547.16
Roberts, Stevens,Prendergast, Attorney Fees	\$ 1,350.00
Signs & More LLC, Supplies	\$ 336.49
Speer Financial, Inc., Annual TIF Report	\$ 375.00
Sun Life Assurance Comp, Life Policies	\$ 44.85
Treasurer-State of Iowa, December 2024 Sales Tax	\$ 2,191.80
Treasurer State of Iowa, December 2024 Water Excise Tax	\$ 1,087.98
Treasurer-State of Iowa, State Withholding Tax	\$ 3,173.43
U. S. Treasury, 941 Taxes	\$ 13,028.07
U.S. Bank, November 2024 PEFA Commodity	\$ 9,488.28
UnityPoint Clinic-Occupational, Drug Testing	\$ 42.00
USA Bluebook, Supplies	\$ 751.78
Verizon Wireless, Cell Phones	\$ 178.24
Visa, AVAYA Phone System/Microsoft Email Accounts/Supplies	\$ 477.65
Wellmark, January Premium	\$ 2,913.56
Wilnat, Inc., Supplies	\$ 354.68
Windstream Enterprise, Gas Alarm Phone Line	\$ 68.59
Collin Woods, Services	\$ 825.00
The Fairbank Library Board Approved the Following Bills on January 8, 2025:	
Amazon Capital Services, Books & Supplies	\$ 326.88
Baker & Taylor Inc., Books	\$ 357.14
Brock Berg, Services	\$ 200.00
City of Fairbank, Electric & Gas	\$ 130.35
Hawkeye Fire & Safety Company, Annual maintenance	\$ 13.10
IAMU, Safety Training	\$ 102.50
Peter Komendowski, Services	\$ 250.00
Modern Building Products, Supplies	\$ 144.39
NE Security Bank, Payroll Processing Fee 12/16/24	\$ 1.48
Overdrive, Inc., Books	\$ 500.00
Roberts, Stevens,Prendergast, Attorney Fees	\$ 300.00
US Cellular, Hotspots	\$ 117.96
Visa, AVAYA Phone System/Microsoft Email Accounts	\$ 52.77

Jason Kayser, Mayor

Brittany Fuller, City Clerk